

**2023-2024 Budget Hearing**

**2023-2024  
BUDGET HEARING**

President C. Lebster called the budget hearing to order at 6:00 p.m. and turned it over to CFO, J. Malloch. Mr. Malloch discussed the L-4029 millage rates, student enrollment history, foundation allowance, the 2022-2023 final budget, and provided an overview of the following proposed 2023-2024 budgets: general fund operating budget, fiduciary fund budget, food service fund budget, and repair and improvement (aka “sinking”) fund budget.

**Regular Meeting - June 12, 2023**

**REGULAR MEETING**

A regular meeting of the Board of Education was called to order at 7:00 p.m. at West Ottawa Public Schools’ Administration Office, 1138 136th Avenue.

President C. Lebster opened the meeting with the Pledge of Allegiance.

Call to Order  
Pledge of Allegiance  
Roll Call

Members Present: D. Duistermars, J. Otteman, M. Remenschneider,  
L. Rutan, R. Schipper, and C. Lebster and T. Smith

Members Absent: None.

Moved by L. Rutan, supported by T. Smith, that the minutes from the May 15, 2023, work session and regular meeting be approved as presented. Motion carried 7-0-0.

Approval of Minutes

Moved by R. Schipper, supported by C. Lebster, that the agenda be approved as amended to remove Bylaw 8390.  
Motion carried 7-0-0.

Approval of Agenda

Superintendent Bearden reported on the following:

**INFORMATION ITEMS**

- CFO Jeff Malloch’s great work
- Year in review—district level initiatives
- Bond Update—advocacy

Superintendent’s Update

L. Rutan reported the Instructional Services committee met on June 6 and discussed the following: new personal finance standards, Biology curriculum update (on agenda), AP and IB End of Year trend data, and Blue Envelope End of Year data.

**COMMITTEE REPORTS**

Instructional Services

C. Lebster reported the Student Services & K-5 Instruction committee met on June 5 and discussed the following: Child Adolescent Health Center Grant Opportunity, elementary library spring update, Panther Pathways End of Year Report, elementary End of Year activities, 22-23 summer teacher professional development, and 23-24 elementary focus-es.

Student Services &  
K-5 Instruction

**Board of Education Budget Hearing and Regular Meeting**

**Approved Minutes**

**June 12, 2023**

**Page 2**

J. Otteman reported the Finance & Facilities committee met on June 7 and discussed the following: General Fund and Food Service Fund monthly financials, Food Service prices for 23-24, items for approval (on agenda), FY 2023 final amendment, FY 2024 original budget and the L-4029.

**INFORMATION ITEMS**  
**(Cont'd.)**

Finance & Facilities

D. Duistermars reported the H.R. & Communications committee met on June 1 and discussed the following: new hires, retirements, postings, 50 K Project, big changes, and Legislative updates.

H.R. & Communications

Moved by D. Duistermars, supported by K. McCoy, that the policies in Packet #2122-002 and listed below be considered for a second reading as presented.

Board Policies - Second Readings (Packet #2122-002)

**Policies**

**Bylaws**

Policy 2623 - Student Assessment **(Revised)**

Policy 6325 - Procurement - Federal Grants/Funds **(Revised)**

Policy 8400 - School Safety Information **(Revised)**

**Technology**

Policy 7540.02 – Web Accessibility, Content, Apps, and Services **(Revised)**

Policy 7540.03 - Student Technology Acceptable Use and Safety **(Revised)**

Policy 7540.04 - Staff Technology Acceptable Use and Safety **(Revised)**

Policy 8300 - Continuity of Organizational Operations Plan **(Revised)**

Policy 8305 - Information Security **(Revised)**

Policy 8315 - Information Management **(Revised)**

Policy 9700.01 - Advertising and Commercial Activities **(Revised)**

**Tobacco**

Policy 1615 - Use of Tobacco by Administrators **(Revised)**

Policy 3215 - Use of Tobacco by Professional Staff **(Revised)**

Policy 4215 - Use of Tobacco by Support Staff **(Revised)**

Policy 5512 - Use of Tobacco by Students **(Revised)**

Policy 7434 - Use of Tobacco on School Premises **(Revised)**

Policy 9160 - Public Attendance at School Events **(Revised)**

**Administrative Guidelines**

AG 2623B - Assessment Security Provisions for Statewide Assessments **(NEW)**

AG 8400A - Threat Assessment and Intervention **(NTAC Replacement)**

AG 8400A - Threat Assessment and Intervention **(CSTAG Replacement)**

**Technology**

AG 7540.02 - Web Content and Functionality Specifications **(Revised)**

AG 7540.03 - Student Technology Acceptable Use and Safety **(Revised)**

AG 7540.04 - Staff Technology Acceptable Use and Safety **(Revised)**

AG 8300 - Continuity of Organizational Operations Plan **(Revised)**

AG 8305 - Collection, Classification, Retention, Access, and Security of District Data/Information **(Revised)**

AG 8305A - Information Security Responsibilities **(Revised)**

AG 8305B - Information Security Incident Management **(Revised)**

AG 8305C - Notification Information Security Incident **(Revised)**

AG 8315 - Litigation Hold Procedure **(Revised)**

Motion carried 7-0-0.

**Board of Education Budget Hearing and Regular Meeting**

**Approved Minutes**

**June 12, 2023**

**Page 3**

Opportunity was given for communications from the audience regarding agenda items. There was no response.

Moved by D. Duistermars, supported by T. Smith, that a probationary contract for the 2023-2024 school year be awarded to the following:

- |                       |                                  |
|-----------------------|----------------------------------|
| 1. Andrea Ngyun       | Science – Middle School          |
| 2. Nick Newton        | Physical Wellness - High School  |
| 3. Alexis Sova        | EL - Pine Creek                  |
| 4. Jane Noah          | EL - Great Lakes                 |
| 5. Lindsey Beitz      | Special Ed - Woodside            |
| 6. Joe Vandepol       | Special Ed - Harbor Lights       |
| 7. Drew Andree        | Physical Wellness - Macatawa Bay |
| 8. Amanda Wynsma      | ASD - Sheldon Woods              |
| 9. Nicholas Naumhoff  | Science – Macatawa Bay           |
| 10. Gail Berkompas    | Spanish – High School            |
| 11. Casey Westenbroek | Kindergarten – Lakeshore         |
| 12. Mari Jo Koedyker  | Music – Lakewood & Waukazoo      |
| 13. Eemma Iseman      | EL – High School                 |

Motion carried 7-0-0.

Moved by J. Otteman, supported by D. Duistermars, that the policies in Pack #2223-002 just considered for a second reading, be approved as presented. Motion carried 7-0-0.

Moved by M. Remenschneider, supported by J. Otteman, that the proposed meal prices for the 2023-2024 school year be approved as recommended by the CFO. Motion carried 7-0-0.

Moved by R. Schipper, supported by T. Smith, that the Board approve the 2023 L-4029 millage rates as recommended by the CFO. Motion carried 7-0-0.

Moved by L. Rutan, supported by T. Smith, that the final budget amendments to the 2022-2023 General Fund, Food Service Fund, Fiduciary Fund and Repair and Improvement (aka Sinking) Fund income and appropriations be accepted as presented.

Roll Call Vote

Ayes: D. Duistermars, J. Otteman, M. Remenschneider, L. Rutan,  
R. Schipper, C. Lebster, and T. Smith

Nays: None

Motion carried 7-0-0.

**COMMUNICATIONS FROM  
THE AUDIENCE**

(regarding agenda items)

**ACTION ITEMS**

Approval of Probationary  
Contracts

Approval of Board Policies

Approval of 2023-2024 Meal  
Prices Recommendation

Approval of the L-4029

Approval of Final 2022-2023  
Budget Amendments

**Board of Education Budget Hearing and Regular Meeting**

**Approved Minutes**

**June 12, 2023**

**Page 4**

Moved by T. Smith, supported by R. Schipper, that the 2023-2024 General Fund Operating Budget, Fiduciary Fund Budget, Food Service Fund Budget, and Repair and Improvement (Sinking) Fund Budget resolutions be approved as presented.

**ACTION ITEMS (Cont'd.)**

Adoption of 2023-2024  
Budget Resolutions

Roll Call Vote

Ayes: D. Duistermars, J. Otteman, C. Leinster, M. Remenschneider, L. Rutan,  
R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by R. Schipper, supported by J. Otteman, that the Board approve the quote from Woodland Equipment in the amount of \$66,399 for the purchase of the Lazer Z Yanmar Diesel mower, as recommended by the CFO. Motion carried 7-0-0.

Lawn Mower  
Bid Approval

Moved by D. Duistermars, supported by M. Remenschneider, that the Board approve the bid from Michigan Paving in the amount of \$498,975 for Pine Creek Elementary paving, as recommended by the CFO. Motion carried 7-0-0.

Pine Creek  
Elementary Paving

Moved by L. Rutan, supported by M. Remenschneider, that the Board approve the quote from Benchmark Education Company in the amount of \$52,935 for Spanish Immersion curriculum, as recommended by the CFO. Motion carried 7-0-0.

Spanish Immersion  
Curriculum

Moved by R. Schipper, supported by T. Smith, that the Board consider for a 30-day review, the following curricula:

High School  
Biology Curriculum

- High School Biology curriculum and associated resources - STEMScopes 3-Dimensional Science, from Accelerate Learning 2022.

Motion carried 7-0-0.

Moved by D. Duistermars, supported by M. Remenschneider, that the 2023-2024 Michigan High School Athletic Association (MHSAA) Membership Resolution be approved as presented.

Approval of  
2023-2024 MHSAA  
Membership Resolution

Roll Call Vote

Ayes: D. Duistermars, J. Otteman, C. Leinster, M. Remenschneider, L. Rutan,  
R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by T. Smith, supported by J. Otteman, that the following travel application be approved as presented, pending consideration of the world situation at the time of the proposed trip:

Approval of  
Travel Application

1. July 24 – 27, 2023 - Varsity Football Team to the Northwood University Team Camp in Midland, Michigan

Motion carried 7-0-0.

Opportunity was given for communications from the audience regarding any items. There was no response.

Opportunity was given for communications from the Board. R. Schipper, J. Otteman, C. Lebster, M. Remenschneider and D. Duistermars commented about graduations and end of the year special student and staff events.

The next meeting is the fiscal organizational/regular meeting on Monday, July 10, 2023, at 5:30 p.m. at West Ottawa Public Schools' Administration Office.

Moved by D. Duistermars, supported by T. Smith, that the meeting adjourn at 7:37 p.m. Motion carried 7-0-0.

**FUTURE CONSIDERATION**

Communications from  
the Audience  
(regarding any items)

Board Communications

Next Meeting 7/10/23:  
Fiscal Organizational / Regular  
Meeting, 5:30 p.m.

**ADJOURNMENT**

Respectfully submitted,

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Mary Remenschneider, Secretary