

A regular meeting of the Board of Education was called to order at 7 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

REGULAR MEETING

Call to Order

President McCoy opened the meeting with the Pledge of Allegiance.

ROUTINE BUSINESS

Pledge of Allegiance

Members Present: D. Duistermars, C. Lebster, K. McCoy, M. Remenschneider, L. Rutan, R. Schipper and T. Smith. Superintendent T. Martin and Assistant Superintendent of Business Services J. Malloch were also present.

Roll Call

Members Absent: None

The Oath of Office was administered to Mary Remenschneider who was appointed to fill the seat until the November 2020 election results that was vacated by Sue McKanna.

Oath of Office

Moved by R. Schipper, supported by L. Rutan, to approve the minutes of the March 11, 2020, special meeting as presented. Motion carried 7-0-0.

Approval of Minutes

Moved by M. Remenschneider, supported by R. Schipper, that the agenda be approved as presented. Motion carried 7-0-0.

Approval of Agenda

Superintendent T. Martin reported the following on the COVID-19 coronavirus:

INFORMATION ITEMS

Superintendent's Update

- President Trump restricted the size of group gatherings today to no more than 10 people followed by our Governor coming out with the same restriction.
- Additional steps the District is taking to slow the spread of the COVID-19 coronavirus.
- B. Field, at Superintendent Martin's request, provided an update on the 220 volunteers who attended the meeting prior to the packing and distribution of breakfasts and lunches to the district's families during the state mandated school closure. We had few restrictions on this, due to the flexibility by the Feds and State to run this as a summer meal program.
- There was discussion on whether or not to move the District's scheduled spring break to fall within the three week school closure ordered by the Governor. Part of the angst throughout the West Ottawa community right now is the Governor closed schools through the end of the east side of the states spring break. Spring Break for schools in Ottawa County run through April 13, and this is a negotiated deal with the teacher's union that has been on the books a long, long time. April 6-10 is not a work day for the district's teaching staff according to the district's school calendar that was submitted earlier to the state and the teachers' contract.
- There was also discussion on how to handle the return of people who do travel during spring break.

There was discussion on the possible sale of real property owned by the District.

D. Duistermars reported the Instructional Services Committee discussed the following during its March 4 meeting: the Ottawa County YAS (Youth Assessment Survey) administered to 8th, 10th and 12th grade students, summer professional development, the transition of 5th grade students to Macatawa Bay Middle School next year due to construction, and the Showcases were very well done.

C. Lebster reported the Finance & Facilities Committee discussed the following during its March 3 meeting: monthly financial reports, the Governor's budget proposal, bond refunding options, and a capital projects update.

T. Smith reported the Student Services Committee meeting on March 5 was a non-traditional meeting. The committee met with a parent and student who offered themselves as a continued resource as the District sees fit regarding non-binary, non-gender conforming students.

K. McCoy reported the H.R. & Communications Committee discussed the following during its March 10 meeting: the communications report from Lambert and the four new prospective hires who are on tonight's agenda for board approval.

Opportunity was given for communications from the audience. There was no response.

Moved by D. Duistermars, supported by C. Lebster, that a probationary contract for the 2019-2020 school year be awarded to the following:

1. Payton Bosma Prospective Hire, School & Grade TBD, Elementary
2. Emily Gilbert Prospective Hire, School & Grade TBD, Elementary
3. Marissa Janicik Prospective Hire, School & Grade TBD, Elementary
4. Nayeli Venegas Prospective Hire, School & Grade TBD, Elementary

Motion carried 7-0-0.

Moved by C. Lebster, supported by T. Smith, that Tom Martin and Jeff Malloch be authorized signers for the West Ottawa Public Schools checking accounts and that Automated Clearing House (ACH) transactions be authorized and completed as detailed in Policy 6144. Motion carried 7-0-0.

Moved by R. Schipper, supported by L. Rutan, that the following people be authorized to sign contracts on behalf of the District: the Superintendent, the Assistant Superintendent of Business Services, the Assistant Superintendent of Human Resources, and administrators to be authorized to sign purchase orders as designated by the Superintendent. Motion carried 7-0-0.

COMMITTEE REPORTS

Instructional Services

Finance & Facilities

Student Services

H.R. & Communications

**COMMUNICATIONS FROM
THE AUDIENCE**

(regarding agenda items)

ACTION ITEMS

Approval of
Probationary Contracts

Check Signature Authorization

Contract and Purchase Order
Signature Authorization

Opportunity was given for communications from the audience. There was no response.

FUTURE CONSIDERATION

**COMMUNICATIONS FROM
THE AUDIENCE**

(regarding items
not on the agenda)

Opportunity was given for communications from the Board. President McCoy extended huge kudos to Superintendent Martin and all the people who are working literally around the clock in this crazy time of the COVID-19 coronavirus to, hopefully, keep our parents calm and panic-free as much as possible.

BOARD COMMUNICATIONS

The entire Board welcomed Mary Remenschneider back to the West Ottawa Board of Education.

The next regular meeting is April 27, 2020, at 7 p.m. in the Administration Office Training Room.

NEXT MEETING 4/27/20

Regular Meeting, 7:00 p.m.

Moved by C. Lebster, supported by L. Rutan, that the meeting adjourn at 7:56 p.m.
Motion carried 7-0-0.

ADJOURNMENT

Respectfully submitted,

Darrin Duisternars, Secretary