

A regular meeting of the Board of Education was called to order electronically via Google Hangouts at 7 p.m., pursuant to Michigan Executive Order 2020-75.

President K. McCoy opened the meeting with the Pledge of Allegiance.

Members Present: D. Duistermars; C. Lebster, K. McCoy; M. Remenschneider, L. Rutan; R. Schipper; and T. Smith. Superintendent T. Martin, Assistant Superintendent of Business Services J. Malloch and Assistant Superintendent of Human Resources J. Milobinski were also present.

Members Absent: None

Moved by D. Duistermars, supported by R. Schipper, to approve the minutes of the April 27, 2020, regular meeting as presented. Motion carried 7-0-0.

Moved by L. Rutan, supported by D. Duistermars, that the agenda be approved as presented. Motion carried 7-0-0.

The Board recognized and thanked Laryssa Solomon for her outstanding leadership as the Student Senate Representative to the West Ottawa Board of Education for this school year and wished her all the best at Michigan State University and in all of her future endeavors.

Assistant Superintendent of Business Services J. Malloch shared this is the 5<sup>th</sup> year in a row the District received the ASBO Certificate of Excellence in Financial Reporting award. There is a 40-page document of requirements that need to be completed to receive this award, and it was a team effort led by Kyle Barr and Tyler Weavers to put it together. West Ottawa is 1 of 19 districts (out of approximately 825) in the state of Michigan to receive this award.

Superintendent T. Martin shared the following:

1. There will be a graduate parade tomorrow at 4 p.m. The Board is invited to participate but will have to drive in their own vehicle. The Board was asked to meet Mr. Martin by the soccer fields between the High School-South parking lot and Great Lakes Elementary. They will follow the deputy and lead the class like they would in the normal commencement. The new Bookmobile will also be in the parade.
2. One West Ottawa senior was named a National Merit Scholarship Winner; 19 have earned the award of AP Scholar, 12 AP Scholar with honor, and 10 AP Scholar with distinction. This was one of the smallest graduating classes (485) we've had in a while. We have 103 seniors who are members of the Martin E. Ball National Honor Society. These individuals have maintained a 3.5 overall grade point average and have also demonstrated the highest level of scholarship, leadership and service to their community. The class earned \$16.4 million dollars in scholarships, excluding renewables; and, perhaps the greatest statistic of all, 231 are first generation college-goers.
3. Bus inspections have continued during the COVID-19 outbreak, and this is the first time ever West Ottawa didn't have a red or yellow tag.
4. As of last Friday, just over 200,000 meals were served to district families during the COVID-19 school closure.

**REGULAR MEETING**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF MINUTES**

**APPROVAL OF AGENDA**

**RECOGNITION**

Student Senate Representative

ASBO  
Certificate of Excellence in  
Financial Reporting Award

**INFORMATION ITEMS**

Superintendent's Update

**Board of Education Regular Meeting**

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C. Lebster reported the Instructional Services committee met on May 6 and discussed the following: 31a funding, the Mackinac Center report card for 2019 elementary and middle schools, multiple ways West Ottawa teachers can still earn continuing education credits and participate in PD during the school closure, an update on how remote learning continues to progress at the secondary level, two new college advisors for next year (both are bilingual), the class of 2020 is being recognized this week, and we are working on a possible graduation ceremony later this summer.

R. Schipper reported the Student Services & K-5 Instruction committee met on May 5 and discussed the Mackinac Center report card for 2019 elementary schools, the distribution of Chromebooks for elementary students, a remote learning update, 87.5 percent of our elementary students are connected to the internet and we have packets for those who are not connected, and summer PD plans.

K. McCoy reported the Finance & Facilities committee met on May 7 and discussed the following: monthly financials for the months of April and May; the purchase of 2,000 Chromebooks and 63 Chromebook carts from bond funds; West Ottawa was approved in the FEMA grant portal system, which means the district is eligible for reimbursement on PPE, disinfectants, etc.; food service distribution; food service meal prices for 2020-21; a summary of the May Consensus Revenue Estimating conference held last Friday; the OAISD 2020-21 fiscal year general fund budget on the agenda tonight; PAC design plans; and Harbor Lights, which is underway again.

L. Rutan and Assistant Superintendent of Human Resources Jens Milobinski reported the H.R. & Communications committee met on May 13 and discussed the following: West Ottawa teacher Nancy Kleinhecksel was chosen as one of eight area teachers for the Sentinel's Amazing Teacher award (Nancy is retiring this year so this is extra special for her); two open middle school security guard positions, due to Harbor Lights construction and its 6th grade class moving to Macatawa Bay during the three-year construction at Harbor Lights; and the discontinuation of a long-term substitute teacher pilot program, due to the current COVID-19 economic situation.

Assistant Superintendent of Business Services Jeff Malloch provided a review of the May Consensus Revenue Estimating Conference and the impact of COVID-19 on the state's budget.

Superintendent T. Martin provided an overview of the following revisions of nine board policies brought to the district during Neola's biannual policies update meeting:

Contents of Packet #1920-002:

1. Revised Policy 2412 – Homebound Instruction Program (Program)
2. Revised Policy 2414 – Reproductive Health and Family Planning (Program)
3. Revised Policy 3362.01 – Threatening Behavior Toward Staff Members (Professional Staff)
4. Revised Policy 4162 – Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety-Sensitive Functions (Support Staff)
5. Revised Policy 6107 – Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (Finances)
6. Revised Policy 8210 – School Calendar (Operations)
7. Revised Policy 8400 – School Safety Information (Operations)
8. Revised Policy 8462 – Student Abuse and Neglect (Operations)
9. Revised Policy 8600 – Transportation (Operations)

Moved by R. Schipper, supported by T. Smith, that the policies in Packet #1920-002 be considered for a first reading as presented. Motion carried 7-0-0.

**INFORMATION ITEMS**  
**(Cont'd.)**

**COMMITTEE REPORTS**

Instructional Services

Student Services &  
K-5 Instruction Report

Finance & Facilities Report

H.R. & Communications  
Report

May Consensus Revenue  
Estimating Conference Report

Board Policies -  
First Readings  
(Packet #1920-002)

Opportunity was given for communications from the audience regarding agenda items. There was no response.

Moved by R. Schipper, supported by C. Lebster, that the Board approve the Amending Resolution and designate Huntington Securities, Inc., d/b/a Huntington Capital Markets in place of Hilltop Securities Inc., Grand Rapids, Michigan, as underwriter for the 2020 Refunding Bonds (General Obligation – Unlimited Tax) (Federally Taxable) and 2020 School Building and Site Bonds, Series II (General Obligation – Unlimited Tax).  
Motion carried 7-0-0.

Moved by D. Duistermars, supported by C. Lebster, that the Board approve the bid from CDW in the amount of \$421,900 to purchase 2,000 Chromebooks as presented.  
Motion carried 7-0-0.

Moved by M. Remenschneider, supported by T. Smith, that the Board approve the bid from CDW in the amount of \$46,632 to purchase 63 Chromebook carts as presented.  
Motion carried 7-0-0.

Moved by C. Lebster, supported by T. Smith, that the proposed meal prices for the 2020-2021 school year be approved as recommended by the Assistant Superintendent of Business Services, with no change from the prior year. Motion carried 7-0-0.

Moved by D. Duistermars, supported by R. Schipper, that a probationary contract be awarded to Corinne Smyk as a Speech and Language Pathologist for the 2020-2021 school year. Motion carried 7-0-0.

Moved by D. Duistermars, supported by M. Remenschneider, that the Board approve the Ottawa Area Intermediate School District's 2020-2021 General Fund Budget Resolution as presented.

Roll call vote:

Ayes: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan, R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

Opportunity was given for communications from the audience regarding items not on the agenda. There was no response.

Opportunity was provided for individual Board members to communicate on current events. C. Lebster shared parents have shared with her that they appreciate very much the effort being put forth by the District's teachers. M. Remenschneider shared concern after hearing there was a problem with the SAT test where some kids were unable to submit their tests and have to take it again.

**COMMUNICATIONS FROM  
THE AUDIENCE**  
(regarding agenda items)

**ACTION ITEMS**

Approval of Amending Resolution for the 2020 Refunding Bonds and 2020 School Building & Site Bonds, Series II

Chromebooks Bid

Chromebook Carts

Approval of 2020-2021 Meal Price Recommendation

Approval of Probationary Contract

Adoption of Ottawa Area Intermediate School District's 2020-2021 General Fund Budget Resolution

**FUTURE CONSIDERATION  
COMMUNICATIONS FROM  
THE AUDIENCE**

(regarding items not on the agenda)

**BOARD COMMUNICATIONS**

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The annual Budget Hearing will be held electronically via Google Hangout on June 22, 2020, at 6:30 p.m. followed by the regular board meeting at 7:00 p.m.

Moved by L. Rutan, supported by C. Lebster, that the meeting adjourn at 8:08 p.m.  
Motion carried 7-0-0.

Respectfully submitted,

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Darrin Duistermars, Secretary

**NEXT MEETINGS 6/22/20**

Budget Hearing, 6:30 p.m.  
Regular Meeting, 7:00 p.m.

**ADJOURNMENT**