

Guideline Number	Topic		
8600.010	Pupil Transportation Student Conduct and Corrective Action – COVID-19		
Page	Adopted	Last Revision	Next Review
1 of 1	September 1, 2020	August 18, 2020	July 2022

Statement
<p>Pursuant to rules and provisions of the District’s Student Code of Conduct, the Transportation Department works in partnership with school personnel, students and parents to carry out Board policy and philosophy regarding student conduct and corrective action.</p> <p>While implementation of corrective action may contribute to an inconvenience for the parent/guardian, it is the desire that corrective action, when imposed, will result in improved student behavior for the safety and wellbeing of the student(s) involved and all occupants of the school bus.</p> <p>The following procedures outline how the Transportation Department is managing hand sanitizer and face mask use on the school bus for all bus riders (to and from school, field trips and athletic trips) when the school district is in Phase 4 or Phase 5 of the MI Safe Start plan.</p>
Procedures
<p>Student Conduct</p> <p>The following behavior is expected of all bus riders regarding use of hand sanitizer and face covering (face mask):</p> <ul style="list-style-type: none"> All bus riders must apply hand sanitizer upon entering the school bus. All bus riders must wear a face covering (face mask) whenever inside the school bus. <p>The district has equipped each school bus with a hand sanitizer dispenser in the passenger entry area, accessible to each person who enters the bus. The district will provide each student with a disposable face mask for those who come to the bus without a face mask.</p> <p>Corrective Action: All Students (Grade preK-12)</p> <p>Progressive discipline will be applied to address misconduct regarding use of hand sanitizer and face covering (face mask) as follows:</p> <ol style="list-style-type: none"> Verbal warning - The bus driver will verbally address misconduct with the student and will seek corrective action by the student. Written warning - If a student refuses to apply hand sanitizer, wear a face mask or wear a face mask properly (over the mouth & nose) after having been given a verbal warning, the misconduct will be documented by the bus driver and a phone call to a parent will be made by the Director of Transportation or Assistant Director of Transportation. Documentation of the written warning will be provided to the principal/assistant principal with a request that the student be talked to at school before the next time the student rides the bus. Bus suspension - If a student continues to refuse to wear a face mask or wear a face mask properly (over the mouth & nose) after having been issued a verbal warning and a written warning, a 5-day bus suspension will be imposed. A phone call to a parent will be made by the Director of Transportation or Assistant Director of Transportation. Documentation of the bus suspension will be provided to the principal/assistant principal. <p>For more information on a variety of transportation issues, please refer to the Frequently Asked Questions (FAQ) tab on the Transportation Department website.</p>