

A regular meeting of the Board of Education was called to order at 7 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

President McCoy asked for a moment of silence in memory James Corwin who served on the West Ottawa Board of Education from 1964-1969.

President McCoy opened the meeting with the Pledge of Allegiance.

Members Present: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan, R. Schipper and T. Smith. Associate Superintendent for Business Services/Treasurer J. English and Student Senate Representative Jireh Gibson were also present.

Members Absent: None

Moved by C. Lebster, supported by S. McKanna, to approve the minutes of the February 18, 2019, regular meeting as presented. Motion carried 7-0-0.

Moved by L. Rutan, supported by R. Schipper, that the agenda be approved as presented. Motion carried 7-0-0.

Superintendent Martin reported the following:

- We have been busy hiring for the 2019-2020 school year, and he appreciates all the work our director of human resources and principals have put into this. We have six or seven more people to hire.
- Our Swim and Dive Team are the State Champs.
- Spring sports are starting up.
- A lot of bond work is going on!

**REGULAR MEETING**

Call to Order

Moment of Silence

**ROUTINE BUSINESS**

Pledge of Allegiance

Roll Call

Approval of Minutes

Approval of Agenda

**INFORMATION ITEMS**

Superintendent's Update

Student Senate Representative Jireh Gibson shared the following March highlights:

1. The Boys' Swim and Dive Team won the state championship.
2. The following students beat over 300,000 entries from across the country to be recognized as Silver Medalist in Writing (Brooke Drost) and Gold Medalist in Art (Kyra Wiersma).
3. The Special Olympics basketball team qualified for the State Tournament and placed second overall.
4. Proceeds from the West Ottawa Dance Marathon exceeded goal at over \$29,000 for the Helen DeVos Children's Hospital.
5. WO Stock, an annual production with CTEE showcasing local bands, is Friday and Saturday.

Motion carried 7-0-0.

L. Rutan reported the Instructional Services committee discussed the following items during its March 6 meeting: summer PD schedule; current middle school science curriculum pilot; appreciation of budget preplanning and foresight (which allows the district to be in the position of using the funds from the Ottawa County enhancement millage toward the hiring of mental wellness facilitators); a team of 22 teachers are participating in trauma team training and learning to become the trauma leadership in their respective buildings; and another sneak peek at the new district website, for which we are still on track for a July 1 rollout.

R. Schipper reported the Finance and Facilities committee discussed the following items during its March 7 meeting: monthly financial reports; weather cancellations have hurt the food service program, which saw lost revenues of \$200,000 due to the 10 cancelled days; middle school campus irrigation system; GASB changes to how the district must report activity funds; Moody's annual comments on our financial status (affirmed our AA2 rating, which is one of the highest in the state); and data comparing West Ottawa to other districts in the ISD regarding per pupil spending (West Ottawa has the highest spending in the classroom in the county and the lowest business and administrative offices expenses).

S. McKanna reported the Student Services committee discussed the following during its March 5 meeting: district grade-level meetings; ELA learning labs; Math Cohort 2 team math instruction, new chromebooks for 5<sup>th</sup> graders in advanced math, due to the large amount of curriculum online; and building emergency procedures training with Ottawa County to provide us with the newest safety procedures.

C. Leinster reported the Finance and Personnel committee discussed the following items during its March 26 meeting: open positions and personnel recently hired; MDE approval of an additional three snow days (however, after that we had another snow day we have to make up); annual payroll totals for calendar year 2018; West Ottawa is one of the 20 largest employers in Ottawa County.

Opportunity was given for communications from the audience. There was no response.

Student Senate Update

**COMMITTEE REPORTS**

Instructional Services

Finance & Facilities

Student Services

Finance & Personnel

**COMMUNICATIONS FROM**  
**THE AUDIENCE**  
(regarding agenda items)

Moved by L. Rutan, supported by R. Schipper, that a probationary contract for the 2019-2020 school year be awarded to the following:

- |                     |  |
|---------------------|--|
| 1. Danielle Barnes  | Mental Wellness Facilitator, West Ottawa High School |
| 2. Avery Burke      | Prospective Hire, District Elementary K-5            |
| 3. Kristin Douma    | Mental Wellness Facilitator, West Ottawa High School |
| 4. Molly Khang      | Guidance Counselor, Harbor Lights Middle School      |
| 5. Lauren McCormick | Prospective Hire, District Elementary K-5            |
| 6. Katrina Rietberg | Prospective Hire, District Elementary K-5            |
| 7. Bailey Tuttle    | Prospective Hire, District Elementary K-5            |

Motion carried 7-0-0.

Moved by T. Smith, supported by S. McKanna, that the following travel applications be approved pending consideration of the world situation at the time of the proposed trip:

1. April 19 & 20, 2019 – Women’s Varsity Tennis Team to Northville High School in Northville, Michigan, to focus on teamwork.
2. May 3 & 4, 2019 – Women’s Varsity Tennis Team to Huron High School in Ann Arbor, Michigan, to focus on teamwork.
3. May 30 - June 1, 2019 – Women’s Varsity Tennis Team to the Michigan State Finals in Midland, Michigan
4. June 3, 2019 – Lakewood Elementary School 5<sup>th</sup> Grade Class to the Museum of Science and Industry in Chicago, Illinois
5. 2020 – 8<sup>th</sup> Grade Trip to Washington, D.C.

Motion carried 7-0-0.

Opportunity was given for communications from the audience. There was no response.

Opportunity was given for communications from the Board.

D. Duistermars extended kudos to Athletic Director Bill Kennedy for doing a phenomenal job hosting the Boys’ Basketball Regionals. He also reported he had the opportunity to go to the elementary art display at the Holland Area Arts Council and thanked the Art Department staff for their work in coordinating this event.

S. McKanna encouraged everyone to attend the Collage Concert this Thursday.

C. Lebster extended kudos for a “super well done job” to everyone involved making the middle school showcases a great success.

R. Schipper reported he attended the Chamber’s Governmental Affairs Breakfast this morning and learned that, unlike the news he has heard about the good rapport the Governor has with the legislature, the legislators are not in favor of the Governor’s proposed budget.

The next regular meeting is April 22, 2019, at 7 p.m. in the Administration Office Training Room.

**ACTION ITEMS**

Approval of  
Probationary Contracts

Approval of  
Travel Applications

**FUTURE CONSIDERATION**

**COMMUNICATIONS FROM  
THE AUDIENCE**

(regarding items  
not on the agenda)

**BOARD COMMUNICATIONS**

**NEXT MEETING 4/22/19**

Regular Meeting, 7:00 p.m.

Moved by S. McKanna, supported by R. Schipper, that the Board of Education convene in closed session, pursuant to MCL 15.268 8(d), to consider the purchase or lease of real property at 7:28 p.m.

**CLOSED SESSION**

Roll Call Vote:

Ayes: Darrin Duistermars, Cathy Lebster, Kate McCoy, Sue McKanna,  
Lynn Rutan, Randy Schipper and Tyson Smith

Nays: None

Motion carried 7-0-0.

Moved by R. Schipper, supported by S. McKanna, that the Board of Education reconvene in open session at 8:28 p.m.

**RECONVENE IN  
OPEN SESSION**

Roll Call Vote:

Ayes: Darrin Duistermars, Cathy Lebster, Kate McCoy, Sue McKanna,  
Lynn Rutan, Randy Schipper and Tyson Smith

Nays: None

Motion carried 7-0-0.

Moved by S. McKanna, supported by R. Schipper, that the meeting adjourn at 8:28 p.m.  
Motion carried 7-0-0.

**ADJOURNMENT**

Respectfully submitted,

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Darrin Duistermars, Secretary