

A regular meeting of the Board of Education was called to order at 7:00 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

**REGULAR MEETING
CALL TO ORDER**

President C. Lebster opened the meeting with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Members Present: D. Duistermars, C. Lebster, McCoy, L. Rutan, M. Remenschneider, R. Schipper and T. Smith. Superintendent T. Bearden was also present.

ROLL CALL

Members Absent: None

Moved by R. Schipper, supported by T. Smith, that the agenda be approved as presented. Motion carried 7-0-0.

APPROVAL OF AGENDA

J. Malloch, Associate Superintendent of Business Services, provided an overview of the FY 2022 financial audit.

INFORMATION ITEMS
FY 2022 Audit Presentation

Superintendent Bearden recognized Jeff Malloch, Kyle Barr and Will Lackey in the Finance department for their exceptional job. He also recognized the cross country team for being State Champs and the Performing Arts Group for their great performance in Elf: The Musical. He presented on the Eidex data summaries, enrollment, building demographics, salaries and benefits expenditures, instructional expenditures, M-STEP and PSAT 8 proficiency levels, SAT scores, school of choice student loss, market share, and WOVA principal and schedule.

Superintendent's Update

Student Senate Representative Dulce introduced herself. Student Senate President Jack reported on events, news, and month of caring updates, which include the senior survivor fundraiser, blood drive, and toy drive.

Student Senate Update

R. Schipper reported the following was covered during the November 8 Finance & Facilities committee meeting: Maner Costerisan FY 22 audit report, WOPS FY 22 internal audit, General and Food Service Fund monthly financials, iReady curriculum contract approval, PAC update, Riley Farms update, and OAISD data review.

Finance & Facilities Report

D. Duistermars reported on the Michigan Association of School Boards' (MASB's) Annual Delegate Assembly he attended in Acme on October 20 as West Ottawa's official voting delegate.

MASB Delegate Assembly Report

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Moved by D. Duistermars, supported by L. Rutan, that the policies in packet #2223-01 and listed below be considered for a second reading as presented.

Contents of Packet #2223-01:

Vol. 37, No. 1 Updates

1. Policy 0144.1 - Compensation **(Revised)**
2. Policy 6108 - Authorization To Use Electronic Fund Transfers And Automated Clearing House Arrangements **(New)**
3. Policy 6460 - Vendor Relations **(Revised)**
4. Policy 6700 - Fair Labor Standards Act (FLSA) **(Revised)**
5. Policy 7440.03 - (Legal Code) Small Unmanned Aircraft Systems **(Revised)**
6. Policy 8805 - Flags And Displays **(New)**
7. Policy 9150 - School Visitors **(Revised)**

Administrative Guidelines

1. AG 6700 - Fair Labor Standards Act (FLSA) **(New)**
2. AG 7440.03 - Small Unmanned Aircraft Systems **(Revised)**
3. AG 8800A - Religious Activities/Ceremonies **(Rescinded/Delete)**

Motion carried 7-0-0.

Opportunity was given for communications from the audience regarding agenda items. The following person shared comments in regards to the Esports gaming computers.

John Trocke, 632 W. Lakewood Blvd, Holland

No action was taken.

Moved by R. Schipper, supported by D. Duistermars, that the board approve the purchase of Curriculum Associates iReady Software License in the amount of \$145,923.50 as recommended and presented by the Associate Superintendent of Business Services. Motion carried 7-0-0.

Moved by L. Rutan, supported by T. Smith, that the board approve the payment of the Holland Charter Township Utility Fees in the amount of \$57,219.36 as recommended and presented by the Associate Superintendent of Business Services. Motion carried 6-1-0. *D. Duistermars abstained.*

Moved by L. Rutan, supported by R. Schipper, that the board table the Esports gaming computers discussion until the next meeting. The board will get more information to better discuss the issue. Motion carried 7-0-0.

**INFORMATION ITEMS
(Cont'd.)**

Board Policies
(Second Readings)

(Packet #2223-001)

**COMMUNICATIONS FROM
THE AUDIENCE**
(regarding agenda items)

ACTION ITEMS

iReady Software
License Purchase

Holland Charter Township
Utility Fees

Esports Gaming
Computers Discussion
Tabled

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Moved by D. Duistermars, supported by R. Schipper, that a probationary contract for the remainder of the 2022-2023 school year be awarded to the following:

1. Meredith Wilson Social Studies Teacher, Harbor Lights
2. Sarah Goodwin Science Teacher, MacBay
3. Jennifer Vanderlugt Music Teacher, Woodside

Motion Carried 7-0-0.

Moved by R. Schipper, supported by T. Smith, that an administrative contract for the remainder of the 2022-2023 school year be awarded to the following:

1. Chris Carque Assistant Principal, Harbor Lights

Motion carried 7-0-0.

Moved by L. Rutan, supported by R. Schipper, that a supervisor contract for the remainder of the 2022-2023 school year be awarded to the following:

1. Andrew Kinsler Supervisor, Performing Arts Center

Motion carried 7-0-0.

Moved by T. Smith, supported by L. Rutan, that the Board approve the following travel application, pending consideration of the world situation at the time of the proposed trip:

1. June 1 & 2, 2023 - Pine Creek 5th Grade students to Camp Geneva in Holland, Michigan

Motion carried 7-0-0.

Opportunity was given for communications from the audience. There was no response.

ACTION ITEMS
(Cont'd.)

Approval of
Probationary Contracts

Approval of
Administrative Contract

Approval of
Supervisor Contract

Approval of
Travel Applications

FUTURE CONSIDERATION

**COMMUNICATIONS FROM
THE AUDIENCE**
(regarding items
not on the agenda)

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Opportunity was given for communications from the audience. There was no response.

C. Lebster congratulated Helen Sachs for her win in the MHSAA Cross Country race. She also recognized D. Duistermars for having his write up featured in a newsletter.

The next regular meeting will be held on Monday, December 12, 2022 at 7:00 p.m. in the Administration Office Training Room. The West Ottawa Vocalaires will perform at 6:45 p.m.

Moved by R. Schipper, supported by K. McCoy, that the West Ottawa Board of Education convene in closed session, pursuant to MCL 15.268 Sec. 8(a), at 8:15 p.m. regarding a periodic evaluation of the superintendent.

Roll Call Vote:

Ayes: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan,
T. Smith and R. Schipper.

Nays: None

Motion carried 7-0-0.

Moved by R. Schipper, supported by K. McCoy, that the Board of Education reconvene in open session at 9:28 p.m.

Roll Call Vote:

Ayes: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan,
T. Smith and R. Schipper.

Nays: None

Motion carried 7-0-0.

Moved by T. Smith, supported by R. Schipper, that the West Ottawa Board of Education adopt the completed year end evaluation for Superintendent Tim Bearden as presented. Motion carried 7-0-0.

Moved by T. Smith, supported by C. Lebster, that the meeting adjourn at 9:29 p.m. Motion carried 7-0-0.

Respectfully submitted,

Mary Remenschneider, Secretary

FUTURE CONSIDERATION
(Cont'd.)

**COMMUNICATIONS FROM
THE AUDIENCE**
(regarding items
not on the agenda)

BOARD COMMUNICATIONS

NEXT MEETING 12/12/22
Regular Meeting, 7:00 p.m.

CLOSED SESSION

**RECONVENE IN
OPEN SESSION**

EVALUATION APPROVAL

ADJOURNMENT