

A regular meeting of the Board of Education was called to order at 7:00 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

**REGULAR MEETING
CALL TO ORDER**

President K. McCoy opened the meeting with the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Members Present: D. Duistermars, C. Lebster, McCoy, M. Remenschneider, L. Rutan, R. Schipper and T. Smith. Superintendent T. Martin was also present.

ROLL CALL

Members Absent: None

President K. McCoy administered the Oath of Office to Lynn Rutan, who was elected on November 3, 2020, for the remainder of a term that expires on December 31, 2022.

OATH OF OFFICE

Moved by R. Schipper, supported by M. Remenschneider, to approve the minutes of the October 20, 2020, special work session as presented. Motion carried 7-0-0.

APPROVAL OF MINUTES

Moved by C. Lebster, supported by L. Rutan, that the agenda be approved as presented. Motion carried 7-0-0.

APPROVAL OF AGENDA

David Martell, Executive Director of Michigan School Business Officials (MSBO), presented the District with MSBO's Meridian Award of Excellence, which is a special recognition award acknowledging successful practices in all areas of school management and education. Winners are spotlighted in future issues of MSBO's e-newsletter. In addition, MSBO just sent a check to West Ottawa Public Schools for a scholarship in recognition of our students' efforts and ability to raise funds to meet the needs of students in poverty (i.e. the Senior Survivor fund raiser). Mr. Martell congratulated all those involved and stated this is a high level award offered by MSBO.

**INFORMATION ITEMS
MSBO Award Presentation**

J. Malloch, assistant superintendent of business services, provided an overview of the FY 2020 financial audit.

FY 2020 Audit Presentation

Superintendent Martin congratulated Jeff Malloch and his team for an outstanding audit and on winning MSBO's Meridian Award of Excellence.

Superintendent's Update

Pursuant to the recent emergency order from the Michigan Department of Health and Human Services (MDHHS), the District's secondary (middle and high school) students will switch to remote learning from November 18-December 8. Also, the Board will not be able to meet in person during this same time period.

Mr. Martin took the opportunity to publicly thank the District's Educational Association for working with administrators throughout this pandemic and always being ready to do whatever needs to be done. He said, "We have a tremendous staff and great kids." Mr. Martin added we will continue to monitor what's happening at the elementary level in case there is a need to make an instructional change at that level. Mr. Martin also thanked the Board of Education for their support.

D. Duistermars provided the November Instructional Services committee report.

INFORMATION ITEMS
(Cont'd.)

Committee Reports
Instructional Services Report

T. Smith provided the November Student Services & K-5 Instruction committee report.

Student Services &
K-5 Instruction Report

M. Remenschneider provided the November H.R. & Communications committee report.

H.R. & Communications Report

R. Schipper provided the November Finance & Facilities committee report.

Finance & Facilities Report

Todd Tulgestke, assistant superintendent of secondary instructional services, and Brian Field, assistant superintendent of student services & elementary instruction provided the monthly report of Student/Teacher "Interaction Rates," and there was discussion on the continuation of the District's COVID-19 Learning Plan. Opportunity was provided for public comment. There was no response.

COVID-19 Coronavirus Report
and Learning Plans

There was discussion on an emergency temporary telecommuting policy for employees capable of performing their work assignment from home to protect the health and safety of the District's employees, to contain the spread of COVID-19, and in compliance with the Michigan Occupational Safety and Health Administration (MIOSHA) Emergency Rules.

Discussion on Emergency
Temporary Telecommuting Policy

Moved by C. Lebster, supported by T. Smith, that the policies in Packet #2021-001 be considered for a second reading as presented. Motion carried 7-0-0.

Board Policies
(Second Readings)
(Packet #2021-001)

Opportunity was given for communications from the audience regarding agenda items. There was no response.

**COMMUNICATIONS FROM
THE AUDIENCE**
(regarding agenda items)

Moved by R. Schipper, supported by C. Lebster, that the policies in Packet 2021-001 just considered for a second reading be approved as presented. Motion carried 7-0-0.

ACTION ITEMS

Approval of
Board Policies

Moved by L. Rutan, supported by D. Duistermars, that the Board approve the Emergency Temporary Telecommuting Policy as discussed and presented. Motion carried 7-0-0.

Approval of
Emergency Temporary
Telecommuting Policy

Moved by D. Duistermars, supported by L. Rutan, that the Board reconfirm the district's Learning Plans with no changes. Motion carried 7-0-0.

Reconfirmation of
the District's Learning Plans

Opportunity was given for communications from the audience. There was no response.

D. Duistermars, R. Schipper and L. Rutan shared kudos to the district's student athletes and all staff in every level of the organization on their achievements during this pandemic.

The next regular meeting will be held on Monday, December 21, 2020 at 7:00 p.m. in the Administration Office Training Room.

Moved by R. Schipper, supported by T. Smith, that the meeting adjourn at 8:22 p.m. Motion carried 7-0-0.

Respectfully submitted,

Darrin Duistermars, Secretary

FUTURE CONSIDERATION
COMMUNICATIONS FROM
THE AUDIENCE
(regarding any items)

BOARD COMMUNICATIONS

NEXT MEETING 12/21/20
Regular Meeting, 7:00 p.m.

ADJOURNMENT