



BOARD OF EDUCATION

Regular Meeting

West Ottawa Administration Office Training Room
1138 136th Avenue

Monday, May 17, 2021
7:00 p.m.

AGENDA

I. Routine Business

A. Roll Call and Pledge of Allegiance

B. Approval of Meeting Minutes

Suggested Motion: "I move that the minutes from the April 26, 2021, regular meeting be approved as presented."

C. Approval of the Agenda

Suggested Motion: "I move that the agenda be approved as presented."

II. Recognition

A. Theresa Ziegeler, Macatawa Bay 6th Grade Teacher

III. Information Items

A. Superintendent's Report – T. Bearden

B. Committee Reports

1. Instructional Services – D. Duistermars
2. Student Services & K-5 Instruction – C. Lebster
3. Finance & Facilities – R. Schipper
4. H.R. & Communications – L. Rutan

C. COVID-19 Coronavirus Report and Learning Plans – T. Tulgestke

1. Review of monthly report of Student/Teacher "Interaction Rates"
2. Monthly Reevaluation of the District's 2020-21 Learning Plans (the "West Ottawa Public Schools Safe Schools Handbook & Extended Continuity of Learning Plans")
3. Public Comment

D. Consideration of Ottawa Area Intermediate School District Resolution Designating District's Election Representative and Candidates

Suggested Motion: "I move that the attached Ottawa Area Intermediate School District Resolution Designating the District's Election Representative and Candidates be considered for approval this month."

E. Board Policies – Second Readings (Packet #2021-002)

Suggested Motion: “I move that the Policies in Packet #2021-002 be considered for a second reading as presented.”

Contents of Packet #2021-002:

Policies

Vol. 35, No. 2 Updates

1. Policy 2260.01 - Section 504/Ada Prohibition Against Discrimination Based on Disability (Revised)
2. Policy 2266 - Nondiscrimination on the Basis Of Sex in Education Programs or Activities (Revised)
3. Policy 5341 - Emergency Medical Authorization (Revised)
4. Policy 5342 - Vol. 35, No. 2 - February 2021 New Do Not Resuscitate Orders (Dnr) For Minor Students **(Adopting)**
5. Policy 5343 - New Physician Order for Scope of Treatment (Post) **(Adopting)**
6. Policy 7440.01 - Video Surveillance and Electronic Monitoring **(Adopting)**
7. Policy 8321 - Criminal Justice Information Security (Non-Criminal Justice Agency) (Revised)
8. Policy 8330 - Student Records (Revised)
9. Policy 8400 - School Safety Information (Revised)
10. Policy 8450.01 - Protective Facial Coverings During Pandemic/Epidemic Events **(New)**
11. Policy 8500 - Vol. 35, No. 2 - February 2021 Revised Food Services (Revised)
12. Policy 8510 - Vol. 35, No. 2 - February 2021 Revised Wellness (Revised)

Nondiscrimination/Anti-Harassment Policies Updates

1. Policy 1422/3122/4122 - Nondiscrimination and Equal Employment Opportunity (Revised)
2. Policy 1623/3123/4123 - Section 504/ADA Prohibition Against Disability Discrimination Based in Employment (Revised)
3. Policy 1662/3362/4362 - Anti-Harassment (Revised)
4. Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity (Revised)
5. Policy 5517 - Anti-Harassment (Revised)

EDGAR updates

1. Policy 6114 - Cost Principles - Spending Federal Funds (Revised)
2. Policy 6325 - Procurement - Federal Grants/Funds (Revised)
3. Policy 7450 - Property Inventory (Revised)
4. Policy 7455 - Accounting System for Capital Assets **(New)**

Administrative Guidelines

1. AG 8321 – Criminal Justice Information Security (Non-Criminal Justice Agency) (Revised)
2. AG 8330 - Student Records (Revised)

IV. Communications

A. Communications from the Audience regarding agenda items

This meeting is a meeting of the Board of Education, in public, for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting.

*Members of the audience who wish to make comments must register their intention to participate in the public portion of this meeting prior to the meeting being called to order, as permitted by Executive Order 2020-48, by notifying the West Ottawa Board of Education at boardofed@westottawa.net. When you register you must **include all of the following information to participate: 1) your first and last names, 2) your address, and 3) whether your comment is regarding an item ON or NOT ON the agenda.** To provide for orderly public participation, the President will recognize all persons who have registered to speak during the earlier opportunity for items ON the agenda and then later during the meeting those who have registered to speak during the opportunity for items NOT ON the agenda.*

Up to one-half hour will be reserved for this forum, with a maximum of two minutes per individual for items listed on the agenda (beginning of the meeting) and two minutes per individual for items not listed on the agenda (end of the meeting). If a delegation or group is present to address the Board, it may select up to five spokespersons to speak on its behalf for a maximum of 15 minutes. No participant may speak more than once.

There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time.

V. Action Items

A. Approval of Board Policies (Packet #2021-002)

Suggested Motion: "I move that the Policies in Packet #2021-002 just considered for a second reading, be approved as presented."

B. Adoption of Ottawa Area Intermediate School District General Fund Budget Resolution (roll call vote)

Suggested Motion: "I move that the Ottawa Area Intermediate School District 2021-2022 General Fund Budget Resolution be adopted as presented."

C. Approval of an Amending Resolution (roll call vote)

Suggested Motion: "I move that Tim Bearden and Jeff Malloch be authorized signers for the West Ottawa Public Schools checking accounts and that Automated Clearing House (ACH) transactions be authorized and completed as detailed in Policy 6144."

D. Lakeshore Elementary Paving Bid

Suggested Motion: "I move that the Board approve the bid from Reith Riley Construction in the amount of \$268,200 as presented."

E. Chromebooks Bid

Suggested Motion: "I move that the Board approve the bid from Presidio in the amount of \$299,425 to purchase 1015 Chromebooks as presented."

F. Approval of the West Ottawa Virtual Academy

Suggested Motion: "I move that the Board approve the West Ottawa Virtual Academy as presented."

G. Approval of Administrative Contracts

Suggested Motion: "I move that an administrative contract for the 2021-2022 school year be awarded to the following:

1. Pam Schwallier Director of ELL and Bilingual Programs
2. Pat Collins Coordinator of Family and Student Engagement

H. Approval of Probationary Contracts

Suggested Motion: "I move that a probationary contract for the 2021-2022 school year be awarded to the following:

1. Hannah Karp Special Education, West Ottawa High School
2. Abigail Averill Math Teacher, West Ottawa High School

I. 2021-2022 Meal Prices

Suggested Motion: "I move that the proposed meal prices for the 2021-2022 school year be approved as recommended by the Assistant Superintendent of Business Services, and stay at the same prices as the 2020-2021 school year."

VI. Future Consideration

A. Communications from the Audience

See procedures on how to formally address the Board of Education during meetings under Communications from the Audience regarding agenda items on Page 3 of this agenda. The procedures are the same whether or not the item is on the agenda.

B. Board Communications

C. Future Meetings

1. 2021-2022 Budget Hearing: Monday, June 28, 2021, at 6:00 p.m.
2. Next Regular Meeting: Monday, June 28, 2021, at 7:00 p.m.
3. July Regular Meeting: **Thursday, July 1, 2021, at 5:30 p.m.**

VII. Adjournment

Suggested Motion: "I move that the meeting adjourn at _____ p.m."

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

Meeting minutes are available at West Ottawa Administration Office, 1138 136th Ave., Holland, Michigan, and on the district's website (www.westottawa.net).

Upon request to the Assistant Superintendent for Student Services, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this activity.