

An organizational/regular meeting of the Board of Education was called to order at 5:30 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

President K. McCoy opened the meeting with the Pledge of Allegiance.

Members Present: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan, and R. Schipper. Superintendent T. Martin and Associate Superintendent of Business Services/Treasurer J. English were also present.

Members Absent: T. Smith with notice

Moved by C. Lebster, supported by L. Rutan, to approve the minutes of the June 18, 2019, regular meeting as presented. Motion carried 6-0-0.

Moved by R. Schipper, supported by L. Rutan, that the agenda be amended to include a motion to convene in closed session to consider the purchase of real property. Motion carried 6-0-0.

Superintendent Martin reported there are a lot of activities going on with regard to closing the books for the 2018-2019 fiscal year, bond construction, and interviewing for the 2019-2020 school year.

Moved by L. Rutan, supported by R. Schipper, that the bylaws and policies in Packet #1819-002 be considered for a first reading as presented. Motion carried 6-0-0.

Opportunity was given for communications from the audience regarding agenda items. There was no response.

Moved by R. Schipper, supported by S. McKanna, that Bank of America, Bank of New York, Chase Bank, Chemical Bank, Fifth/Third Bank, First United Credit Union, Flagstar Bank, Horizon Bank, Huntington National Bank, J P Morgan, Lake Michigan Credit Union, Level One Bank, Macatawa Bank, Mercantile Bank, Old National Bank, PNC Bank, and West Michigan Community Bank be used as depositories for West Ottawa Public Schools for the 2019-2020 fiscal year. Motion carried 6-0-0.

Moved by L. Rutan, supported by R. Schipper, that Tom Martin and Jim English be authorized signers for West Ottawa Public Schools checking accounts and that Automated Clearing House (ACH) transactions be authorized and completed as detailed in Policy 6144. Motion carried 6-0-0.

Moved by C. Lebster, supported by D. Duistermars, that the following people be authorized to sign contracts on behalf of the district: the Superintendent, the Associate Superintendent of Business Services, the Director of Human Resources; and administrators to be authorized to sign purchase orders as designated by the Superintendent. Motion carried 6-0-0.

**FISCAL ORGANIZATIONAL /
REGULAR MEETING**
CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

APPROVAL OF AGENDA

INFORMATION ITEMS
Superintendent's Update

**Bylaws & Policies -
First Readings
(Packet #1819-002)**

**COMMUNICATIONS FROM
THE AUDIENCE**
(regarding agenda items)

ACTION ITEMS
Designation of Depositories
for School Funds

**Check Signature
Authorization**

**Contract and Purchase Order
Signature Authorization**

Board of Education Fiscal Organizational / Regular Meeting

Approved Minutes

July 1, 2019

Page 2

Moved by D. Duistermars, supported by C. Lebster, that the West Ottawa Board of Education retain membership in the Michigan Association of School Boards (MASB) - Legal Trust Fund, and the Michigan Institute for Educational Management (MIEM) for 2019-2020. Motion carried 6-0-0.

Moved by S. McKanna, supported by L. Rutan, that the following firms be named legal counsel for the 2019-2020 fiscal year or as otherwise directed by the Board of Education:

- Clark Hill, P.L.C. for general district needs
- Miller Johnson for general district needs
- Thrun Law Firm, P.C. for general district needs

Motion carried 6-0-0.

Moved by R. Schipper, supported by S. McKanna, that the firm of Maner Costerisan be hired as the 2019-2020 district auditor as recommended by the Associate Superintendent of Business Services. Motion carried 6-0-0.

Moved by L. Rutan, supported by C. Lebster, that the Summer 2020 Tax Collection Resolution be approved as presented.

Roll Call Vote:

Ayes: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan and R. Schipper
Nays: None

Motion carried 6-0-0.

Moved by R. Schipper, supported by S. McKanna, that the Board approve the bid from Holland Ready Roofing for emergency roof replacement at High School South in the amount of \$63,272. Motion carried 6-0-0.

Moved by D. Duistermars, supported by S. McKanna, that an administrative contract for the 2019-2020 school year be awarded to Kristine Jernigan as Principal at Lakeshore Elementary School. Motion carried 6-0-0.

Moved by L. Rutan, supported by R. Schipper, that a probationary contract for the 2019-2020 school year be awarded to the following:

- | | |
|-----------------------|---|
| 1. Bailey Clark | School Social Worker, District |
| 2. Andrew Kransberger | Social Studies Teacher, West Ottawa High School |
| 3. Leanne Lazar | Counselor, West Ottawa High School |
| 4. Ellen Meeuwsen | Speech & Language Pathologist, District |

Motion carried 6-0-0.

Moved by C. Lebster, supported by S. McKanna, that the following travel application be approved: September 20 & 21, 2019; or September 27 & 28, 2019: WOHS Vocalaires and WOSWE to the Fall Choir Retreat at Pine Trail Camp in Saugatuck, Michigan. Motion carried 6-0-0.

ACTION ITEMS (Cont'd.)

Approval of
Organizational Memberships

Approval of
Annual Retainer Contracts

Approval of
District Auditor

Approval of Annual Resolution
for Summer Taxes

Approval of High School South
Partial Roof Replacement Bid

Approval of
Administrative Contract

Approval of
Probationary Contracts

Approval of
Travel Application

Opportunity was given for communications from the audience. There was no response.

Opportunity was given for communications from the Board. There were no communications.

The next Regular meeting is August 19 at 7 p.m. in the Administration Office Training Room.

Moved by R. Schipper, supported by L. Rutan, that the West Ottawa Board of Education convene in closed session, pursuant to MCL 15.268 Sec. 8(d), to consider the purchase of real property at 5:50 p.m.

Roll Call Vote:

Ayes: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan and R. Schipper
Nays: None

Motion carried 6-0-0.

Moved by S. McKanna, supported by L. Rutan, that the Board reconvene in open session at 6:18 p.m.

Moved by S. McKanna, supported by L. Rutan, that the Board approve the resolution to purchase real property as presented.

Roll Call Vote:

Ayes: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan and R. Schipper
Nays: None

Motion carried 6-0-0.

Moved by L. Rutan, supported by R. Schipper, that the meeting adjourn at 6:19 p.m.
Motion carried 6-0-0.

Respectfully submitted,

Darrin Duistermars, Secretary

FUTURE CONSIDERATION
COMMUNICATIONS FROM
THE AUDIENCE
(regarding any items)

BOARD COMMUNICATIONS

NEXT MEETING 8/19/19
Regular Meeting, 7:00 p.m.

CLOSED SESSION

RECONVENE IN
OPEN SESSION

ACTION ITEM
Approval of Resolution to
Purchase Real Property

ADJOURNMENT