

An organizational/regular meeting of the Board of Education was called to order at 5:30 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

President C. Lebster opened the meeting with the Pledge of Allegiance.

Members Present: D. Duistermars, C. Lebster, J. Otteman, L. Rutan, R. Schipper, T. Smith and M. Remenschneider. Superintendent T. Bearden was also present.

Members Absent: None

Moved by L. Rutan, supported by R. Schipper, to approve the minutes of the June 12, 2023, regular meeting as presented. Motion carried 7-0-0.

Moved by M. Remenschneider, supported by J. Otteman, that the agenda be approved as presented. Motion carried 7-0-0.

Superintendent Bearden reported on the following:

- Redistricting progress and upcoming survey
- Dunes connections with community partners
- Isabel Shephard named Boys and Girls Club Midwest Youth of the Year

Opportunity was given for communications from the audience regarding agenda items. There was no response.

Moved by T. Smith, supported by D. Duistermars, that an administrative contract for the 2023-2024 school year be awarded to Brent Jandron as Assistant Principal at the West Ottawa High School. Motion carried 7-0-0.

Moved by D. Duistermars, supported by M. Remenschneider, that a probationary contract for the 2023-2024 school year be awarded to the following:

1. Brendan Bentley Math Teacher, Harbor Lights Middle School
2. Rachel Savage Special Education, Waukazoo Elementary
3. Caitlyn Dehaan Speech Pathologist

Motion carried 7-0-0.

**FISCAL ORGANIZATIONAL/
REGULAR MEETING
CALL TO ORDER**

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

APPROVAL OF AGENDA

INFORMATION ITEMS

Superintendent's Update

**COMMUNICATIONS FROM
THE AUDIENCE**

(regarding agenda items)

ACTION ITEMS

Approval of Administrative
Contract

Approval of Probationary
Contracts

Moved by R. Schipper, supported by L. Rutan, that the Board approve, as presented, the Resolution calling for a special election of the school electors of the District to be held on Tuesday, November 7, 2023.

Roll Call Vote

Ayes: D. Duistermars, J. Otteman, M. Remenschneider, L. Rutan,
R. Schipper, C. Leinster, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by D. Duistermars, supported by T. Smith, that Bank of America, Bank of New York, Chase Bank, TCF National Bank, Fifth/Third Bank, First United Credit Union, Flagstar Bank, Horizon Bank, Huntington National Bank, JP Morgan, Lake Michigan Credit Union, Level One Bank, Macatawa Bank, Mercantile Bank, Old National Bank, PNC Bank, MILAF, and West Michigan Community Bank be used as depositories for West Ottawa Public Schools for the 2023-2024 fiscal year. Motion carried 7-0-0.

Moved by J. Otteman, supported by R. Schipper, that Tim Bearden and Jeff Malloch be authorized signers for the West Ottawa Public Schools checking accounts and that Automated Clearing House (ACH) transactions be authorized and completed as detailed in Policy 6144. Motion carried 7-0-0.

Moved by M. Remenschneider, supported by R. Schipper, that the following people be authorized to sign contracts on behalf of the district: the Superintendent, the CFO, the Associate Superintendent of Human Resources, and administrators to be authorized to sign purchase orders as designated by the Superintendent. Motion carried 7-0-0.

Moved by L. Rutan, supported by J. Otteman, that the West Ottawa Board of Education retain membership in the Michigan Association of School Boards (MASB) - Legal Trust Fund, and the Michigan Institute for Educational Management (MIEM). Motion carried 7-0-0.

Moved by T. Smith, supported by M. Remenschneider, that the following firms be named legal counsel for the 2023-2024 fiscal year or as otherwise directed by the Board of Education:

- Clark Hill, P.L.C. for general district needs
- Miller Johnson for general district needs
- Thrun Law Firm, P.C. for general district needs

Motion carried 7-0-0.

Moved by R. Schipper, supported by T. Smith, that the firm of Maner Costerisan be hired as the 2023-2024 district auditor as recommended by the CFO. Motion carried 7-0-0.

ACTION ITEMS (Cont'd.)

Resolution for
Special Election
November 7, 2023

Designation of Depositories
for School Funds

Check Signature
Authorization

Contract and Purchase Order
Signature Authorization

Approval of
Organizational Memberships

Approval of
Annual Retainer Contracts

Approval of
District Auditor

Board of Education Fiscal Organizational / Regular Meeting

Approved Minutes

July 10, 2023

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Moved by D. Duistermars, supported by M. Remenschneider, that the Board approve the quotes for the food service point of sale devices, office devices, and installation costs as presented, in an amount not to exceed \$52,384, as recommended by the CFO. Motion carried 7-0-0.

ACTION ITEMS (Cont'd.)

Food Service Equipment
& Installation

Moved by J. Otteman, supported by L. Rutan, that the Board approve, as presented, the increase in contingency in the amount of \$150,000 for the Waukazoo and Lakewood building improvement project, as recommended by the CFO. Motion carried 7-0-0.

Increase to WZ & LW
Improvement Contingency

Moved by R. Schipper, supported by T. Smith, that the Board approve, as presented, the increase in contingency in the amount of \$200,000 for the Fiber/WAN upgrade project, as recommended by the CFO. Motion carried 7-0-0.

Increase to Fiber/WAN
District-Wide Upgrade
Contingency

Moved by L. Rutan, supported by M. Remenschneider, that the Summer 2024 Tax Collection Resolution be approved as presented.

Approval of Annual Resolution
for Summer Taxes

Roll Call Vote:

Ayes: D. Duistermars, J. Otteman, M. Remenschneider, L. Rutan,
R. Schipper, C. Lebster, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by L. Rutan, supported by M. Remenschneider, that the Board approve, following a 30-day review, new High School Biology curriculum and associated resources from STEMScopes 3-Dimensional Science in the amount of \$50,375. Motion carried 7-0-0.

STEMScopes Biology
Adoption & Purchase

Moved by M. Remenschneider, supported by J. Otteman, that the new YK-5 English Language Development curriculum from Benchmark Express in the amount of \$52,074, be on a 30-day review. Motion carried 7-0-0.

English Language
Development Curriculum
& Purchase

Moved by M. Remenschneider, supported by T. Smith, that the 2023-2024 Student Handbooks for the elementary schools, The Dunes Alternative High School, and WOVA be approved with the changes presented. Motion carried 7-0-0.

Approval of 2023-2024
Student Handbooks

Moved by R. Schipper, supported by L. Rutan, that the 2023-2024 Mobile Device Care & Usage Handbook be approved with the changes presented. Motion carried 7-0-0.

Approval of Mobil Device
Care & Usage
Handbook

Moved by T. Smith, supported by J. Otteman, that the 2023-2024 Athletic Handbook for grades 6-12 be approved with the changes presented. Motion carried 7-0-0.

Approval of
Athletic Handbook

Moved by D. Duistermars, supported by T. Smith, that the following travel application be approved as presented, pending consideration of the world situation at the time of the proposed trip:

1. July 14 – 16, 2023 – WO Volleyball to Ferris State University in Big Rapids, Michigan
2. August 11 & 12, 2023 – WO Volleyball on a team overnight at the Coach’s house in Holland, Michigan
3. August 13 & 14, 2023 – Boys Soccer Varsity Team on a 24 hour lock in at the new WO stadium
4. August 24 & 25, 2023 – Men’s Tennis to the Ann Arbor Invitational event in Ann Arbor, Michigan
5. October 19 – 21, 2023 – Men’s Tennis to the MHSAA Men’s Tennis State Finals in Midland, Michigan

Motion carried 7-0-0.

Opportunity was given for communications from the audience. There was no response.

Opportunity was given for communications from the Board. D. Duistermars, T. Smith and J. Otteman commented on awesome school events and community partners.

The next Regular meeting is August 21 at 7 p.m. in the Administration Office Training Room.

Moved by T. Smith, supported by R. Schipper, that the meeting adjourn at 6:02 p.m.
Motion carried 7-0-0.

ACTION ITEMS (Cont’d.)

Approval of
Travel Applications

FUTURE CONSIDERATION
COMMUNICATIONS FROM
THE AUDIENCE
(regarding any items)

BOARD COMMUNICATIONS

NEXT MEETING 8/21/23
Regular Meeting, 7:00 p.m.

ADJOURNMENT

Respectfully submitted,

Mary Remenschneider, Secretary