

A regular meeting of the Board of Education was called to order at 7 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

President C. Lebster opened the meeting with the Pledge of Allegiance.

Members Present: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, R. Schipper, L. Rutan and T. Smith. Superintendent T. Bearden was also present.

Members Absent: None

Moved by M. Remenschneider, supported by D. Duistermars, that the minutes from the September 12, 2022, work session and regular meeting be approved as presented. Motion carried 7-0-0.

Moved by R. Schipper, supported by T. Smith, that the agenda be approved as presented. Motion carried 7-0-0.

Superintendent Bearden reported on the following:

- Count Day
- Marketing, Brand, and Communications Report
- Brad Corpe's great work
- Revenue analysis by funding category
- WO Administrator Academy
- Principal planning
- Technology Pilot Training—ISTE

Student Senate Executive President Jack O'Brien reported the following:

- Pre-HOCO, Blood Drive, and Spirit Week updates
- Homecoming, dance and assembly updates
- Hispanic Heritage Month Festival
- Sam Smalldon recovery and community support update
- Month of caring prep

T. Smith reported the following items were discussed during the October 10 & 11 Student Services and Instructional Services committee meetings: Elementary M-Step Cohort Data Trends 21-22, 22-23 98b Learning Goal Reporting, iReady Fall 2022 K-8 diagnostic results, and 2022 WOPS 6-12 achievement data summary.

**REGULAR MEETING**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF MINUTES**

**APPROVAL OF AGENDA**

**INFORMATION ITEMS**

Superintendent's Update

Student Senate Update

**COMMITTEE REPORT**

Student Services &  
Instructional Services  
Report

K. McCoy reported the following items were discussed during the October 6 Finance & Facilities committee meeting: monthly financials, Chromebook cases and band and Orchestra Instruments purchase, general fund 2022 revenue analysis, new state categorical funding, and enrollment update.

**INFORMATION ITEMS**  
**(Cont'd.)**

Finance & Facilities  
Report

L. Rutan reported the following was discussed during the October 5 H.R. & Communications committee meeting: new hires, postings, teacher evaluations, and Great Lakes School Improvement Team Meetings.

Human Resources &  
Communications Report

B. Field and T. Tulgestke presented on the elementary and secondary focus areas and mitigation strategies.

98C Learning Loss Recovery

Superintendent Tim Bearden provided an overview of the following revisions of the ten board policies brought to the district during Neola's biannual policies update meeting:

Board Policies  
(First Readings)

(Packet #2223-001)

**Contents of Packet #2223-01:**

Vol. 37, No. 1 Updates

1. Policy 0144.1 - Compensation **(Revised)**
2. Policy 6108 - Authorization To Use Electronic Fund Transfers And Automated Clearing House Arrangements **(New)**
3. Policy 6460 - Vendor Relations **(Revised)**
4. Policy 6700 - Fair Labor Standards Act (FLSA) **(Revised)**
5. Policy 7440.03 - (Legal Code) Small Unmanned Aircraft Systems **(Revised)**
6. Policy 8805 - Flags And Displays **(New)**
7. Policy 9150 - School Visitors **(Revised)**

Administrative Guidelines

1. AG 6700 - Fair Labor Standards Act (FLSA) **(New)**
2. AG 7440.03 - Small Unmanned Aircraft Systems **(Revised)**
3. AG 8800A - Religious Activities/Ceremonies **(Rescinded/Delete)**

Moved by T. Smith, supported by M. Remenschneider, that the policies in Packet #2223-01 be considered for a first reading as presented.

Motion carried 7-0-0.

Opportunity was given for communications from the audience regarding agenda items. There was no response.

**COMMUNICATIONS FROM**  
**THE AUDIENCE**

(regarding agenda items)

Moved by M. Remenschneider, supported by L. Rutan, that the Board approve the purchase of 1500 Chromebook cases in the amount of \$43,500 from CDW-G, as recommended and presented by the Associate Superintendent of Business Services. Motion carried 7-0-0.

**ACTION ITEMS**

Approval of MS  
Chromebook Cases  
Purchase

Moved by K. McCoy, supported by D. Duistermars, that the Board approve the purchase of band and orchestra equipment in the amount \$2,586 from Baroque Violin Shop, \$54,400 from Guarneri House, \$9,588 from Marshall Music Company, \$64,517 from Meyer Music, \$47,777 from Taylor Music, and \$2,535 from Steve Weiss Music, as recommended and presented by the Associate Superintendent of Business Services. Motion carried 7-0-0.

Approval of Band and  
Orchestra Instruments  
Purchase

Moved by D. Duistermars, supported by T. Smith, that the following travel applications be approved as presented, pending consideration of the world situation at the time of the proposed trip:

Travel Applications

1. November 7, 2022 – French Club on a field trip to Chicago, Illinois
2. November 17 – 19 , 2022 – Varsity Girls Swim & Dive to the MHSAA Division I State Finals at Oakland University in Auburn Hills, Michigan
3. January 12 - 15, 2023 – Model United Nations to the MUNUM Competition in Ann Arbor, Michigan
4. February 24 & 25, 2023 - Adventure School to Eagle Village in Hersey, Michigan
5. March 24 – 26, 2023 – Model United Nations to the MSUMUN Competition at MSU in East Lansing, Michigan

Motion carried 7-0-0.

Moved by D. Duistermars, supported by L. Rutan, that a probationary contract for the 2022-2023 school year be awarded to the following:

Approval of  
Administrative Contracts

- Dave Stefanich      Principal, Harbor Lights Middle School
- Matt Brummel      Principal, Great Lakes Elementary

Motion carried 7-0-0.

Moved by D. Duistermars, supported by T. Smith, that a probationary contract for the 2022-2023 school year be awarded to the following:

Approval of  
Probationary Contracts

- Amanda Flynn      ECSE, Lakewood Elementary”

Motion carried 7-0-0.

Opportunity was provided for communications from the audience regarding items not on the agenda. There was no response.

Opportunity was given for communications from the Board. D. Duistermars, C. Lebster, R. Schipper, and T. Smith recognized several staff members, events and awards.

A work session will be held on November 14, 2022, at 5:30 p.m., followed by a regular meeting at 7:00 p.m. in the Administration Office Training Room.

Moved D. Duistermars, supported by R. Schipper, that the meeting adjourn at 7:56 p.m. Motion carried 7-0-0.

**FUTURE CONSIDERATION**

**COMMUNICATIONS FROM  
THE AUDIENCE**

(regarding items  
not on the agenda)

**BOARD COMMUNICATIONS**

**NEXT MEETING 11/14/22**

Work Session, 5:30 p.m.  
Regular Meeting, 7:00 p.m.

**ADJOURNMENT**

Respectfully submitted,

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Mary Remenschneider, Secretary