

A regular meeting of the Board of Education was called to order at 7 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

President K. McCoy opened the meeting with the Pledge of Allegiance.

Members Present: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan, R. Schipper and T. Smith. Superintendent T. Martin and Associate Superintendent of Business Services/Treasurer J. English were also present.

Members Absent: None

Moved by L. Rutan, supported by C. Lebster, to approve the minutes of the August 19, 2019, special work session as presented. Motion carried 7-0-0.

Moved by C. Lebster, supported by T. Smith, that the agenda be approved as presented. Motion carried 7-0-0.

Superintendent Martin reported we still have several vacant positions and are working diligently on filling those. Tuesday and Wednesday this week is our new teacher training. We have approximately 37 new teachers. Next week Monday, August 26, is the first day for teachers beginning a voluntary all staff breakfast in the north high school cafeteria at 7:30 a.m. followed by professional development in their respective buildings. The new staff videos will be shown during the breakfast. The first day of school for students is next week Tuesday, August 27. Open houses are next week and fall sports are underway.

Assistant Superintendent Todd Tulgestkse introduced Brian Dokter and Nate Messelink from TBX and recognized West Ottawa's Elaine Stiefel and Tom Winegar, who had significant roles in the development of the content on the new site and TBX's Project Manager Andrew Schultz. Messrs. Dokter and Messelink from TBX provided a special presentation on their thoughts on the development of the district's new website.

C. Lebster reported the following items were discussed during the August 6 Instructional Services committee meeting: middle and high school PBIS programs and the district's anti-bullying program developed by its teachers with continuous input from the students on what issues they want to learn more about.

R. Schipper reported the following was covered during the August 1 Finance & Facilities committee meeting: monthly financial reports, the fact that we still don't have a state budget, replacement of the Bookmobile, auditors were on site in early August to review the 2018-19 fiscal year, and update on summer construction and projects in the design phase.

D. Duistermars reported the following items were discussed during the August 6 Student Services committee meeting: summer professional development opportunities, the ISTE Conference, the PLC Conference and recent media opportunities.

REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

APPROVAL OF AGENDA

INFORMATION ITEMS

Superintendent's Update

Special Presentation by TBX
on New Website

COMMITTEE REPORTS

Instructional Services Report

Finance & Facilities Report

Student Services Report

T. Smith reported the following was discussed during the July 30 Finance & Personnel committee meeting: staffing update, pricing structure for replacing student Chrome-books, construction projects this summer, and the committee toured the North Holland construction site.

Moved by S. McKanna, supported by R. Schipper, that the bylaws and policies in Packet #1819-002 be considered for a second reading as presented.

Contents of Packet #1819-002:

1. Revised Bylaw 0100, Definitions
2. Revised Bylaw 0167.2, Closed Session
3. New Policy 1422.01, Drug-Free Workplace (Administration)
4. Revised Policy 2414, Reproductive Health and Family Planning (Program)
5. Revised Policy 3120, Employment of Professional Staff (Professional Staff)
6. Revised Policy 3120.04, Employment of Substitutes (Professional Staff)
7. Revised Policy 5113.01, Schools of Choice (Intra-District) (Students)
8. Revised Policy 5113.02, Schools of Choice Options Provided by Federal Law (Students)
9. Revised Policy 5200, Attendance (Students)
10. Revised Policy 6321, New School Construction, Renovation (Finances)
11. Revised Policy 6325, Procurement – Federal Grants/Funds (Finances)
12. Revised Policy 6605, Crowdfunding (Finances)
13. Revised Policy 8400, School Safety Information (Operations)
14. New Policy 8402, Emergency Operations Plan (Operations)
15. New Policy 8500, Food Services (Operations)

Motion carried 7-0-0.

There was discussion on the appointment of the official voting delegate and alternate at the Michigan Association of School Board's (MASB's) 2019 Delegate Assembly in November.

Opportunity was given for communications from the audience regarding agenda items. There was no response.

Moved by L. Rutan, supported by T. Smith, that the bylaws and policies in Packet #1819-002 be adopted as presented following a second reading. Motion carried 7-0-0.

Moved by D. Duistermars, supported by L. Rutan, that an administrative contract for the 2019-2020 school year be awarded to the following:

1. Audra Bolhuis Assistant Principal, West Ottawa High School
2. Steve Bowyer Aquatics Director & Assistant Athletic Director,
West Ottawa High School

Motion carried 7-0-0.

Finance & Personnel Report

**INFORMATION ITEMS
(Cont'd.)**

Bylaws & Policies
(Second Readings)

Discussion on 2019 MASB
Voting Delegate and Alternate

**COMMUNICATIONS FROM
THE AUDIENCE**
(regarding agenda items)

ACTION ITEMS

Adoption of
Bylaws & Policies

Approval of
Administrative Contracts

Moved by T. Smith, supported by S. McKanna, that a probationary contract for the 2019-2020 school year be awarded to the following:

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| 1. Madison Delgado | ESL Teacher, Great Lakes Elementary School |
| 2. Taylor Dickerson | 4 th Grade Teacher, Woodside Elementary School |
| 3. Allison Engeseth | Science Teacher, Macatawa Bay Middle School |
| 4. Grace Frazer | 2 nd Grade Teacher, Waukazoo Elementary School |
| 5. Tessa Hart | 2 nd Grade Teacher, Great Lakes Elementary School |
| 6. Monica Rosendahl | Science Teacher, Harbor Lights Middle School |
| 7. Nate Townsend | Chemistry Teacher, West Ottawa High School |
| 8. Brianna VanKampen | ASD Preschool Teacher, Lakewood Elementary School |

Motion carried 7-0-0.

Moved by R. Schipper, supported by T. Smith, that the Board approve the bid from CDW-G in the amount of \$540,619 for the purchase of replacement Chromebooks for secondary students in the District's 1:1 initiative as presented. Motion carried 7-0-0.

Moved by R. Schipper, supported by D. Duistermars, that Kate McCoy be certified as the official voting delegate and Cathy Lebster be certified as the alternate at the Michigan Association of School Board's (MASB's) Delegate Assembly, which will be held during the MASB Fall Pre-conference on November 8, 2019, at the Grand Traverse Resort in Acme, Michigan. Motion carried 7-0-0.

Opportunity was given for communications from the audience regarding items not on the agenda. An audience member who did not register his desire to address the Board prior to the start of the meeting was denied the opportunity to do so at this particular meeting.

Opportunity was given for communications from the Board. T. Smith thanked all staff and teachers in the audience for their dedication and efforts to West Ottawa students, which resulted in West Ottawa receiving an A+ rating by Niche.

L. Rutan mentioned her favorite day of the year is the first day of school for students and seeing the buses rolling again.

The next regular meeting will be held on September 16, 2019, at 7:00 p.m. in the Administration Office Training Room.

Moved by S. McKanna, supported by T. Smith, that the meeting adjourn at 7:58 p.m. Motion carried 7-0-0.

ACTION ITEMS (Cont'd.)

Approval of
Probationary Contracts

Approval of
the Bid to Purchase
Replacement Chromebooks

Designation of Voting Delegate
and Alternate at MASB's 2018
Delegate Assembly

FUTURE CONSIDERATION

**COMMUNICATIONS FROM
THE AUDIENCE**

(regarding items
not on the agenda)

BOARD COMMUNICATIONS

NEXT MEETING 9/16/19

Regular Meeting, 7:00 p.m.

ADJOURNMENT

Respectfully submitted,

Signature

Printed Name

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