

The West Ottawa High School Vocalaires performed holiday selections prior to the board meeting.

WOHS VOCALAIRES

A regular meeting of the Board of Education was called to order at 7 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

CALL TO ORDER

President C. Lebster opened the meeting with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Members Present: C. Lebster, J. Otteman, L. Rutan, R. Schipper, D. Duisternars, M. Remenschneider, and T. Smith. Superintendent Tim Bearden was also present.

ROLL CALL

Members Absent: None.

Moved by J. Otteman, supported by T. Smith, that the minutes from the November 18, 2024, work session and regular meeting be approved as presented. Motion carried 7-0-0.

APPROVAL OF MINUTES

Moved by T. Smith, supported by J. Otteman, that the agenda be approved as presented. Motion carried 7-0-0.

APPROVAL OF AGENDA

Board President Cathy Lebster and Superintendent Tim Bearden recognized and thanked Tyson Smith for his service, support, unique characteristic, involvement, and for being the best example of what a public figure should be.

RECOGNITION

Tyson Smith

Special Recognition

Superintendent T. Bearden reported on the following:

INFORMATION ITEMS

- Riley Farms Elementary update

Superintendent's Report

Student Senate Representative Riley Jernigan provided an update on the following WOHS events:

Student Senate Update

- Stuff the bus
- Toy Drive
- Student Senate and WOBN
- WinWO

D. Duistermars reported the Instructional Services committee met on December 3 to discuss Graduation Alliance, Instructional Coaching, Attendance Committees, MICIP Perception Surveys, Student Wellness—My SAEBRS & SAEBRS, District Blue Envelope, CS & STEM celebration event, MLK Day event, and the new MacBay planetarium.

T. Smith reported the Student Services committee met on December 2 to discuss the elementary classroom furniture, outdoor classroom spaces, GSRP expansion, before and afterschool care plans, and Blue Envelope.

J. Otteman reported the Finance & Facilities committee met on December 11 and discussed the following: November Monthly Financials, 2024-2025 Mid-Year GF Amendment and action items.

L. Rutan reported the HR & Communications committee met on December 5 and discussed early retirement, current openings, and becoming an administrator.

Associate Superintendent of Business Services C. LaHaie provided an overview of the 2024-2025 General Fund Amendment that will be listed for approval later this evening.

Superintendent Bearden provided the Board an update on the new Thurn policies and the implementation process.

Opportunity was given for communications from the audience regarding agenda items. There was no response.

Moved by D. Duistermars, supported by L. Rutan, that a probationary contract for the 2024-2025 school year be awarded to the following:

- Myra Vazquez Counselor, Harbor Lights Middle School
- Abigail Martin 1st Grade Teacher, Lakeshore Elementary School

Motion carried 7-0-0.

Moved by J. Schipper, supported by D. Duistermars, that an Assistant Coach contract for Freshman Baseball be awarded to Conrado Garcia. Motion carried 7-0-0.

Moved by T. Smith, supported by R. Schipper, that the Board repeal its existing policies, bylaws, and administrative guidelines, with the exception of existing Board policy: 5517.01, concerning student bullying. Motion carried 7-0-0.

**INFORMATION ITEMS
(Cont'd.)**

COMMITTEE REPORTS

Instructional Services.

Student Services

Finance & Facilities

HR & Communications

2025 Budget Amendment
Presentation

Thurn Policies

**COMMUNICATIONS FROM
THE AUDIENCE**

(regarding agenda items)

ACTION ITEMS

Approval of
Probationary Contracts

Approval of
Contract

Repeal of Existing
Board Policies

Moved by L. Rutan, supported by T. Smith, that the Board adopt the Thrun Policy Manual, with the exception of Policy 5207 (Anti-Bullying), concerning student bullying and 7540.03, concerning technology acceptable use and safety. Motion carried 7-0-0.

ACTION ITEMS
(Cont'd.)

Adoption of Thrun
Board Policies

Moved by T. Smith, supported by D. Duistermars, that the West Ottawa Board of Education adopt the completed year-end evaluation for Superintendent Tim Bearden, as presented. Motion carried 7-0-0.

Superintendent
Evaluation

Moved by M. Remenschneider, supported by R. Schipper, that the 2024-2025 General Fund budget be amended as presented. Motion carried 7-0-0.

2024-25 General Fund
Budget Amendment

Moved by J. Otteman, supported by T. Smith, that the Board approve the purchase of bottle filler drinking fountains and filters for a total amount not exceed \$288,502, as presented by the Associate Superintendent of Business & Finance. Motion carried 7-0-0.

Filter First Water System
Equipment
Purchase

Moved by R. Schipper, supported by C. Lebster, that the Board approve the cost of improvements for the Macatawa Bay Middle School roof for a total amount not to exceed \$1,742,712, as presented by the Associate Superintendent of Business & Finance. Motion carried 7-0-0.

Macatawa Bay Roofing
Replacement

Moved by D. Duistermars, supported by J. Ottaman, that the Board approve the purchase of a new John Deere Tractor and Snowblower for a total amount not to exceed \$82,702, as presented by the Associate Superintendent of Business & Finance 7-0-0.

Riley Farms Elementary
Tractor Purchase

Moved by L. Rutan, supported by T. Smith, that the Board approve the purchase of Riley Farms Classroom Furniture for a total amount not to exceed \$130,864, as presented by the Associate Superintendent of Business & Finance

Riley Farms Elementary
Classroom Furniture
Purchase

Moved by M. Remenschneider, supported by T. Smith, that the Board approve the purchase of Riley Farms Auxiliary Furniture for a total amount not to exceed 786,356, as presented by the Associate Superintendent of Business & Finance. Motion carried 7-0-0.

Riley Farms Elementary
Auxiliary Spaces
Furniture Purchase

Moved by J. Otteman, supported by T. Smith, that the Board approve the purchase of Riley Farms Outdoor Learning Areas Equipment for a total amount not to exceed \$432,172, as presented by the Associate Superintendent of Business & Finance. Motion carried 7-0-0.

Riley Farms Elementary
Outdoor Learning
Areas Equipment
Purchase

Moved by D. Duistermars, supported by T. Smith, that the following travel applications be approved as presented, pending consideration of the world situation at the time of the proposed trip:

- January 30 – February 8, 2025 – WO Global Initiatives on a sister school exchange to Terrassa, Spain
- February 21 & 22, 2025 – Adventure School trip to Eagle Village in Hersey, Michigan
- February 1 & 2, 2025 - West Ottawa Wrestling Team to the Girls Midland Wrestling Tournament in Midland, Michigan
- February 15 & 16, 2025 – West Ottawa Wrestling Team to the Girls Sectional Tournament. Location TBD (Michigan)
- February 27 – March 1, 2025 - West Ottawa Wrestling team to the MHSAA Wrestling State Championships in Detroit, Michigan

Motion carried 7-0-0.

Opportunity was given for communications from the audience. The following person commented on the International Baccalaureate Program:

Lucy Davis Vanderveen, 4435 Oakland Dr., Allendale

During communications from the Board, member R. Schipper and C. Lebster commented on the IB Program.

The next meeting is a work session on January 20, 2025, at 5:30 p.m., followed by an organizational/regular meeting 7 p.m. in the Administration Office Training Room.

Moved by T. Smith, supported by R. Schipper, that the meeting adjourn at 8:26 p.m. Motion carried 7-0-0.

ACTION ITEMS

(Cont'd.)

Travel Applications

FUTURE CONSIDERATION

COMMUNICATIONS FROM THE AUDIENCE

(regarding items
not on the agenda)

BOARD COMMUNICATIONS

FUTURE CONSIDERATION **(Cont'd.)**

NEXT MEETING 1/20/2025

Work Session, 5:30 p.m.

Organizational/Regular

Meeting, 7:00 p.m.

ADJOURNMENT

Respectfully submitted,

Jim Otteman, Secretary