

AGENDA

I. Routine Business

A. Roll Call and Pledge of Allegiance

B. Approval of Meeting Minutes

Suggested Motion: "I move that the minutes from the June 22, 2020, regular meeting be approved as presented."

C. Approval of the Agenda

Suggested Motion: "I move that the agenda be approved as presented."

II. Information Items

A. Superintendent's Update – T. Martin

III. Communications

A. Communications from the Audience (regarding agenda items)

This meeting is a meeting of the Board of Education, in public, for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting.

*Members of the audience who wish to make comments must register their intention to participate in the public portion of this meeting prior to the meeting being called to order, as permitted by Executive Order 2020-129, by notifying the West Ottawa Board of Education at boardofed@westottawa.net. When you register you must **include all of the following information to participate: 1) your first and last names, 2) your address, and 3) whether your comment is regarding an item ON or NOT ON the agenda.** To provide for orderly public participation, the President will recognize all persons who have registered to speak during the earlier opportunity for items ON the agenda and then later during the meeting those who have registered to speak during the opportunity for items NOT ON the agenda.*

Up to one-half hour will be reserved for this forum, with a maximum of two minutes per individual for items listed on the agenda (beginning of the meeting) and two minutes per individual for items not listed on the agenda (end of the meeting). If a delegation or group is present to address the Board, it may select up to five spokespersons to speak on its behalf for a maximum of 15 minutes. No participant may speak more than once.

There will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time.

IV. Action Items

A. Designation of Depositories for School Funds

Suggested Motion: "I move that Bank of America, Bank of New York, Chase Bank, Chemical Bank, Fifth/Third Bank, First United Credit Union, Flagstar Bank, Horizon Bank, Huntington National Bank, J P Morgan, Lake Michigan Credit Union, Level One Bank, Macatawa Bank, Mercantile Bank, Old National Bank, PNC, and West Michigan Community Bank be used as depositories for West Ottawa Public Schools for the 2020-2021 fiscal year."

Action Items (Cont'd.)

B. Check Signature Authorization

Suggested Motion: "I move that Tom Martin and Jeff Malloch be authorized signers for the West Ottawa Public Schools checking accounts and that Automated Clearing House (ACH) transactions be authorized and completed as detailed in Policy 6144."

C. Contract and Purchase Order Signature Authorization

Suggested Motion: "I move that the following people be authorized to sign contracts on behalf of the district: the Superintendent, the Assistant Superintendent of Business Services, the Assistant Superintendent of Human Resources, and administrators to be authorized to sign purchase orders as designated by the Superintendent."

D. Approval of Organizational Memberships

Suggested Motion: "I move that the West Ottawa Board of Education retain membership in the Michigan Association of School Boards (MASB) – Legal Trust Fund, and the Michigan Institute for Educational Management (MIEM)."

E. Approval of Annual Retainer Contracts

Suggested Motion: "I move that the following firms be named legal counsel for the 2020-2021 fiscal year or as otherwise directed by the Board of Education:

- Clark Hill, P.L.C. for general district needs
- Miller Johnson for general district needs
- Thrun Law Firm, P.C. for general district needs"

F. Approval of District Auditor

Suggested Motion: "I move that the firm of Maner Costerisan be hired as the 2020-2021 district auditor as recommended by the Assistant Superintendent of Business Services."

G. Approval of Annual Resolution for Summer Taxes (roll call vote)

Suggested Motion: "I move that the Summer 2021 Tax Collection Resolution be approved as presented."

H. Approval of Travel Application

Suggested Motion: "I move that the following travel application be approved as presented:

1. August 14 & 15, 2020 – Varsity Volleyball Team to Coach Lawton's home in Holland, Michigan, for team bonding.

V. Future Consideration

A. Communications from the Audience (regarding any items)

See procedures on how to formally address the Board of Education during meetings under Communications from the Audience regarding agenda items on Page 1 of this agenda. The procedures are the same whether or not the item is on the agenda.

B. Board Communications

C. Future Meetings

1. Next Regular Meeting: Monday, August 17, 2020, at 7:00 p.m.

VI. Adjournment

Suggested Motion: "I move that the meeting adjourn at _____ p.m."

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

Meeting minutes are available at West Ottawa Administration Office, 1138 136th Ave., Holland, Michigan, and on the district's website (www.westottawa.net).

Upon request to the Assistant Superintendent for Student Services, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this activity.