

00 11 13 ADVERTISEMENT FOR BIDS

BID PROPOSAL

Sealed bids, in triplicate, for West Ottawa Public Schools, *West Ottawa Outdoor Learning Areas*, will be received at West Ottawa Public Schools Administration Office, on March 4th, 2025 at 10:00 A.M. Any bids received after this date and time will not be accepted or considered. All bids will be opened and read publicly. FAXED OR EMAILED BIDS WILL NOT BE ACCEPTED.

This project is not a prevailing wage project.

All bids must be accompanied by the following:

1. 5% Bid Bond/ Security
2. Sworn and Notarized Familial Disclosure
3. Iran Disclosure Act

SITE INSPECTION

A Pre-Bid Meeting will be done virtually on 2.24.2025 @ 10:00 A.M

Join Zoom Meeting

<https://us02web.zoom.us/j/87046387969?pwd=EdMHMgLDIgeBasUvoZHvo2w7WnCY.1>

Meeting ID: 870 4638 7969

Passcode: 098073

BID DOCUMENTS

Bidding documents may be viewed and/or requested via the following:

West Michigan Builders Exchange
678 Front St. NW,
Grand Rapids, MI 49504
(616) 949-8650

Please note that contractors are responsible to review information on all drawings and specifications.

BIDDER QUALIFICATIONS

Bidders submitting a proposal for this project shall have the following qualifications:

1. At least (10) years' experience under the current company's name.
2. Licensed and insured to perform work in the State of Michigan.
3. Shall have financial resources to complete work under this scope

BID SECURITY

All bids are required to have a bid security or bid bond in the amount of 5% of the bid being submitted. This shall secure the Owner from loss or damage by reason in the occurrence a bid is withdrawn or failure of the successful bidder to enter into Contract with the Owner if the bid is accepted by the Owner.

The Successful bidder will be asked to secure a Performance, Labor, and Material bond for all work under contract. Please keep this cost separate on the bid form provided. All bonds shall be from a surety company with an 'A' rating.

00 41 00 BID FORM

SUBMIT IN TRIPLICATE

BID TO: West Ottawa Public Schools
1138 136th Ave.
Holland, MI 49424

ATTENTION: Mr. Chris LaHaie, Associate Superintendent of Business Services

BID FROM: _____

PROJECT: *West Ottawa Outdoor Learning Areas*

The undersigned has familiarized themselves with the local conditions with the cost of the work by having examined the site conditions, and Bidding Documents prepared by GMB Architecture & Engineering (85 East Eighth St. (Suite 200), Holland, MI 49423), and hereby proposes to furnish all labor, materials, taxes, equipment, and services needed for the completion of the work category submitted. All Addendums that have been issued for this project have been recognized and included. The cost for performing work is:

Bid Category Number: _____

Bid Category Description: _____

Base Bid Amount: _____ Dollars
(\$ _____)

ALLOWANCES: Base Bid includes all allowance cost(s) set forth in Section 01.2100 of the General Requirements and identified in the Instruction to Bidders.

TAXES: Base Bid includes all applicable taxes, including Michigan Sales Tax.

COST OF BONDS: Bond Cost for Performance, Labor, and Material Bond Cost. This cost must be included in the Base Bid. Please list the cost of the bond below.

West Ottawa Outdoor Learning Areas:

PLM Bond Amount _____ Dollars
(\$ _____)

ACKNOWLEDGEMENT OF ADDENDA

The following addenda have been received and acknowledged with their execution included in the base bid cost:

Addendum No. _____ Dated _____ Addendum No. _____ Dated _____
Addendum No. _____ Dated _____ Addendum No. _____ Dated _____

ALTERNATES (MANDATORY TO PROVIDE PRICING AS NEEDED WITH BASE BID)

The following alternates are an add to the Base Bid cost:

Alternate #1: None

VOLUNTARY ALTERNATES

The following is a list of Voluntary Alternates. The owner reserves the right to accept or reject any voluntary alternates.

1. _____
Cost: Add/ Delete \$ _____
2. _____
Cost: Add/ Delete \$ _____
3. _____
Cost: Add/ Delete \$ _____

UNIT PRICE

1. Unit Price No. 1: None

BID BOND

Accompanying this bid as required by the Instructions to Bidders, is a bid security in the form of (Certified Check, Cashier's Check, or Bid Bond) in the amount of:

Bid Bond Amount _____ Dollars
(\$ _____)

CONSTRUCTION SCHEDULE

The undersigned acknowledges the construction schedule set forth in the bid documents and that it must be met.

ADDITIONAL WORK

1. There will be a fee of 10% applied to the total cost of materials purchased and work completed by a contractor's own forces. This includes both overhead and profit.
2. There will be a fee of 5% applied to the total cost of work completed by a subcontractor. This includes both overhead and profit.

CREDIT FOR WORK DELETED FROM CONTRACT

All work deleted from this contract by the Owner should be credited 100% back to the Owner.



FRITZ WAHLFIELD
CONSTRUCTION

"BUILDING IT BETTER"
SINCE 1954

CONSTRUCTION MANAGEMENT
GENERAL CONTRACTING
DESIGN & BUILD

AGREEMENT

In submitting this bid, it is understood that the Owner reserves the right to accept or reject any/all bids for any reason. This bid is valid 60 days from the date of the opening.

Firm: _____

Date: _____

By: _____

Signature: _____

Title: _____

Phone: (_____) _____

Email: _____

CONTACT INFORMATION

Please list contact information for the person(s) that should receive communication regarding THIS submitted bid, including Post-Bid Invites. (If Additional contacts should also receive communication, please attach a separate sheet listing a Name, Title, Email and Phone Number for each contact)

Name: _____

Title: _____

Email: _____

Phone: (_____) _____

FAMILIAL DISCLOSURE STATEMENT

In accordance with Section 1267 of the Revised School Code this bid must be accompanied by a sworn and notarized statement disclosing the familial relationship between the owner or any employee of the Bidder and any member of West Ottawa Public Schools Board of Education or Superintendent of West Ottawa Public Schools.

() No, there is no relationship between the owner or any employee of the Bidder and any member of West Ottawa Public Schools Board of Education or Superintendent of West Ottawa Public Schools.

() Yes, there is a relationship between the owner or any employee of the Bidder and any member of West Ottawa Public Schools Board of Education or Superintendent of West Ottawa Public Schools. Please list the relationship below.

BIDDER

BOARD OF EDUCATION MEMBER OR SUPERINTENDENT

Subscribed and sworn this _____ day of _____, 2025.

In the County of _____ In the State of _____.

By _____
Notary Public Signature

My Commission Expires on: _____ Seal or Stamp:

AFFIDAVIT OF COMPLIANCE IRAN ECONOMICS SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner, or authorized officer of the below-named company (the "Contractor"), pursuant to the compliance certification requirement provided in West Ottawa Public Schools Request for Proposal (the "RFP"), hereby certifies, represents, and warrants that the Contractor (which includes its officers, directors and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event the Contractor is awarded a contract by the West Ottawa Public Schools as a result of the aforementioned RFP, the Contractor is not and will not become an "Iran Linked Business" at any time during the course of performing any services under the Contract.

The Contractor further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

Contractor: _____

By: _____ Title: _____

Date: _____

This instrument was acknowledged before me on the _____ day of _____, 2025

In the County of _____ In the State of _____.

By _____
Notary Public Signature

My Commission Expires on: _____ Seal or Stamp:

REQUEST FOR INFORMATION (RFI) DURING BIDDING PHASE

Please fill out the RFI form provided on page 8 in the front ends of this project.

All Pre-Bid RFI's due: **February 27th, 2025 by 4:00 P.M.**

Please email the completed RFI form to both:

amanda@wahlfieldconstruction.com

f3@wahlfieldconstruction.com

The CM will review the RFI before submitting to the AE firm.

Any questions not submitted following this process prior to the deadline will not be answered.

REQUEST FOR INFORMATION (RFI) FORM

Project: *West Ottawa Outdoor Learning Areas*

Date: _____

Deadline: FEBRUARY 27, 2025 by 4:00 P.M.

Action Requested:

Attn: Fritz Wahlfield III, Fritz Wahlfield Construction (CM)

_____ Clarification

_____ Direction

_____ Approval

_____ Alternate

_____ Other

Company: _____

Contact: _____

Email: _____

Phone No: _____

Reference Drawing No: _____ **Detail No:** _____ **Spec. Section:** _____

Information Needed / Clarification: _____

RFI #: _____

CM Recommendation: _____

By: _____ **Date:** _____

AE Recommendation: _____

By: _____ **Date:** _____

BID CATEGORIES INDEX

3. Sitework
4. Concrete
5. General Trades
6. Site Fencing
7. Landscaping

BID CATEGORY NO. 01 - SITEWORK

INCLUDE:

1. Complete Sitework and related work as shown on the drawings and as specified in the following sections:

SPECIFICATION MANUAL AND FRONT ENDS

00 01 10	TABLE OF CONTENTS
00 01 15	LIST OF DRAWING SHEETS
00 11 13	ADVERTISEMENT FOR BIDS
00 41 00	BID FORM
01 00 01	ELECTRONIC MODEL/DRAWING FILE EXCHANGE AGREEMENT
01 10 00	GENERAL REQUIREMENTS
01 10 00.0	SUMMARY
01 10 00.1	ABBREVIATIONS
01 10 10.1	WORK COVERED BY CONTRACT DOCUMENTS
01 10 10.2	SCHEDULING
01 10 10.3	CONTRACTOR USE OF PREMISES
01 10 10.4	SUBSTANTIAL COMPLETION
01 21 00	ALLOWANCES
01 22 00	UNIT PRICES
01 23 00	ALTERNATES
01 30 00	ADMINISTRATIVE REQUIREMENTS
01 30 00.1	SUBMITTALS
01 31 13	INSURANCE REQUIREMENTS
01 40 00	QUALITY REQUIREMENTS
01 41 00	REGULATORY REQUIREMENTS
01 50 00	TEMPORARY FACILITIES AND CONTROLS
01 51 00	TEMPORARY UTILITIES
01 73 29	CUTTING AND PATCHING
01 74 19	CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL
01 77 00	CLOSE OUT PROCEDURES
01 78 00	CLOSEOUT SUBMITTALS
02 41 19	DEMOLITION
31 10 00	SITE CLEARING
31 22 00	GRADING
31 23 16	EXCAVATING
31 23 16.13	TRENCHING
31 23 23	FILL
31 25 00	EROSION AND SEDIMENTATION CONTROL
33 05 61	CONCRETE MANHOLES
33 41 00	SUBDRAINAGE



FRITZ WAHLFIELD
CONSTRUCTION

"BUILDING IT BETTER"
SINCE 1954

CONSTRUCTION MANAGEMENT
GENERAL CONTRACTING
DESIGN & BUILD

2. **CONSTRUCTION DRAWINGS:** CONTRACTOR IS RESPONSIBLE FOR REVIEWING ALL CONSTRUCTION DRAWING PAGES AND BECOMING FAMILIAR WITH THE COMPLETE SET TO SATISFY THE SCOPE OF WORK RELATED TO THE BID CATEGORY.
 - a. DRAWING INDEX CAN BE FOUND ON PROJECT TITLE PAGE.
3. All Excavating as shown plans.
 - a. This includes Site Demolition Notes 1-5 on Pages C1.01 - C1.09
 - b. All Site/ Elevation grade changes as shown.
 - i. Prep work for new concrete slabs, concrete paving, footings, and foundations as shown.
 - c. S.E.S.C measures and permits
 - d. Site Drainage as shown.
4. Compacting any imported soils as required to meet compaction requirements of soils for future footings, foundations, slab on grade, and/or backfill material.
5. Responsibility of the contractor to contact Miss Dig at least 36 hours prior to start of work.
6. The CM will provide a one time staking of grades, building footprint, and misc. locations.
 - a. Additional staking will be at the cost of the contractor.
7. Concrete or asphalt cutting to complete work in this scope.
8. Any dewatering necessary to complete this scope of work.
9. Dust control measures for all work in this Bid Category.
10. Daily clean-up at work areas.
11. Contractor to meet Project Schedule, this includes weekend work or daily overtime.
 - a. Project Manager/Project Foreman required to attend the following meetings:
 - i. Pre-Construction Kick Off
 - ii. Bi-Weekly Progress Meeting
 - iii. Any meetings required by the Local Ordinance, Architect, and/ or Civil Engineer
12. All work must be done in accordance with MIOSHA Regulations.
13. Warranties as specified.
14. Submit shop drawings to scale so they can be accurately commented on/coordinated with other trades.
15. When shop drawings are returned from the Architect to Contractor marked "Rejected" or "Revise and Resubmit", contractor shall reissue the second time with the revisions clouded.

BID CATEGORY NO. 02 - CONCRETE

INCLUDE:

1. Complete Concrete and related work as shown on the drawings and as specified in the following sections:

SPECIFICATION MANUAL AND FRONT ENDS

00 01 10	TABLE OF CONTENTS
00 01 15	LIST OF DRAWING SHEETS
00 11 13	ADVERTISEMENT FOR BIDS
00 41 00	BID FORM
01 00 01	ELECTRONIC MODEL/DRAWING FILE EXCHANGE AGREEMENT
01 10 00	GENERAL REQUIREMENTS
01 10 00.0	SUMMARY
01 10 00.1	ABBREVIATIONS
01 10 10.1	WORK COVERED BY CONTRACT DOCUMENTS
01 10 10.2	SCHEDULING
01 10 10.3	CONTRACTOR USE OF PREMISES
01 10 10.4	SUBSTANTIAL COMPLETION
01 21 00	ALLOWANCES
01 22 00	UNIT PRICES
01 23 00	ALTERNATES
01 30 00	ADMINISTRATIVE REQUIREMENTS
01 30 00.1	SUBMITTALS
01 31 13	INSURANCE REQUIREMENTS
01 40 00	QUALITY REQUIREMENTS
01 41 00	REGULATORY REQUIREMENTS
01 50 00	TEMPORARY FACILITIES AND CONTROLS
01 51 00	TEMPORARY UTILITIES
01 73 29	CUTTING AND PATCHING
01 77 00	CLOSE OUT PROCEDURES
01 78 00	CLOSEOUT SUBMITTALS
02 41 19	DEMOLITION
03 30 00	CAST-IN-PLACE CONCRETE
32 13 13	CONCRETE PAVING
32 13 20	POST TENSIONED CONCRETE

2. **CONSTRUCTION DRAWINGS:** CONTRACTOR IS RESPONSIBLE FOR REVIEWING ALL CONSTRUCTION DRAWING PAGES AND BECOMING FAMILIAR WITH THE COMPLETE SET TO SATISFY THE SCOPE OF WORK RELATED TO THE BID CATEGORY.
 - a. DRAWING INDEX CAN BE FOUND ON PROJECT TITLE PAGE.
3. Furnish and Install all reinforcement as shown.
4. Furnish and Install Footings and Foundations for owner supplied playground equipment and structures.
5. Furnish and Install Footings and Foundations for toilet sheds as shown on drawings.
6. Furnish and Install concrete pads for storage cabinets as shown on drawings.



FRITZ WAHLFIELD
CONSTRUCTION

"BUILDING IT BETTER"
SINCE 1954

CONSTRUCTION MANAGEMENT
GENERAL CONTRACTING
DESIGN & BUILD

7. Furnish and Install concrete paving as shown on drawings.
8. Furnish and Install concrete pads as shown on drawings.
9. Provide a lined dumpster for all washout areas.
10. Furnish and install joint sealants at all new exterior concrete paving as shown and specified.
11. Dust control measures for all work in this Bid Category.
12. Daily clean-up at work areas.
13. Contractor to meet Project Schedule, this includes weekend work or daily overtime.
 - a. Project Manager/Project Foreman required to attend the following meetings:
 - i. Pre-Construction Kick Off
 - ii. Bi-Weekly Progress Meeting
 - iii. Any meetings required by the Local Ordinance, Architect, and/ or Civil Engineer
14. All work must be done in accordance with MIOSHA Regulations.
15. Warranties as specified.
16. Submit shop drawings to scale so they can be accurately commented on/coordinated with other trades.
17. When shop drawings are returned from the Architect to Contractor marked "Rejected" or "Revise and Resubmit", contractor shall reissue the second time with the revisions clouded.

BID CATEGORY NO. 03 - GENERAL TRADES

INCLUDE:

1. Complete General Trades work as shown on the drawings and as specified in the following sections:

SPECIFICATION MANUAL AND FRONT ENDS

00 01 10	TABLE OF CONTENTS
00 01 15	LIST OF DRAWING SHEETS
00 11 13	ADVERTISEMENT FOR BIDS
00 41 00	BID FORM
01 00 01	ELECTRONIC MODEL/DRAWING FILE EXCHANGE AGREEMENT
01 10 00	GENERAL REQUIREMENTS
01 10 00.0	SUMMARY
01 10 00.1	ABBREVIATIONS
01 10 10.1	WORK COVERED BY CONTRACT DOCUMENTS
01 10 10.2	SCHEDULING
01 10 10.3	CONTRACTOR USE OF PREMISES
01 10 10.4	SUBSTANTIAL COMPLETION
01 21 00	ALLOWANCES
01 22 00	UNIT PRICES
01 23 00	ALTERNATES
01 30 00	ADMINISTRATIVE REQUIREMENTS
01 30 00.1	SUBMITTALS
01 31 13	INSURANCE REQUIREMENTS
01 40 00	QUALITY REQUIREMENTS
01 41 00	REGULATORY REQUIREMENTS
01 50 00	TEMPORARY FACILITIES AND CONTROLS
01 51 00	TEMPORARY UTILITIES
01 73 29	CUTTING AND PATCHING
01 77 00	CLOSE OUT PROCEDURES
01 78 00	CLOSEOUT SUBMITTALS
02 41 19	DEMOLITION
06 10 00	ROUGH CARPENTRY
06 13 23	HEAVY TIMBER FRAMING
06 42 00	WOOD PANELING
07 31 13	ASPHALT SHINGLES
07 41 33	PLASTIC ROOF PANELS
07 46 23	WOOD SIDING
08 71 00	DOOR HARDWARE
10 14 53	SITE SIGNAGE



FRITZ WAHLFIELD
CONSTRUCTION

"BUILDING IT BETTER"
SINCE 1954

CONSTRUCTION MANAGEMENT
GENERAL CONTRACTING
DESIGN & BUILD

2. **CONSTRUCTION DRAWINGS:** CONTRACTOR IS RESPONSIBLE FOR REVIEWING ALL CONSTRUCTION DRAWING PAGES AND BECOMING FAMILIAR WITH THE COMPLETE SET TO SATISFY THE SCOPE OF WORK RELATED TO THE BID CATEGORY.
 - a. DRAWING INDEX CAN BE FOUND ON THE PROJECT TITLE PAGE.
3. Schedule, take delivery, inventory, and store and install all items noted as "Install Only" above. Provide a list of material received each day to the Construction Manager's Superintendent. All items not noted are to be furnished and installed.
4. Furnish and Install Toilet sheds as shown and specified.
5. Furnish and Install Storage cabinets as shown.
6. All lumber to be treated as specified.
7. Dust control measures for all work in this Bid Category.
8. Daily clean-up at work areas.
9. Contractor to meet Project Schedule, this includes weekend work or daily overtime.
 - a. Project Manager/Project Foreman required to attend the following meetings:
 - i. Pre-Construction Kick Off
 - ii. Bi-Weekly Progress Meeting
 - iii. Any meetings required by the Local Ordinance, Architect, and/ or Civil Engineer
10. All work must be done in accordance with MIOSHA Regulations.
 - a. Provide lifting plan for any crane work.
11. Warranties as specified.
12. Submit shop drawings to scale so they can be accurately commented on/coordinated with other trades.
13. When shop drawings are returned from the Architect to Contractor marked "Rejected" or "Revise and Resubmit", contractor shall reissue the second time with the revisions clouded.

BID CATEGORY NO. 4 - SITE FENCING

INCLUDE:

1. Complete Site Fencing work as shown on the drawings and as specified in the following sections:

SPECIFICATION MANUAL AND FRONT ENDS

00 01 10	TABLE OF CONTENTS
00 01 15	LIST OF DRAWING SHEETS
00 11 13	ADVERTISEMENT FOR BIDS
00 41 00	BID FORM
01 00 01	ELECTRONIC MODEL/DRAWING FILE EXCHANGE AGREEMENT
01 10 00	GENERAL REQUIREMENTS
01 10 00.0	SUMMARY
01 10 00.1	ABBREVIATIONS
01 10 10.1	WORK COVERED BY CONTRACT DOCUMENTS
01 10 10.2	SCHEDULING
01 10 10.3	CONTRACTOR USE OF PREMISES
01 10 10.4	SUBSTANTIAL COMPLETION
01 21 00	ALLOWANCES
01 22 00	UNIT PRICES
01 23 00	ALTERNATES
01 30 00	ADMINISTRATIVE REQUIREMENTS
01 30 00.1	SUBMITTALS
01 31 13	INSURANCE REQUIREMENTS
01 40 00	QUALITY REQUIREMENTS
01 41 00	REGULATORY REQUIREMENTS
01 50 00	TEMPORARY FACILITIES AND CONTROLS
01 51 00	TEMPORARY UTILITIES
01 73 29	CUTTING AND PATCHING
01 77 00	CLOSE OUT PROCEDURES
01 78 00	CLOSEOUT SUBMITTALS
02 41 19	DEMOLITION
32 31 13	CHAIN LINK FENCES AND GATES

2. **CONSTRUCTION DRAWINGS:** CONTRACTOR IS RESPONSIBLE FOR REVIEWING ALL CONSTRUCTION DRAWING PAGES AND BECOMING FAMILIAR WITH THE COMPLETE SET TO SATISFY THE SCOPE OF WORK RELATED TO THE BID CATEGORY.
 - a. DRAWING INDEX CAN BE FOUND ON PROJECT TITLE PAGE.
3. Furnish and install complete chain link fences and gates as specified and shown.
 - a. This includes any rework with the existing fence to complete the work listed in this category.
4. Dust control measures for all work in this Bid Category.
5. Daily clean-up at work areas.
6. Contractor to meet Project Schedule, this includes weekend work or daily overtime.
 - a. Project Manager/Project Foreman required to attend the following meetings:

- i. Pre-Construction Kick Off
 - ii. Bi-Weekly Progress Meeting
 - iii. Any meetings required by the Local Ordinance, Architect, and/or Civil Engineer
7. All work must be done in accordance with MIOSHA Regulations.
8. Warranties as specified.
9. Submit shop drawings to scale so they can be accurately commented on/coordinated with other trades.
10. When shop drawings are returned from the Architect to Contractor marked "Rejected" or "Revise and Resubmit", contractor shall reissue the second time with the revisions clouded.

BID CATEGORY NO. 05 - LANDSCAPING

INCLUDE:

1. Complete Sitework and related work as shown on the drawings and as specified in the following sections:

SPECIFICATION MANUAL AND FRONT ENDS

00 01 10	TABLE OF CONTENTS
00 01 15	LIST OF DRAWING SHEETS
00 11 13	ADVERTISEMENT FOR BIDS
00 41 00	BID FORM
01 00 01	ELECTRONIC MODEL/DRAWING FILE EXCHANGE AGREEMENT
01 10 00	GENERAL REQUIREMENTS
01 10 00.0	SUMMARY
01 10 00.1	ABBREVIATIONS
01 10 10.1	WORK COVERED BY CONTRACT DOCUMENTS
01 10 10.2	SCHEDULING
01 10 10.3	CONTRACTOR USE OF PREMISES
01 10 10.4	SUBSTANTIAL COMPLETION
01 21 00	ALLOWANCES
01 22 00	UNIT PRICES
01 23 00	ALTERNATES
01 30 00	ADMINISTRATIVE REQUIREMENTS
01 30 00.1	SUBMITTALS
01 31 13	INSURANCE REQUIREMENTS
01 40 00	QUALITY REQUIREMENTS
01 41 00	REGULATORY REQUIREMENTS
01 50 00	TEMPORARY FACILITIES AND CONTROLS
01 51 00	TEMPORARY UTILITIES
01 73 29	CUTTING AND PATCHING
01 74 19	CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL
01 77 00	CLOSE OUT PROCEDURES
01 78 00	CLOSEOUT SUBMITTALS
02 41 19	DEMOLITION
32 91 19	LANDSCAPE GRADING
32 92 19	SEEDING
32 93 00	PLANTS

2. **CONSTRUCTION DRAWINGS:** CONTRACTOR IS RESPONSIBLE FOR REVIEWING ALL CONSTRUCTION DRAWING PAGES AND BECOMING FAMILIAR WITH THE COMPLETE SET TO SATISFY THE SCOPE OF WORK RELATED TO THE BID CATEGORY.
 - a. DRAWING INDEX CAN BE FOUND ON PROJECT TITLE PAGE.
3. Furnish and Install all Landscaping as shown plans.
 - a. Trees and Plants as shown.
 - b. Engineered Wood Fibers as shown.



FRITZ WAHLFIELD
CONSTRUCTION

"BUILDING IT BETTER"
SINCE 1954

CONSTRUCTION MANAGEMENT
GENERAL CONTRACTING
DESIGN & BUILD

- c. Aggregate Pathways as shown.
 - d. Treated Natural Border Logs as shown.
 - e. Natural Quarried stone as shown.
 - i. Geotextile Fabric and sub base.
 - f. Landscape boulders as shown.
4. Compacting any imported soils as required to meet compaction requirements of soils for future footings, foundations, slab on grade, and/or backfill material.
5. Responsibility of the contractor to contact Miss Dig at least 36 hours prior to start of work.
6. The CM will provide a one time staking of grades, building footprint, and misc. locations.
 - a. Additional staking will be at the cost of the contractor.
7. Dust control measures for all work in this Bid Category.
8. Daily clean-up at work areas.
9. Contractor to meet Project Schedule, this includes weekend work or daily overtime.
 - a. Project Manager/Project Foreman required to attend the following meetings:
 - i. Pre-Construction Kick Off
 - ii. Bi-Weekly Progress Meeting
 - iii. Any meetings required by the Local Ordinance, Architect, and/ or Civil Engineer
10. All work must be done in accordance with MIOSHA Regulations.
11. Warranties as specified.
12. Submit shop drawings to scale so they can be accurately commented on/coordinated with other trades.
13. When shop drawings are returned from the Architect to Contractor marked "Rejected" or "Revise and Resubmit", contractor shall reissue the second time with the revisions clouded.

DIVISION 01 – GENERAL REQUIREMENTS

01 10 00.0 SUMMARY

01 10 00.1 ABBREVIATIONS

1. CM: Construction Manager

01 10 10.1 WORK COVERED BY CONTRACT DOCUMENTS

1. The Project for West Ottawa Public Schools:
 - a. *West Ottawa Outdoor Learning Areas:*
 - i. Lakeshore Elementary
3765 N 168th Ave, Holland, MI 49424
 - ii. Pine Creek Elementary
1184 136th Ave, Holland, MI 49424
 - iii. Lakewood Elementary
2134 W Lakewood Blvd, Holland, MI 49424
 - iv. Great Lakes Elementary
3200 152nd Ave, Holland, MI 49424
 - v. North Holland Elementary
11946 New Holland St, Holland, MI 49424
 - vi. Sheldon Woods Elementary
15050 Blair St, West Olive, MI 49460
 - vii. Waukazoo Elementary
1294 W Lakewood Blvd, Holland, MI 49424
 - viii. Woodside Elementary
2591 N Division Ave, Holland, MI 49424

01 10 10.2 SCHEDULING

1. All work to be scheduled and approved by the Owner and CM.
2. Bidding Dates:
 - a. Pre-Bid Virtual Walk Thru: February 24, 2025 at 10:00 A.M
 - b. RFI's Due: February 27, 2025 by 4:00 P.M.
 - c. **Bids Due: March 4, 2025 at 10:00 A.M.**
 - d. Mandatory Post Bid Interviews: March 6, 2025 at TBD
3. Construction Dates:
 - a. Begin Construction: May 2025
 - b. Substantial Completion: August 2025
4. Project Schedule is forthcoming.

01 10 10.3 CONTRACTOR USE OF PREMISES

1. Use of the premises will be coordinated by the CM.
2. Each contractor will make premises usable by the Owner with the coordination of the CM.
3. It shall be the responsibility of the contractor to obtain and pay for additional storage as needed.
4. All work areas shall be kept in a clean and professional manner.

01 10 10.4 SUBSTANTIAL COMPLETION

1. All contractors shall coordinate their schedule with the CM for Substantial Completion with the following requirements:
 - a. Access for Owner's Personnel
 - b. Access to receive Owner's Furniture
 - c. Operation of Electrical and Mechanical systems.

01 21 00 ALLOWANCES

1. Allowance No. 1: None

01 22 00 UNIT PRICES

1. Unit prices to include all costs, including overhead and profit.
 - a. Unit Price No. 1: None

01 2300 ALTERNATES

1. Contractors are to indicate the cost associated with the work listed in the alternates. This is to include all costs, including overhead and profit.
 - a. Alternate No. 1: None

01 30 00 ADMINISTRATIVE REQUIREMENTS

1. Provide Proof of Insurance to the CM prior to construction. Insurance needs to stay valid through final payment of the project. "DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES" box must be filled out specifically for this project.
2. Provide all Performance, Labor, and Material Bonds as required for this project.
 - a. This Bond should cover 100% of the cost of the contract.

01 30 00 SUBMITTALS

1. All Submittals from the sub-contractors shall be sent to the CM for initial review. The CM will upload to Procore for distribution and review by the Architect.

01 31 13 INSURANCE REQUIREMENTS

1. Indemnification and Subcontractor's Liability
 - a. Subcontractor hereby assumes the entire responsibility and liability for all Work, supervision, labor and materials provided under any Work Order issued pursuant to this Subcontract, whether or not erected in place and for all plant, scaffolding, tools, equipment, supplies and other things provided by Subcontractor until final acceptance of the entirety of the Work by Owner. In the event of any loss, damage or destruction thereof from any cause of the Work as a result of the acts or omissions of Subcontractor, its employees, sub-subcontractors, suppliers or agents of any type, Subcontractor shall be liable therefor, and shall repair, rebuild and make good said loss, damage or destruction at Subcontractor's cost, Subcontractor shall be liable therefor, and shall repair, rebuild and make good said loss, damage or destruction at Subcontractor's cost, subject only to the extent that any net proceeds are payable under any builder's risk property insurance that may be maintained by Owner or Construction Manager, if any.

- b. Subcontractor shall be liable to Construction Manager for all costs Construction Manager incurs as a result of any failure of Subcontractor, or any of its suppliers, vendors or subcontractors of any tier, to fully and properly perform their obligations and duties with respect to the Work.
- c. To the fullest extent permitted by law, the Subcontractor shall indemnify, defend, and hold harmless the Construction Manager, Owner and their respective officers, directors, employees and agents ("Indemnified Parties") from and against all claims, damages, demands, losses, expenses, fines, causes of action, suits or other liabilities, (including all costs reasonable attorneys' fees, consequential damages, and punitive damages), arising out of or resulting from, or alleged to arise out of or arise from, the performance of Subcontractor's Work under the Subcontract, and any Work Order whether such claim, damage, demand, loss or expense is attributable to bodily injury, personal injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom; but only to the extent attributable to the negligence of the Subcontractor or any entity for which it is legally responsible or vicariously liable: regardless of whether the claim is presented by an employee of Subcontractor. The indemnity obligations referenced herein shall not be construed to negate, abridge or otherwise limit any other obligations of the Subcontractor or rights of Construction Manager hereunder. This indemnification shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Subcontractor under any workers' compensation act, disability benefits acts or other employee benefits act and includes any loss or injury suffered by an employee of the subcontractor. This indemnification shall be in addition to any indemnity liability imposed by the Contract Documents, and shall survive the completion of the Work or the termination of the Subcontract.
- d. To the fullest extent permitted by law, the Subcontractor shall also indemnify, defend, and hold harmless the Indemnified Parties from and against all claims, damages, demands, losses, expenses, fines, causes of action, suits or other liabilities, (including all costs reasonable attorneys' fees, consequential damages, and punitive damages), arising out of or resulting from, or alleged to arise out of, the failure of Subcontractor, or any of its suppliers or subcontractors of any tier, to compensate any of its employees or independent contractors in accordance with any applicable federal, state or local law regarding the payment of wages. Subcontractor's assumption of liability is independent from, and not limited in any manner by, the Subcontractor's insurance coverage obtained pursuant to Article 5 or otherwise.

2. Subcontractor's Insurance

Prior to commencing the Work, Subcontractor shall procure, and thereafter maintain, at its own expense, until final acceptance of the Work or later as required by the terms of the Subcontract or any individual Work Order, insurance coverage required by this Subcontract. At a minimum, and subject to modification in individual Work Orders, the types of insurance and minimum policy limits specified shall be maintained in a form and from insurers acceptable to Construction Manager as

set forth below. All insurers shall have at least an A- (excellent) rating by A.M. Best and be qualified to do business in the state where the project is located.

This insurance will provide a defense and indemnify the Construction Manager, but only with respect to liability for bodily injury, property damage and personal and advertising injury caused in whole or in part by the Subcontractor's acts or omissions or the acts or omissions of those acting on the Subcontractor's behalf.

Proof of this insurance shall be provided to the Construction Manager before the Work commences, as set forth below. To the extent that the Subcontractor subcontracts with any other entity or individual to perform all or part of the Subcontractor's Work, the Subcontractor shall require the other Sub-Subcontractors to furnish evidence of equivalent insurance coverage, in all respects, Terms and conditions as set forth herein, prior to the commencement of work by the Sub-Subcontractor. In no event shall the failure to provide this proof, prior to the commencement of the Work, be deemed a waiver by the Construction Manager of Subcontractor's or the Sub-Subcontractor's insurance obligations set forth herein.

In the event that the insurance company(ies) issuing the policy(ies) required by this exhibit deny coverage to the Construction Manager, the Subcontractor or the Sub-Subcontractor will, upon demand by the Construction Manager, defend and indemnify the Construction Manager at the Subcontractor or Sub-Subcontractor's expense.

Commercial General Liability Insurance

\$1,000,000 Each Occurrence Limit (Bodily Injury and Property Damage)

\$2,000,000 General Aggregate per Project

\$2,000,000 Products & Completed Operations Aggregate

\$1,000,000 Personal and Advertising Injury Limit

Business or Commercial Automobile Liability Insurance

\$1,000,000 combined single limit per accident

Workers' Compensation and Employers' Liability Insurance

\$100,000 Each Accident; \$100,000 Each Employee for Injury by Disease; \$500,000 Aggregate for Injury by Disease

Excess or Umbrella Liability

\$1,000,000 Occurrence /aggregate

The Construction Manager's Commercial General Liability policy shall not contain an exclusion or restriction of coverage for the following:

- a. Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.

- b. Claims for property damage to the Construction Managers's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
- c. Claims for bodily injury other than to employees of the insured.
- d. Claims for indemnity under Article 4 Indemnification arising out of injury to employees of the insured.
- e. Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
- f. Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
- g. Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
- h. Claims related to roofing, if the Work involves roofing.
- i. Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
- j. Claims related to earth subsidence or movement, where the Work involves such hazards.
- k. Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

3. Additional Insured

The Construction Manager and Owner, along with their respective officers, agents and employees, shall be named as additional insureds for Ongoing Operations and Products/Completed Operations on the Subcontractor's and any Sub-Subcontractor's Commercial General Liability Policy and Excess or Umbrella Policy, all of which must be primary and noncontributory with respect to these additional insureds. The Subcontractor shall continue to carry Completed Operations Liability Insurance for at least the length of the Statute of Repose in the state where the subject work is performed after either ninety (90) days following Substantial Completion of the Work or final payment to the Construction Manager on any individual Project, whichever is later.

The Construction Manager and Owner, along with their respective officers, agents and employees shall be named as additional Insureds on the Business or Commercial Automobile Liability Policy, which must be primary and noncontributory with respect to these additional insureds. It is expressly understood by the parties to this Subcontract that it is the intent of the Parties that any insurance obtained by the Construction Manager is deemed excess, Non-contributory and not co-primary in relation to the coverage(s) procured by the Subcontractor, the Sub-Subcontractor or any of their respective consultants, officers, agents, subcontractors, employees or anyone directly or indirectly employed by any of them, or by anyone for whose acts any of the aforementioned may be liable by operation of statute, government regulation or applicable case law. To the fullest extent permitted by applicable state law, a Waiver of Subrogation Clause shall be added to the General Liability, Automobile, Excess or Umbrella and Workers Compensation policies in favor of Construction Manager and Owner, and this clause shall apply to the Construction Manager's and Owner's officers, agents and employees, with respect to all Projects during the policy term.

Prior to commencement of Work on any individual Project, Subcontractor shall submit a Certificate of insurance in favor of Construction Manager and Additional Insured Endorsement (in a form acceptable to the Construction Manager) as required hereunder. The Subcontractor's Insurance policies shall provide for thirty (30) days' written notice to Construction Manager for cancellation or any change in coverage and be evidenced by the Certificate of Insurance. Copies of insurance policies shall promptly be made available to the Construction Manager upon request.

01 40 00 QUALITY REQUIREMENTS

1. All contractors are expected to perform work that meets or exceeds industry standards.
2. All testing will be paid for by the Owner.
 - a. In the event that the testing fails, it will be the contractor's responsibility to pay for any re-testing until the test passes industry standards.
3. All testing will need to be scheduled and coordinated with the CM.
4. In the event of re-testing existing soils due to failure, the re-testing will be paid for by Owner.

01 41 00 REGULATORY REQUIREMENTS

1. Contractors are responsible for applying for any/all permits required by State and Local officials to do work in the State of Michigan.
 - a. The cost for all permits shall be the responsibility of the contractor.
 - b. The CM will apply for and provide a General Building Permit from the State of Michigan.
 - c. Permits will be filed with the State of Michigan.
2. All work must pass inspections to be considered complete.
 - a. Any rework needed will be the responsibility of the contractor.
3. It will be the responsibility of the contractor to schedule inspections.
 - a. This shall be coordinated with the CM.

01 50 00 TEMPORARY FACILITIES AND CONTROLS

1. NA

01 51 00 TEMPORARY UTILITIES

1. NA

01 77 00 CLOSEOUT PROCEDURES

1. It shall be the responsibility of the contractor to provide (3) sets of Close Out documents for this project.
 - a. Close Out documents shall contain, but is not limited to:
 - i. Warranty
 - ii. Owner's Manual on all material and products provided for this project
 - iii. Contact information as necessary
 - iv. As-builts for all work
 1. This shall be coordinated through the CM
2. Final payment will not be made until all close out documents have been received and reviewed by the CM.

