



WEST OTTAWA PUBLIC SCHOOLS

ADMINISTRATION OFFICES

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March 11, 2020

Dear West Ottawa Families:

At West Ottawa Public Schools, the health and well-being of the entire school community is our primary objective. You may have growing concerns regarding the novel coronavirus (COVID-19), so we want to inform you of the measures the district is taking to protect the school community.

Our efforts include:

- **Cleaning, sanitizing and disinfecting** open areas using a GenEon Mist blaster.
- **Misting every school** on Friday's as a precautionary measure.
- **Utilizing specialized disinfectants** to deep clean.
- **Ordering additional supplies of hand sanitizer and disinfecting wipes** to keep at high traffic areas in the schools.

With yesterday's news that the first cases of COVID-19 have been reported in Southeast Michigan, we must remain vigilant in our efforts. As the district continues to implement precautionary measures to ensure the safety of our population, we would urge you to continue following preventative hygiene practices (as recommended by the Ottawa County Health Department) at home, including:

- **Avoid touching** your eyes, nose and mouth with unwashed hands.
- **Wash your hands** often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are unavailable.
- **Cover cough and sneeze** with a tissue or sleeve. Provide adequate supplies within easy reach, including tissues and no-touch trash cans.
- **Routinely clean** frequently touched surfaces.

Spectrum Health has also provided up-to-date information on their website. I would encourage you to review this information and the prevention measures: www.spectrumhealth.org/covid19. You can view Michigan specific data for COVID-19 testing at www.michigan.gov/coronavirus.

We will continue to monitor the situation closely – including working in unison with the Ottawa County Health Department and the Center for Disease Control and Prevention (CDC) – and will update families as needed to ensure the health and well-being of our school community.

If you have any questions or concerns, please do not hesitate to contact my office. Thank you.

Sincerely,

Thomas K. Martin
Superintendent of Schools