

A regular meeting of the Board of Education was called to order at 7 p.m. electronically via Google Hangouts, pursuant to Michigan Executive Order 2020-48.

President McCoy opened the meeting with the Pledge of Allegiance.

Members Present: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan, R. Schipper and T. Smith. Superintendent T. Martin, and Assistant Superintendent of Business Services J. Malloch were also present.

Members Absent: None

Moved by D. Duistermars, supported by L. Rutan, to approve the minutes of the March 27, 2020, special meeting as presented. Motion carried 7-0-0.

Moved by R. Schipper, supported by T. Smith, that the agenda be amended to add an item for the Board to take action after the Administrative Contract Nonrenewal Hearing. Motion carried 7-0-0.

Dan Martin, West Ottawa legal counsel, reviewed the requirements for nonrenewal of an administrative contract with the Board of Education. President McCoy then asked the employee if he would like his hearing to be held in open or closed session to which the employee's attorney replied that his client would prefer the hearing to be held in closed session. As a result, the closed hearing was moved toward the end of the agenda.

Assistant Superintendent of Business Services J. Malloch provided an update on the following bond projects: Pine Creek Elementary School, Harbor Lights Middle School, Athletic Stadium, Performing Arts Center, Sheldon Woods Elementary School, and the High School South partial roof replacement.

Superintendent Martin reported on the following: the district's remote learning due to the coronavirus (COVID-19) outbreak rolled out April 13, and Wi-Fi hotspots in buses are out today throughout the district to help meet the needs of the kids who don't have Wi-Fi at home.

D. Duistermars reported the Instructional Services committee met on April 1 and discussed the following: an update on the development of the WO Remote Learning Program at the secondary level; and an update on possible plans for seniors (i.e., Prom, graduation, etc.).

T. Smith reported the Student Services & K-5 Instruction committee met on April 14 and discussed the following: an update on the development of remote learning program for K-5 instruction, and the distribution of nearly 900 Chromebooks to K-5 students.

R. Schipper reported the Finance & Facilities committee met on March 31 and discussed the following: the District's financial situation in the fall as a result of moving the proposal for our 18 mills to the August 4, 2020, election; special education costs not reimbursed through our county-wide funding; refunding of 2012 bonds; action items on the agenda for tonight; and an update on capital projects.

**REGULAR MEETING
CALL TO ORDER**

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

APPROVAL OF AGENDA

**ADMINISTRATIVE
CONTRACT
NONRENEWAL HEARING**

INFORMATION ITEMS

Construction Update

Superintendent's Update

COMMITTEE REPORTS

Instructional Services

Student Services &
K-5 Instruction

Finance & Facilities

M. Remenschneider reported the H.R. & Communications committee met on April 15 and discussed the following: the hiring of a new accountant/payroll supervisor; the impact of the coronavirus (COVID-19) outbreak and employee benefits during COVID-19; and clarification from the State on 1) days and clock hours, 2) the requirement for 75% attendance was suspended during remote learning, 3) districts can consider a balanced calendar as they enter into contract negotiations, 4) the waiver requirement for starting before Labor Day was waived, 4) teacher and administrator evaluations have been temporarily suspended, and 5) a temporary one-year license on teacher certification has been granted.

Communications have been focused on COVID-19 and remote learning plans (efforts to share that message and highlight the food service program to families and media outlets); stories that showcase how education is continuing during this unprecedented time. It was also noted the district reached the Instagram milestone of over 1,000 followers.

Opportunity was given for communications from the audience regarding agenda items. There was no response.

Moved by R. Schipper, supported by C. Lebster, that the Board approved, as presented, the Resolution calling for a special election of the school electors of the District to be held on Tuesday, August 4, 2020, the language for the district's operating millage renewal and sinking fund proposals on the ballot for the election, and the collection of school property taxes as related to the propositions as part of the 2020 winter tax collection.

Roll Call Vote:

Ayes: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan, R. Schipper and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by D. Duistermars, supported by L. Rutan, that the Acoustics By Design contract in the amount of \$72,750 for the West Ottawa High School Performing Arts Center's acoustics and AV system be approved as recommended by the Assistant Superintendent of Business Services. Motion carried 7-0-0.

Moved by M. Remenschneider, supported by R. Schipper, that the Shuler Shook contract in the amount of \$112,000 for theatre consultation services for the new 1200-seat proscenium theatre and related support spaces by approved as recommended by the Assistant Superintendent of Business Services. Motion carried 7-0-0.

Moved by T. Smith, supported by L. Rutan, that the Brookview Lawncare contract in the amount of \$116,077 for lawn mowing, landscape weeding, tree trimming and spring and fall clean-up be approved as recommended by the Assistant Superintendent of Business Services. Motion carried 7-0-0.

Moved by L. Rutan, supported by C. Lebster, that the Landscape Design Services contract for mowing and trimming of lawns in the amount of \$17,478 be approved as recommended by the Assistant Superintendent of Business Services. Motion carried 7-0-0.

INFORMATION ITEMS
(Cont'd.)

H.R. & Communications

COMMUNICATIONS FROM
THE AUDIENCE
(regarding agenda items)

ACTION ITEM

Resolution Calling for a Special Election, Ballot Language and Collection of the School Property Taxes as Related to the Propositions as Part of the 2020 Winter Tax Collection

Acoustics and AV System for the New WOHS PAC

New Performing Arts Center Consultation Services Contract

Brookview Lawncare Contract

Landscape Design Services Contract

Moved by D. Duistermars, supported by M. Remenschneider, that the Perma Green Lawn Care contract in the amount of \$17,023 for application of lawn weed killer, fertilizer, herbicide and insecticide for grub control be accepted as recommended by the Assistant Superintendent of Business Services. Motion carried 7-0-0.

ACTION ITEMS (Cont'd.)

Perma Green
Lawn Care Contract

Moved by R. Schipper, supported by T. Smith, that the purchase of Chromebooks from CDW in the amount of \$379,710 for a refresh of Chromebooks for the Classes of 2021, 2023 and 2024 be approved as recommended by the Assistant Superintendent of Business Services. Motion carried 7-0-0.

CDW Contract
(Chromebook Purchase)

Moved by M. Remenschneider, supported by C. Lebster, that the contract with Holland Ready Roofing in the amount of \$513,779 for a partial roof replacement of High School South be approved as recommended by the Assistant Superintendent of Business Services. Motion carried 7-0-0.

High School South
Partial Roof Replacement

Moved by C. Lebster, supported by T. Smith, that the Pluene contract in the amount of \$48,776 for the construction of the High School South partial roof replacement be approved as recommended by the Assistant Superintendent of Business Services. Motion carried 7-0-0.

High School South
Partial Roof Replacement

Moved by D. Duistermars, supported by T. Smith, that a probationary contract for the 2020-2021 school year be awarded to Samantha Neddo as a Social Worker. Motion carried 7-0-0.

Probationary Contract

Opportunity was given for communications from the audience. There was no response.

FUTURE CONSIDERATION

**COMMUNICATIONS FROM
THE AUDIENCE**

(regarding items
not on the agenda)

Opportunity was given for communications from the Board. There was no response.

BOARD COMMUNICATIONS

The next regular meeting is May 18, 2020, at 7 p.m. in the Administration Office Training Room.

NEXT MEETING 5/18/20

Regular Meeting, 7:00 p.m.

Moved by R. Schipper, supported by D. Duistermars, that the West Ottawa Board of Education convene in closed session, pursuant to MCL 15.268 Sec. 8(a), to hold an Administrative Contract Nonrenewal Hearing at 8:35 p.m.

CLOSED SESSION

Administrative Contract
Nonrenewal Hearing

Roll Call Vote:

Ayes: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan,
R. Schipper and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by C. Lebster, supported by M. Remenschneider, that the Board reconvene in open session at 10:35 p.m.

**RECONVENE IN
OPEN SESSION**

Roll Call Vote:

Ayes: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan,
R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by R. Schipper, supported by T. Smith, that the West Ottawa Board of Education move toward the administrative contract nonrenewal set forth in the letter from Jens Milobinski to Chris Nelson.

**BOARD DECISION ON
ADMINISTRATIVE
NONRENEWAL CONTRACT
HEARING**

Roll Call Vote:

Ayes: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan,
R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0

Moved by T. Smith, supported by C. Lebster, that the meeting adjourn at 10:38 p.m.
Motion carried 7-0-0.

ADJOURNMENT

Respectfully submitted,

Darrin Duistermars, Secretary