

A regular meeting of the Board of Education was called to order at 7:00 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

President K. McCoy opened the meeting with the Pledge of Allegiance.

Members Present: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan, R. Schipper, and T. Smith.

Superintendent T. Martin, Associate Superintendent for Business Services/Treasurer J. English, and Student Senate Representative Laryssa Solomon were also present.

Members Absent: None

Moved by T. Smith, supported by L. Rutan, to approve the minutes of the September 26, 2019, special meeting as presented. Motion carried 7-0-0.

Moved by S. McKanna, supported by R. Schipper, that the agenda be approved as presented. Motion carried 7-0-0.

C. Lebster reported on the MASB Behind the Scenes at the Capital Seminar she attended on September 25 where attendees had the opportunity to see the legislature in action. At that time the legislature had just sent the budget to the Governor so this is old news. Mrs. Lebster found it interesting that the legislature truly believes schools need more accountability and not more money. Because a lot of the districts in attendance were from the other side of the state and rural areas, Mrs. Lebster's 'take away' was a feeling West Ottawa should be used as a model. She also had the opportunity to hear the new state superintendent talk, and she feels he has a good vision.

Superintendent Martin, on his own behalf and that of the Athletic Boosters, thanked the Board and Cabinet members and elementary principals who helped out with concessions for Homecoming. They took in approximately \$7,000 in sales, which is outstanding when you consider items were only \$1 or \$2 a piece. Mr. Martin also congratulated Principal Mike Ghareeb and the Lakewood staff in becoming a National Blue Ribbon School. They will attend the award ceremony in Washington D.C. on November 13-15. Lakewood joins Lakeshore and Waukazoo Elementary Schools as National Blue Ribbon Schools. He reported the unaudited pupil count was very good—we are not down as many students as we anticipated; the Harbor Lights project goes out to bid next week; and a lot of planning continues with the PAC and athletic stadium.

Student Senate Representative Laryssa Solomon provided and update on the following West Ottawa High School events: Homecoming dance and court; Powderpuff dodgeball game, FOX 17 Food Fight Friday where 2,106 lbs. of food were collected; the Girls' Cross Country Team won the outright OK Red Conference Championship; and, for the 17th consecutive year, the WOHS Marching Band received an overall First Division Rating at Marching Festival. She also reported on the following upcoming events: Anti-bullying Week, Blood Drive, Toy Drive and Senior Survivor.

**REGULAR MEETING
CALL TO ORDER**

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

APPROVAL OF AGENDA

**INFORMATION ITEMS
Report on MASB Behind the
Scenes at the Capital
Seminar**

Superintendent's Update

Student Senate Update

T. Smith reported the Student Services committee discussed the following items during its October 1 meeting: first elementary district grade level meeting, M-STEP scores (every one of our school buildings are performing at or above their predicted level and neighboring districts, which confirms what we are doing is the right thing for our students), and teacher efficacy and its effect on student performance.

S. McKanna reported the Instructional Services committee met on October 2 and discussed the new secondary attendance and tardy policies along with the results for the month of September - the first month following the implementation of the new policies), and M-STEP/PSAT/SAT scores from last year.

R. Schipper reported the Finance & Personnel committee discussed the following items during the October 8 meeting: all open positions were filled by the time school started; Sinking Fund (aka Building & Site Fund and Repair & Improvement Fund), which expires this year so we are evaluating the District's direction going forward; expenditure data for last school year on a per building and per student basis.

L. Rutan reported the Finance & Facilities committee met on October 3 with the district's auditors, who shared our 2018-2019 financial audit; and the committee reviewed the District's financial reports for the first quarter of this year, the state budget, and the new interior colors and finishes for Harbor Lights Middle School.

Associate Superintendent J. English provided the Board with an end of fiscal year 2018-2019 financial update, which included the following topics: fund balances, wage and benefits expenditures, capital projects funds (a.k.a. 2014 and 2019 bonds), deposits and investments for all funds, intergovernmental receivables, student enrollment changes since the 2010-2011 school year, and pension liabilities.

Opportunity was given for communications from the audience. There was no response.

Moved by S. McKanna, supported by D. Duisternars, that the following travel applications be approved:

1. November 1 & 2, 2019 – Varsity Men's Cross Country Team to the MHSAA State Finals in Brooklyn, Michigan
2. November 13, 2019 – WOHS French department to the Alliance Francaise, Art Institute and La Sardine Restaurant in Chicago, Illinois
3. November 15 & 16, 2019 – West Ottawa Debate Team to the 30th Annual Groves Falcon Invitational debate tournament at Groves High School in Beverly Hills, Michigan
4. December 13 & 14, 2019 – West Ottawa Thespians/Drama Club to the Michigan Thespian Festival in Detroit, Michigan
5. April 29 & 30, 2020 – Waukazoo 4th grade students to The Henry Ford Museum complex in Dearborn, Michigan

Motion carried 7-0-0.

INFORMATION ITEMS
(Cont'd.)

Committee Reports
Student Services Report

Instructional Services Report

Finance & Personnel Report

Finance & Facilities Report

Financial Update (Part 1 of 2):
2018-2019 Fiscal Year End
Synopsis

COMMUNICATIONS FROM
THE AUDIENCE
(regarding agenda items)

ACTION ITEMS
Approval of
Travel Applications

Opportunity was given for communications from the audience. There was no response.

R. Schipper, who in addition to being on the West Ottawa Board of Education is also a member of the Ottawa Area Intermediate School District's Board of Education, shared that the topic for the Ottawa Area School Board Association's General Membership Meeting on November 12, 2019 is Career Training, and for the March 2020 meeting is the impact of the money from the regional enhancement millage on mental health.

S. McKanna complimented Becca VanWeerdhuizen on being named MAME Librarian of the Year.

D. Duistermars thanked the athletic training staff for winning the Safe Schools Award.

The next regular meeting will be held on Monday, November 18, 2019, at 7:00 p.m. in the Administration Office Training Room.

Moved by S. McKanna, supported by C. Lebster, that the meeting adjourn at 7:38 p.m.
Motion carried 7-0-0.

Respectfully submitted,

Darrin Duistermars, Secretary

FUTURE CONSIDERATION
COMMUNICATIONS FROM
THE AUDIENCE
(regarding any items)

BOARD COMMUNICATIONS

NEXT MEETING 11/18/19
Regular Meeting, 7:00 p.m.

ADJOURNMENT