

The West Ottawa High School Vocalaires performed holiday selections prior to the board meeting.

WOHS VOCALAIRES

A regular meeting of the Board of Education was called to order at 7 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

CALL TO ORDER

President K. McCoy opened the meeting with a moment of silence held in memory of Aline Mapendo and Charles Gallup, followed by the Pledge of Allegiance.

**MOMENT OF SILENCE &
PLEDGE OF ALLEGIANCE**

Members Present: C. Lebster, K. McCoy, S. McKanna, L. Rutan, R. Schipper and T. Smith. Associate Superintendent of Business Services/Treasurer J. English and Student Senate Representative Megan Johnson were also present.

ROLL CALL

Members Absent: D. Duistermars

Moved by C. Lebster, supported by T. Smith, to approve the minutes of the December 2, 2019, work session as presented. Motion carried 6-0-0.

APPROVAL OF MINUTES

Moved by T. Smith, supported by R. Schipper, that the agenda be amended to remove the Superintendent's Report. Motion carried 6-0-0.

AMENDMENT OF AGENDA

Student Senate Representative Megan Johnson provided an update on the following WOHS events:

**INFORMATION ITEMS
Student Senate Update**

- Blood Drive: Approximately 140 pints were collected making this the most successful Drive to date. The Senate worked with Versiti this year instead of the Red Cross, and everything went very well.
- Stuff the Bus: NHS and CTEE students collected items at D&W and Family Fare on December 7. All items were donated to the Community Action House.
- Toy Drive: This year's Toy Drive was very successful and helped over 150 students in our district. A single donor donated over \$4,000, which allowed the Senate to buy even more clothes and toys.
- Senior Survivor – Senior contestants moved into the high school today. They have already started fundraising and are hopeful to raise a lot of money for WINWO. The competition ends this Friday, December 20.

L. Rutan reported the Instructional Services committee met on December 4 and discussed the following: the new secondary student self-scheduling and multi-year course planning guide; the regional KETS (Kent Ed Tech Specialists) meeting hosted by the district in November; and an update on Mosaic Counseling, which Student Services will report more on later.

**COMMITTEE REPORTS
Instructional Services**

K. McCoy reported the Finance & Facilities committee met on December 5 and discussed the following: monthly reports; fund balance data for the past eight years in Kent and Ottawa Counties; contractor bids for the renovation of Harbor Lights Middle School; budget amendments, which will be voted on tonight; and bids to replace our SAN (Storage Area Network).

S. McKanna reported the Student Services & K-5 Instruction committee discussed the following during its December 3 meeting: a detailed update on our SAIL program; an overview of adaptive schools training all administrators got to enjoy for 4 full days in November, an overview of the work Mosaic Counseling (formerly TCM) is doing in each of our buildings providing our students with one-on-one mental health support from certified counselors.

C. Lebster reported the Finance & Personnel committee met on December 10 and discussed the following: an update on staffing levels, MDE's Educator Workforce Annual Report, guest teacher pay rates in Ottawa County, West Ottawa food service program revenues in comparison to other districts in Kent and Ottawa Counties, bus inspection results, and various operational benchmarks in transportation.

Assistant Superintendents Brian Field and Todd Tulgestke shared 2019 M-STEP, PSAT and SAT data, along with the three different types of assessments and the different purpose for which each is used.

Moved by C. Lebster, supported by S. McKanna, that the Board consider the Policies in Packet #1920-001 for second readings as presented. Motion carried 6-0-0.

Opportunity was given for communications from the audience regarding agenda items. There was no response.

Moved by C. Lebster, supported by T. Smith, that the Policies in Packet #1920-001 just considered for a second reading be adopted as presented. Motion carried 6-0-0.

Moved by S. McKanna, supported by L. Rutan, that the Board approve, as presented, the Resolution calling for a special election of the school electors of the District be held on Tuesday, May 5, 2020, and the language for the district's operating millage renewal and sinking fund proposals on the ballot for this election.

Roll Call Vote:

Ayes: C. Lebster, K. McCoy, S. McKanna, L. Rutan, R. Schipper and T. Smith

Nays: None

Motion carried 6-0-0.

INFORMATION ITEMS
(Cont'd.)

COMMITTEE REPORTS

Finance & Facilities

Student Services &
K-5 Instruction

Finance & Personnel

M-STEP Results

Board Policies -
Second Readings
(Packet #1920-001)

**COMMUNICATIONS FROM
THE AUDIENCE**

(regarding agenda items)

ACTION ITEMS

Adoption of
Board Policies
(Packet #1920-001)

Resolution Calling for a Special
Election and Ballot Language
for the Operating Millage
Renewal and Sinking Fund
Proposals in May 2020

Moved by R. Schipper, supported by T. Smith, that the 2019-20 General Fund budget be amended as presented. Motion carried 6-0-0.

Moved by L. Rutan, supported by S. McKanna, that the 2019-20 Food Service Fund budget be amended as presented. Motion carried 6-0-0.

Moved by T. Smith, supported by R. Schipper, that the Board approve, as presented, the various contractors' bids in the amount of \$18,959,298 for the renovation of Harbor Lights Middle School. Motion carried 6-0-0.

Moved by S. McKanna, supported by R. Schipper, that the Board approve the bid for the purchase of a Dell EMC Storage Area Network (SAN) from Rehmann in the amount of \$42,889 as presented. Motion carried 6-0-0.

Moved by C. Lebster, supported by S. McKanna, that the following travel application be approved as presented:

1. February 2 & 3, 2020—West Ottawa Athletics to the MHSAA Women in Sports Leadership Conference in Lansing, Michigan

Motion carried 6-0-0.

Opportunity was given for communications from the audience. There was no response.

During communications from the Board, members expressed their appreciation to Jim English for his eight years of dedication and commitment to West Ottawa Public Schools and wished him much success in his new position with Calvin University as Vice President of Finance.

The next meeting is an organizational/regular meeting on January 20, 2020, at 7 p.m. in the Administration Office Training Room.

Moved by S. McKanna, supported by T. Smith, that the meeting adjourn at 7:53 p.m. Motion carried 6-0-0.

ACTION ITEMS (Cont'd.)

2019-20 General Fund
Budget Amendment

2019-20 Food Service Fund
Budget Amendment

Approval of
Harbor Lights Middle School
Renovation Bids

Approval of
SAN (Storage Area Network)
Replacement Bid

Approval of
Travel Application

FUTURE CONSIDERATION

**COMMUNICATIONS FROM
THE AUDIENCE**
(regarding items
not on the agenda)

BOARD COMMUNICATIONS

NEXT MEETING 1/20/20
7 p.m. Organizational/Regular
Meeting

ADJOURNMENT

Respectfully submitted,

Darrin Duistermars, Board Secretary