

2020-2021 Budget Hearing

**2020-2021
BUDGET HEARING**

President K. McCoy called the budget hearing to order at 6:30 p.m. and turned it over to the Assistant Superintendent of Business Services J. Malloch. Mr. Malloch provided an overview of the following proposed 2020-2021 budgets: general fund operating budget, fiduciary fund budget, food service fund budget, and repair and improvement (aka “sinking”) fund budget.

Regular Meeting - June 22, 2020

REGULAR MEETING

A regular meeting of the Board of Education was called to order at 7:05 p.m. at West Ottawa Public Schools’ Administration Office, 1138 136th Avenue.

Call to Order

President K. McCoy requested a moment of silence in memory of 2019 West Ottawa High School graduate Jazmyn Patterson.

Moment of Silence

President K. McCoy opened the meeting with the Pledge of Allegiance.

Pledge of Allegiance

Members Present: D. Duistermars, C. Lebster, K. McCoy, L. Rutan,
M. Remenschneider, R. Schipper and T. Smith. Superintendent
T. Martin was also present.

Roll Call

Members Absent: None

Moved by D. Duistermars, supported by R. Schipper, to approve the minutes of the May 18, 2020, regular meeting as presented. Motion carried 7-0-0.

Approval of Minutes

Moved by C. Lebster, supported by T. Smith, that the agenda be approved as presented. Motion carried 7-0-0.

Approval of Agenda

President K. McCoy and Superintendent Martin recognized WOEPA Past President Mary DePree for her service on behalf of the WOEPA as the organization’s president for the past eight years.

RECOGNITION
Mary DePree,
WOEPA Past President

Superintendent Martin reported on the following:

INFORMATION ITEMS

Superintendent’s Update

- The Dunes graduation ceremony is this Wednesday, June 24, at 6 p.m. in the South High School parking lot outside the pool area. There will be a place for board members to sit. Please arrive at 5:30 p.m.
- The West Ottawa High School graduation ceremony is this Thursday, June 25, at 6 p.m. The Board was asked to wear their gowns and to come in off of Riley and park right behind the bleachers. There will be no handshaking. Please arrive at 5:30 p.m.
- Governor Whitmer told us learning will be back in person some way, some how in the fall, and we will receive more direction from her on June 30. We have the framework for three scenarios/contingency plans in place no matter which direction in which she leads us, and we will survey our parents and team members for their thoughts and concerns.
- Tuesday, June 23, at 6:36 a.m. Superintendent Martin will be doing a WOOD radio interview regarding the shortfall and plans for the fall. This will be an opportunity to talk about the things with which we are faced.
- The blue arches in front of Harbor Lights are gone to add about 3,000 sq. ft. for the new secured office.
- Later this week an election mailer will go out. In a letter to parents, Superintendent Martin mentioned the district moved it’s May ballot proposals to August per township requests, due to concerns about COVID-19.

Board of Education Budget Hearing and Regular Meeting

Approved Minutes

June 22, 2020

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M. Remenschneider reported the H.R. & Communications committee met on June 10 and discussed the following: the main focus was the COVID Preparedness and Response Plan; staff, media and bond updates; communications activities over the past month; and the Niche report.

L. Rutan reported the Instructional Services committee met on June 3 and discussed the following: the Ottawa County Health Department's COVID-19 testing at the High School South on June 6 and 7, graduation planning, a virtual learning option, summer school for high school credit recovery and advancement, and high school test out.

K. McCoy reported the Student Services & K-5 Instruction committee met on June 6 and discussed fall planning and summer teacher professional development.

C. Lebster reported the Finance & Facilities committee met on June 12 and discussed the following items: May financial reports, HB 5761 and 5810, L-4029, 2020 refunding and money issue, and bond project updates.

Moved by D. Duistermars, supported by L. Rutan, that the policies in Packet #1920-002 and listed below be considered for a second reading as presented.

1. Revised Policy 2412 – Homebound Instruction Program (Program)
2. Revised Policy 2414 – Reproductive Health and Family Planning (Program)
3. Revised Policy 3362.01 – Threatening Behavior Toward Staff Members (Professional Staff)
4. Revised Policy 4162 – Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety-Sensitive Functions (Support Staff)
5. Revised Policy 6107 – Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (Finances)
6. Revised Policy 8210 – School Calendar (Operations)
7. Revised Policy 8400 – School Safety Information (Operations)
8. Revised Policy 8462 – Student Abuse and Neglect (Operations)
9. Revised Policy 8600 – Transportation (Operations)

Motion carried 7-0-0.

Opportunity was given for communications from the audience. There was no response.

Moved by T. Smith, supported by L. Rutan, that the policies in Pack #1920-002 just considered for a second reading be approved as presented. Motion carried 7-0-0.

Moved by D. Duistermars, supported by C. Lebster, that the Board of Education approve the extension of the Superintendent's contract through June 30, 2023, as presented. Motion carried 7-0-0.

Moved by R. Schipper, supported by D. Duistermars, that an administrative contract for 2020-2021 be awarded to Jenna Stamp as Food Service Director. Motion carried 7-0-0.

COMMITTEE REPORTS

H.R. & Communications

Instructional Services

Student Services &
K-5 Instruction

Finance & Facilities

**Board Policies - Second
Readings (Packet #1920-002)**

COMMUNICATIONS FROM
THE AUDIENCE
(regarding agenda items)

ACTION ITEMS

Approval of Board Policies

Approval of Superintendent's
Contract Extension

Approval of
Administrative Contract

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Moved by L. Rutan, supported by M. Remenschneider, that a probationary contract for the 2020-2021 school year be awarded to the following:

1. Mark Beckwith English Teacher - Macatawa Bay Middle School
2. Kelly Boston Middle Schools Librarian
3. Lydia Chludil ASD Teacher, Lower – Lakewood Elementary School
4. Aliisa Mason Counselor - West Ottawa High School
5. Matthew Mullen Science Teacher - Harbor Lights Middle School

Motion carried 7-0-0.

Moved by D. Duistermars, supported by T. Smith, that the board approve the bid from CDW-G in the amount of \$83,161.03 for internet content filtering as presented. Motion carried 7-0-0.

Moved by R. Schipper, supported by T. Smith, that the 2019-2020 final budget amendments to the General Operating Fund, Food Service Fund, Fiduciary Fund and Repair and Improvement (aka Sinking) Fund income and appropriations be accepted as presented.

Roll Call Vote

Ayes: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan, R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by D. Duistermars, supported by C. Lebster, that the 2020-2021 General Fund Operating Budget, Fiduciary Fund Budget, Food Service Fund Budget, and Repair and Improvement (Sinking) Fund Budget resolutions be approved as presented.

Roll Call Vote

Ayes: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan, R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by M. Remenschneider, supported by R. Schipper, that the 2020 Bond Ratification Resolutions for the bond refunding and new money issue be approved as presented.

Roll Call Vote

Ayes: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan, R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by T. Smith, supported by C. Lebster, that the 2020-2021 Michigan High School Athletic Association (MHSAA) Membership Resolution be approved as presented.

Roll Call Vote

Ayes: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan, R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

ACTION ITEMS (Cont'd.)

Approval of
Probationary Contracts

Approval of
Internet Content Filter Bid

Approval of 2019-2020
Budget Amendments

Adoption of
2020-2021 Budget Resolutions

Bond Ratification Resolutions

Approval of
2020-2021 MHSAA
Membership Resolution

Moved by R. Schipper, supported by C. Lebster, that the Board adopt the Public Advocacy Resolution as presented.

Adoption of
Public Advocacy Resolution

Roll Call Vote

Ayes: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan,
R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by D. Duistermars, supported by T. Smith, that the 2020-2021 Student Handbooks for the elementary schools, middle schools, West Ottawa High School, and The Dunes Alternative High School be approved with the changes presented. Motion carried 7-0-0.

Approval of
2020-2021 Student Handbooks

Moved by M. Remenschneider, supported by T. Smith, that the 2020-2021 Mobile Device Care & Usage Handbook be approved with the changes presented. Motion carried 7-0-0.

Approval of
2020-2021 Mobile Device Care
& Usage Handbook

Moved by D. Duistermars, supported by T. Smith, that the 2020-2021 Athletic Handbook for Grades 6-12 be approved with the changes presented. Motion carried 7-0-0.

Approval of
2020-2021 Athletic Handbook

Moved by C. Lebster, supported by R. Schipper, that the Board adopt the 2020-2021 list of individual courses offered by the District for credit or grade promotion as presented in the West Ottawa High School Course Offering Guide. Motion carried 7-0-0.

Adoption of
Course Offering Guide

Moved by R. Schipper, supported by C. Lebster, that the following travel applications be approved as presented:

Approval of
Travel Applications

1. August 27 & 28, 2020 – Men’s Tennis Team to the Ann Arbor Invitational in Ann Arbor, Michigan
2. October 15-17, 2020 – Men’s Tennis Team to the MHSAA Men’s Tennis State Finals in Midland, Michigan

Motion carried 7-0-0.

Moved by R. Schipper, supported by L. Rutan that the proposed new start time for regular board meetings be tabled until the next regular meeting. Motion carried 7-0-0.

Approval of
New Start Time
for Regular Board Meetings

Opportunity was given for communications from the audience regarding items not on the agenda. There was no response.

FUTURE CONSIDERATION

Communications from
the Audience
(regarding items
not on the agenda)

Opportunity was given for communications from the Board. D. Duistermars extended special thanks to the administrative team on their handling of COVID-19.

Board Communications

The next meeting is the fiscal organizational/regular meeting on Wednesday, July 1, 2020, at 5:30 p.m. via Google Hangouts.

Next Meeting 7/1/20:
Fiscal Organizational / Regular
Meeting, 5:30 p.m.

Moved by D. Duistermars, supported by R. Schipper, that the meeting adjourn at 8:08 p.m. Motion carried 7-0-0.

ADJOURNMENT

Respectfully submitted,

Darrin Duistermars, Secretary