



# WEST OTTAWA PUBLIC SCHOOLS

FOOD SERVICE OFFICE

3700 140th Ave.  
Holland, MI 49424

(616) 786-2100

[www.westottawa.net](http://www.westottawa.net)

January 25, 2024

Dear Parent or Guardian,

We have been informed by DHHS and the Michigan Department of Education that the Summer EBT Benefits will be collected using the application for free and reduced lunch (Education Benefits Form) from this school year 2023-2024.

What does this mean for you and your family? You must complete the application for free and reduced lunch for your student(s), if you do not already receive food stamps. The quickest way to complete this is by going onto your student(s) food service family portal account and completing the free and reduced lunch application (Education Benefits Form). If you have already completed this form for the 2023-2024 school year, please disregard this letter.

Completion of this form does not automatically qualify your student for the summer benefits. The benefits will be based on the annual income you report on the free and reduced application.

To be considered for the Summer EBT Benefits, this form must be turned into the school no later than February 8, 2024.

This does not impact your student receiving free breakfast and lunch at school, even if you do not complete the form.

Please call our food service at 616-786-2101 or email Rachael Heemstra at [heemstrar@westottawa.net](mailto:heemstrar@westottawa.net) if you have any questions.

Thank you,

Jenna Stamp  
Director of Food Service  
616-786-2100