



## **Waste Removal and Recycling Services Request for Sealed Bids**

***All bids are due by Wednesday, May 6th, 2026 at 11:00 AM***

*Contact Information:  
Tom Swifney  
Director of Buildings and Grounds  
3600 152nd Ave.  
Holland, MI 49424  
Phone: 616-786-2035  
Email: [swifneyt@westottawa.net](mailto:swifneyt@westottawa.net)*

## ***Notice to Bidders***

### ***Waste Removal and Recycling for 2026, 2027, and 2028***

West Ottawa Public Schools will accept sealed bids for district-wide waste removal and recycling services as described in the attached specifications. Bids will be accepted until **11:00 AM** local time, **Wednesday, May 6th, 2026**, at which time they will be publicly opened and read aloud. No oral, telephonic, telegraphic, e-mail or facsimile proposals will be accepted.

Bid submissions shall be firm for ninety (90) days from the date of bid opening. Bids must be submitted on the attached bid form and be signed by the bidder. Two (2) signed copies of the bid form should be addressed to the attention of:

**Chris Lahaie  
West Ottawa Public Schools  
Administration Building  
1138 – 136<sup>th</sup> Avenue  
Holland, MI 49424**

**Re: Bid for Waste Removal and Recycling Services**

All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the WOPS Board of Education or the Superintendent of West Ottawa Public Schools. The WOPS Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement. All bids shall include an Affidavit of Compliance – Iran Economic Sanctions Act in compliance with “Iran linked business” within the meaning of the Iran Economic Sanctions Act. Bids must be marked on the envelope, “BID FOR WASTE REMOVAL AND RECYCLING,” and the bidder’s name must be identified on the envelope. Bids should be addressed to Chris LaHaie, Associate Superintendent for Business Services, West Ottawa Public Schools. West Ottawa Public Schools reserves the right to accept or reject all or any portion of a bid, and is not bound to accept the low bid. A bid may be rejected, if not accompanied by any data required by the Bidding Documents, or which is in any way incomplete or irregular. West Ottawa Public Schools shall have the right to waive informalities or irregularities in a bid received, and to accept a bid which, in the judgment of West Ottawa Public Schools, is in the best interests of West Ottawa Public Schools.

Questions should be directed to Tom Swifney, Director of Buildings & Grounds.

# **Specifications for Waste Removal and Recycling Services**

## **General Requirements**

### **I. Scope of Work**

The successful bidder shall provide waste removal and recycling services for all designated West Ottawa Public School facilities, including but not limited to:

- Supply, placement, and maintenance of dumpsters
- Scheduled waste and recycling collection
- Disposal and processing of waste and recyclable materials
- Compliance with all local, state and federal regulations

The District anticipates awarding one contract for these services.

### **II. Specifications**

- Contractor shall inspect all sites prior to submitting a bid.
- Contractor shall provide all equipment, containers, vehicles and labor.
- Contractor shall list all subcontractors (if any).
- All dumpsters shall be in place and ready for service by Wednesday 7/1 or prior too.
  
- Bid price shall be for the 2026, 2027 and 2028 season. The District reserves the right to terminate the bid award and/or contract at any time due to the contractor's failure to comply with the terms of the specifications. The District will notify the contractor of termination thirty (30) days prior to any action being instituted. The contractor will be permitted a rebuttal during this period.
  
- Contractor shall submit a list of three (3) references complete with names, addresses, phone numbers and a contact person to allow the District to verify the bidder's ability to perform and meet the terms of this document.

**West Ottawa Public Schools**  
**Bid Proposal for Waste Removal and Recycling Services – Due January 00, 2026**

**Contractor's Information**

Contractor's Name:	Phone #:
Address:	

**WASTE REMOVAL AND RECYCLING SERVICES**

SITE NAME	TYPE	QTY	SIZE	FREQ/WK	PRICE IS PER MONTH / PER REQUEST WHERE INDICATED		
					07.01.26-06.30.27	07.01.27-06.30.28	07.01.28-06.30.29
Administration Building 1138 136 <sup>th</sup> Ave, Holland, MI, 49424	Recycling	1	6-yard	1			
Administration Building 1138 136 <sup>th</sup> Ave, Holland, MI, 49424	Waste	1	6-yard	1			
Great Lakes Elementary 3200 N. 152 <sup>nd</sup> Ave, Holland, MI, 49424	Waste	2	6-yard	2			
Great Lakes Elementary 3200 N. 152 <sup>nd</sup> Ave, Holland, MI, 49424	Recycling	1	6-yard	1			
Harbor Lights Middle School 1024 136 <sup>th</sup> Ave, Holland, MI, 49424	Waste	1	36-yard Roll-off	Per lift/req			
Harbor Lights Middle School 1024 136 <sup>th</sup> Ave, Holland, MI, 49424	Recycling	1	8-yard	2			
High School North 3685 Butternut Dr, Holland, MI, 49424	Waste	1	36-yard Roll-off	Per lift/req			
High School North 3685 Butternut Dr, Holland, MI, 49424	Recycling	1	8-yard	1			
High School South 3600 152 <sup>nd</sup> Ave, Holland, MI, 49424	Waste	1	36-yard Roll-off	Per lift/req			
High School South 3600 152 <sup>nd</sup> Ave, Holland, MI, 49424	Recycling	1	8-yard	1			
Lakeshore Elementary 3765 N. 168 <sup>th</sup> Ave, Holland, MI, 49424	Waste	2	4-yard	2			
Lakeshore Elementary 3765 N. 168 <sup>th</sup> Ave, Holland, MI, 49424	Recycling	1	6-yard	1			
Lakewood Elementary 2134 W. Lakewood Blvd, Holland, 49424	Waste	2	4-yard	2			
Los Lagos Bilingual Academy 11946 New Holland St, Holland, 49424	Waste	2	4-yard	2			





## Contractor's Information

Contractor's Name:	Phone #:
Address:	

## Complete Percentage Increase in Waste Removal and Recycling Service after 2028, if Awarded

Percent Increase for Years After 2028 \_\_\_\_\_

\*\*\*Submit all areas of interest in the Bid Proposal along with the Affidavits required as instructed in the Bid Documents\*\*\*

**AFFIDAVIT OF BIDDER**

The undersigned, owner or authorized officer of \_\_\_\_\_ (the bidder), pursuant to the familial disclosure requirement, hereby represent and warrant that no familial relationships exist between the bidder or any employee of the bidder, and any member of the Board of Education of West Ottawa Public Schools or the Superintendent of the District.

**BIDDER:**

\_\_\_\_\_  
(Company Name)

By: \_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_

STATE OF MICHIGAN )  
 ) SS.  
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_ 23\_.

\_\_\_\_\_  
(Notary Public Signature)

\_\_\_\_\_ County, Michigan

My commission expires: \_\_\_\_\_

Acting in the county of: \_\_\_\_\_

# IRAN LINKED BUSINESS AFFIDAVIT

*All Bids shall be accompanied by a sworn statement disclosing any Iran Linked Business relationship that exists within the owners, including its officers, directors and employees.*

The undersigned, owner or authorized officer of \_\_\_\_\_ (the bidder), pursuant to Michigan Public Act No. 517 of 2012, the “Iran Linked Business” requirement provided in the Ottawa Area ISD Universal Service Fund Request for Proposals hereby represents and warrants that the bidder, including its officers, directors and employees, is not an “Iran Linked Business” within the meaning of the applicable Public Act, and that in the event bidder is awarded a contract as a result of this RFP, the bidder will not become an “Iran Linked Business” at any time during the course of performing under the contract. The bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the District investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on future Requests for Proposals (RFPs) for three (3) years from the date that it is determined that the person has submitted the false certification.

**There is not an “Iran Linked Business” that exists** within the bidder and/or owner, officers, directors and employees.

**Bidder:** \_\_\_\_\_  
(Company Name)

**By:** \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

This instrument was acknowledged before me, a Notary Public, in and for

\_\_\_\_\_ County, on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_,

\_\_\_\_\_ **SS:**

(Notary Public Signature)

My Commission expires: \_\_\_\_\_

Acting in the County of: \_\_\_\_\_