

A regular meeting of the Board of Education was called to order at 7:00 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

President C. Lebster opened the meeting with the Pledge of Allegiance.

Members Present: D. Duistermars, C. Lebster, J. Otteman, L. Rutan, M. Remenschneider, C. Martinez, and R. Schipper. Superintendent T. Bearden was also present.

Members Absent: None

Moved by J. Otteman, supported by M. Remenschneider, that the agenda be approved as presented. Motion carried 7-0-0.

Student Senate Representative Taylor reported on the Fall Blood Drive, the Broadway Mixtape, and Harbor Lights and MacBay events.

Student Senate Representative Fatima reported on how the high school responded to Luca's tragedy by providing support at the high school for students. She also mentioned the joy Lucas brought to many of his friends and students.

R. Schipper reported the following was covered during the November 12 Finance & Operations committee meeting: Monthly financials, great audit overview—internal controls 0.02% variance, 31aa, and Board approval items.

C. Martinez reported on the Michigan Association of School Boards' (MASB's) Annual Delegate Assembly she attended on October 23rd as West Ottawa's official voting delegate.

Opportunity was given for communications from the audience regarding agenda items. There was no response.

Moved by D. Duistermars, supported by J. Otteman, that an Administrative contract for the 2025-2026 school year be awarded to the following:

- Lisa Kelly – Interim Director of Early Childhood
- Abby Harris – Riley Farms Elementary Dean

Motion carried 7-0-0.

**REGULAR MEETING
CALL TO ORDER**

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

INFORMATION ITEMS
Student Senate Update

Finance & Operations Report

MASB Delegate Assembly Report

**COMMUNICATIONS FROM
THE AUDIENCE**
(regarding agenda items)

ACTION ITEMS
Administrative Contracts

Board of Education Regular Meeting

Approved Minutes

November 17, 2025

Page 2

Moved by L. Rutan, supported by C. Martinez, that the Board authorizes and directs the Superintendent, or designee, to notify MDE as necessary of the District's election consistent with the 31aa Opt-In resolution and to take any actions necessary to prepare and opt-in to the acceptance of these funds.

Roll Call Vote:

Ayes: D. Duistermars, C. Lebster, J. Otteman, M. Remenschneider, C. Martinez, R. Schipper and L. Rutan.

Nays: None

Motion carried 7-0-0.

Moved by R. Schipper, supported by M. Remenschneider, that the Board approve the package of renovations and improvements to Waukazoo Elementary School during the summer of 2026, for an amount not to exceed \$8,345,013, as presented by the Associate Superintendent of Finance & Operations. Motion Carried 7-0-0.

Moved by M. Remenschneider, supported by D. Duistermars, that the Board approve the package of renovations and improvements to Woodside Elementary School during the summer of 2026, for an amount not to exceed \$7,659,247, as presented by the Associate Superintendent of Finance & Operations. Motion carried 7-0-0.

Moved by L. Rutan, supported by M. Remenschneider, that the Board approve the purchase of Riley Farms Furniture for \$111,810 as presented by the Associate Superintendent of Business & Finance. Motion carried 7-0-0.

Moved by J. Otteman, supported by L. Rutan, that the Board approve the purchase of six (6) new IC School Buses, for an amount not to exceed \$991,092, as presented by the Associate Superintendent of Finance & Operations. Motion carried 7-0-0.

Moved by R. Schipper, supported by C. Martinez, that the Board approve the purchase of new District technology, for an amount not to exceed \$740,704, as presented by the Associate Superintendent of Finance & Operations. Motion carried 7-0-0.

Moved by D. Duistermars, supported by J. Otteman, that the Board approve the following travel applications, pending consideration of the world situation at the time of the proposed trip:

1. December 12 – 14, 2025 – WO Drama Club / Boosters to the Michigan Thespian Festival in Lansing, Michigan
2. May 28 & 29, 2026 – Pine Creek Fifth Graders to Camp Geneva in Holland, Michigan

Motion carried 7-0-0.

ACTION ITEMS (Cont'd.)

Section 31aa Resolution

Approval of WZ Bond
Renovations & Improvements

Approval of WS Bond
Renovations & Improvements

Riley Farms
Furniture Purchase

School Bus Purchase

District Technology Purchases

Approval of
Travel Application

Opportunity was given for communications from the audience. There was no response.

Board communications were received from D. Duistarmars, C. Lebster, and R. Schipper.

The next regular meeting will be held on Monday, December 15, 2025 at 7:00 p.m. in the Administration Office Training Room. The West Ottawa Vocalaires will perform at 6:45 p.m.

Moved by J. Otteman, supported by C. Martinez, that the meeting adjourn at 7:37 p.m. Motion carried 7-0-0.

Respectfully submitted,

Jim Otteman, Secretary

FUTURE CONSIDERATION

**COMMUNICATIONS FROM
THE AUDIENCE**
(regarding items
not on the agenda)

FUTURE CONSIDERATION
BOARD COMMUNICATIONS

NEXT MEETING 12/15/25

Regular Meeting, 7:00 p.m.

ADJOURNMENT