

A regular meeting of the Board of Education was called to order at 7:00 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

**REGULAR MEETING
CALL TO ORDER**

President C. Lebster opened the meeting with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Members Present: D. Duistermars, C. Lebster, J. Otteman, L. Rutan, M. Remenschneider, R. Schipper and T. Smith. Superintendent T. Bearden was also present.

ROLL CALL

Members Absent: None

Moved by T. Smith, supported by J. Otteman, that the agenda be approved as presented. Motion carried 7-0-0.

APPROVAL OF AGENDA

Superintendent Bearden reported on the following:

**INFORMATION ITEMS
Superintendent's Update**

- Bond Recognition—Staff, Board, Cabinet, Community, & Partners
- Disaster! Update
- OK Conference Proposals
- AP & IB numbers
- Superintendent Goals for 2023-2024

Student Senate Representative Dulce reported on Senior Survivor planning and the blood drive.

Student Senate Update

R. Schipper reported the following was covered during the November 8 Finance & Facilities committee meeting: Maner Costerisan FY 23 audit report, WOPS FY 23 audit analysis, October monthly financials, Combi Oven bid approval, well and soil boring Bid approval, Odysseyware 6-12 Licensing renewal approval, bus purchase bid approval, and Food Service Fund transit van purchase approval. He also thanked the community for their support and the Bond team for all their work.

Finance & Facilities Report

M. Remenschneider reported on the Michigan Association of School Boards' (MASB's) Annual Delegate Assembly she attended on November 9th as West Ottawa's official voting delegate.

MASB Delegate Assembly Report

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Superintendent Tim Bearden provided an overview of the following revisions of the eleven board policies brought to the district during Neola’s biannual policies update meeting:

Contents of Packet #2324-01:

Policies

1. Policy 2370.01 - Online/Blended Learning Program **(Revised)**
2. Policy 7217 - Weapons **(Revised)**
3. Policy 7540.03 - Student Technology Acceptable Use and Safety **(Revised)**
4. Policy 8305 - Information Security **(Technical Correction)**
5. Policy 8531 - Free and Reduced Price Meals **(Revised)**

Administrative Guidelines

1. AG 2623.01 - Third Grade Reading Assessment **(Revised)**
2. AG 5460 - Graduation Requirements **(Revised)**
3. AG 8305 - Collection, Classification, Retention, Access, and Security of District Data/Information **(Technical Correction)**
4. AG 8305A - Information Security Responsibilities **(Revised)**
5. AG 8305B - Cybersecurity Event and Incident Management **(Revised)**
6. AG 8305C - Notification of Cybersecurity Incident **(Revised)**

Moved by L. Rutan, supported by T. Smith, that the policies in Packet #2324-01 be considered for a first reading as presented. Motion carried 7-0-0.

Opportunity was given for communications from the audience regarding agenda items. There was no response.

Moved by D. Duistermars, supported by J. Otteman, that a probationary contract for the 2023-2024 school year be awarded to the following:

- | | |
|---------------------------|---------------------------------------|
| 1. Michelle Letherby | ASD Teacher, MacBay Middle School |
| 2. Alisha Rodriguez | MTSS Specialist, MacBay Middle School |
| 3. Maricruz Nieves-Rangel | EL Teacher, High School South |

Motion Carried 7-0-0.

Moved by T. Smith, supported by L. Rutan, that the West Ottawa Board of Education adopt the completed year-end evaluation for Superintendent Tim Bearden as presented. Motion carried 7-0-0.

Moved by R. Schipper, supported by M. Remenschneider, that the Board approve the Combi Oven bid from Merchandise Equipment for \$55,880, as recommended and presented by the CFO. Motion carried 7-0-0.

Moved by J. Otteman, supported by M. Remenschneider, that the Board approve the bid from Dewind Well Drilling Inc. in the amount of \$155,456, as recommended and presented by the CFO. Motion carried 7-0-0.

**INFORMATION ITEMS
(Cont'd.)**

Board Policies
(Second Readings)

(Packet #2324-001)

**COMMUNICATIONS FROM
THE AUDIENCE**
(regarding agenda items)

ACTION ITEMS

Approval of
Probationary Contracts

Superintendent Evaluation
Approval

Approval of
Combi Oven Bid

Approval of
Well & Soil
Boring Bid

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Moved by M. Remenschneider, supported by J. Otteman, that the Board approve the Odysseyware License renewal in the amount of \$38,500, as recommended and presented by the CFO. Motion Carried 7-0-0.

Moved by T. Smith, supported by L. Rutan, that the Board approve the CDW Microsoft License Renewal in the amount of \$33,237, as recommended and presented by the CFO. Motion carried 7-0-0.

Moved by L. Rutan, supported by M. Remenschneider, that the Board approve the purchase of 4 busses from Midwest Transit in the amount not to exceed \$600,000 from 2019 bond proceeds, as recommended and presented by the CFO. Motion carried 7-0-0.

Moved by M. Remenschneider, supported by R. Schipper, that the Board approve the purchase of the state contract transit van from the food service fund, in the amount of \$62,365, as recommended by the CFO. Motion carried 7-0-0.

Moved by J. Otteman, supported by M. Remenschneider, that the Board approve the purchase of the state contract GMC Sierra 2500, in the amount of \$56,635 as recommended by the CFO. Motion carried 7-0-0.

Moved by D. Duistermars, supported by T. Smith, that the Board approve the following travel applications, pending consideration of the world situation at the time of the proposed trip:

1. June 1 & 2, 2023 - Pine Creek 5th Grade students to Camp Geneva in Holland, Michigan
2. December 16, 2023 – First Robotics to the Chicago Museum of Science & industry in Chicago, Illinois
3. February 15 – 24, 2024 – WO Sister School Exchange to Terrassa, Spain
4. March 26, 2024 – April 4, 2024 – WO Sister School Exchange to Yssingaux, Paris France
5. March 28, 2024 – April 6, 2024 – WO Varsity Baseball on a Spring Break trip to Miramar Beach in Destin, Florida

Motion carried 7-0-0.

Opportunity was given for communications from the audience. There was no response.

ACTION ITEMS
(Cont'd.)

Approval of
Odysseyware License Renewal

Approval of
CDW Microsoft License
Renewal

Approval of
Bus Purchase

Approval of Food
Service Transit Van
Purchase

Approval of
GMC Plow Truck

Approval of
Travel Applications

FUTURE CONSIDERATION

**COMMUNICATIONS FROM
THE AUDIENCE**
(regarding items
not on the agenda)

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D. Duistermars commented about athletic events. L Rutan recognized Superintendent Bearden for winning the Administrator of the Year Award and for all of the improvements he has done to the district.

The next regular meeting will be held on Monday, December 18, 2023 at 7:00 p.m. in the Administration Office Training Room. The West Ottawa Vocalaires will perform at 6:45 p.m.

Moved by L. Rutan, supported by M. Remenschneider, that the meeting adjourn at 7:36 p.m. Motion carried 7-0-0.

Respectfully submitted,

Mary Remenschneider, Secretary

FUTURE CONSIDERATION
(Cont'd.)

BOARD COMMUNICATIONS

NEXT MEETING 12/18/23

Regular Meeting, 7:00 p.m.

ADJOURNMENT