

### **2019-2020 Budget Hearing**

#### **2019-2020 BUDGET HEARING**

President K. McCoy called the budget hearing to order at 6:33 p.m. and turned it over to the Associate Superintendent of Business Services/Treasurer J. English. Mr. English began by stating this is the first time in awhile there isn't a state budget in place; so, since legally the District must pass a budget before July 1, there are a lot of assumptions in the 2019-2020 budget.

Mr. English proceeded by providing an overview of the following: 2019-2020 general fund operating budget; the new fiduciary fund budget (formerly known as the activity fund); the food service fund budget; the repair and improvement (aka "sinking") fund budget; property tax levies; West Ottawa's historical fund balance; and the following regarding the State of Michigan: year-over-year percent increase in state funding for school operations (assumes the Governor's budget proposal wins, which seems highly unlikely at this time); School Aid share of total state and general fund/general purpose budget; Michigan general fund over the past 20 years; and higher education and community college funding from the state's School Aid budget.

Moved by S. McKanna, supported by T. Smith, that the budget hearing adjourn at 6:54 p.m. Motion carried 7-0-0.

### **Regular Meeting - June 18, 2019**

#### **REGULAR MEETING** Call to Order

A regular meeting of the Board of Education was called to order at 7:00 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

President K. McCoy opened the meeting with the Pledge of Allegiance.

Pledge of Allegiance

Members Present: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan, R. Schipper and T. Smith. Superintendent T. Martin, Associate Superintendent of Business Services/Treasurer J. English were also present.

Roll Call

Members Absent: None

Moved by C. Lebster, supported by S. McKanna, to approve the minutes of the May 30, 2019, special meeting as presented. Motion carried 7-0-0.

Approval of Minutes

Moved by L. Rutan, supported by R. Schipper, that the agenda be approved as presented. Motion carried 7-0-0.

Approval of Agenda

Superintendent Martin recognized Associate Superintendent Jim English for being named Grand Valley School Business Officials' 2018-2019 Business Administrator of the Year by that organization's membership. Mr. Martin read the nomination criteria and L. Rutan extended her personal congratulations.

**RECOGNITION**  
Jim English, GVSBO  
2018-2019 Business  
Administrator of the Year

Superintendent Martin reported yesterday was the WO Athletic Boosters Annual Golf Outing at Macatawa Legends. There were 34 teams and, even though the weather was up and down, a good time was had by all. Human Resources has been busy hiring, and the three final candidates for Lakeshore principal will be interviewed tomorrow. Mr. Martin asked High School Principal Jason Reinecke to introduce the 2019-2020 Student Senate officers, who are as follows: Executive President Laryssa Solomon (senior), Treasurer Leah Hopkins (junior), Executive Vice President Andrew Ky (junior), and Executive Secretary Megan Johnson (senior).

C. Lebster reported the Finance & Personnel committee met on May 30 and discussed 2019-2020 staffing, four teachers reached tenure, falling Title 1a funding, Moody's rating of West Ottawa Public Schools prior to the June 4 bond sale.

L. Rutan reported the Instructional Service committee met on June 5 to review the middle schools' bell schedule, administrative interviews, training in school safety, summer professional development and curriculum initiatives.

S. McKanna reported the Student Services committee met on June 6 and discussed the 3<sup>rd</sup> grade reading retention law; training for our new mental health professionals; and Special Education Director Tanya Uganski shared an overview of PBIS, which is a framework used district-wide to promote a positive school culture.

R. Schipper reported the Finance & Facilities committee met on June 12 and discussed the following items: 2019-2020 budget, current year's budget amendments, details of the June 4 bond sale, and facility improvement projects planned for this summer.

Opportunity was given for communications from the audience. There was no response.

Moved by D. Duisternars, supported by R. Schipper, that the Board of Education approve the Superintendent's evaluation. Motion carried 7-0-0.

Moved by R. Schipper, supported by L. Rutan, that the Board of Education approve the extension of the Superintendent's contract through June 30, 2022, based upon the Board's approval of the Superintendent's evaluation report. Motion carried 7-0-0.

Moved by S. McKanna, supported by T. Smith, that an administrative contract for 2019-2020 be awarded to Adam Rusticus as Assistant Principal at Macatawa Bay Middle School. Motion carried 7-0-0.

Moved by T. Smith, supported by S. McKanna, that a probationary contract for the 2019-2020 school year be awarded to the following:

- |                    |   |
|--------------------|---|
| 1. Emily Ballard   | Math Teacher, Harbor Lights Middle School               |
| 2. Kelsey Donnelly | PC Resource Teacher                                     |
| 3. Nicole Dykstra  | ELA/Social Studies Teacher, Harbor Lights Middle School |
| 4. Robinson Hicks  | ELA Teacher, Harbor Lights Middle School                |
| 5. Alli Sharp      | Math Teacher, Harbor Lights Middle School               |

Motion carried 7-0-0.

## **INFORMATION ITEMS**

Superintendent's Update

## **COMMITTEE REPORTS**

Finance & Personnel

Instructional Services

Student Services

Finance & Facilities

## **COMMUNICATIONS FROM THE AUDIENCE**

(regarding agenda items)

## **ACTION ITEMS**

Approval of Superintendent's  
Evaluation

Approval of Superintendent's  
Contract Extension

Approval of  
Administrative Contract

Approval of  
Probationary Contracts

Moved by L. Rutan, supported by S. McKanna, that the Resolution to Purchase Real Property be approved as presented.

Roll Call Vote

Ayes: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan, R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by R. Schipper, supported by C. Lebster, that the 2018-2019 final budget amendments to the General Operating Fund, Repair and Improvement (Sinking) Fund, and Food Service Fund income and appropriations be accepted as presented.

Roll Call Vote

Ayes: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan, R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by L. Rutan, supported by S. McKanna, that the 2019-2020 General Fund Operating Budget, Fiduciary Fund Budget, Food Service Fund Budget, and Repair and Improvement (Sinking) Fund Budget resolutions be approved as presented.

Roll Call Vote

Ayes: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan, R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by T. Smith, supported by C. Lebster, that the 2019-2020 Michigan High School Athletic Association (MHSAA) Membership Resolution be approved as presented.

Ayes: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan, R. Schipper, and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by S. McKanna, supported by T. Smith, that the 2019-2020 Student Handbooks for the elementary schools, middle schools, West Ottawa High School, and The Dunes Alternative High School be approved with the changes presented. Motion carried 7-0-0.

Moved by R. Schipper, supported by T. Smith, that the 2019-2020 Mobile Device Care & Usage Handbook be approved with the changes presented. Motion carried 7-0-0.

Moved by L. Rutan, supported by C. Lebster, that the 2019-2020 Athletic Handbook for Grades 6-12 be approved with the changes presented. Motion carried 7-0-0.

Opportunity was given for communications from the audience regarding items not on the agenda. There was no response.

**ACTION ITEMS (Cont'd.)**

Approval of Resolution to Purchase Real Property

Approval of 2018-2019 Budget Amendments

Adoption of 2019-2020 Budget Resolutions

Approval of 2019-2020 MHSAA Membership Resolution

Approval of 2019-2020 Student Handbooks

Approval of Mobile Device Care & Usage Handbook

Approval of the 2019-2020 Athletic Handbook

**FUTURE CONSIDERATION**

Communications from the Audience (regarding items not on the agenda)

**Board of Education Budget Hearing and Regular Meeting**

**Approved Minutes**

**June 18, 2019**

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Opportunity was given for communications from the Board. L. Rutan welcomed our new Student Senate representatives and pointed out that, even though it may seem like the Board quickly approves agenda action items, action items are approved only after hours and hours of time is spent on them in committee meetings.

D. Duistermars shared he received positive comments on West Ottawa Public Schools from MHSAA representatives at a recent event he attended.

The next meeting is the fiscal organizational/regular meeting on Monday, July 1, 2019, at 5:30 p.m. in the Administration Office Training Room.

Moved by S. McKanna, supported by R. Schipper, that the meeting adjourn at 7:43 p.m. Motion carried 7-0-0.

Respectfully submitted,

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Darrin Duistermars, Secretary

**FUTURE CONSIDERATION**  
**(Cont'd.)**

Board Communications

Next Meeting 7/1/19:  
Fiscal Organizational / Regular  
Meeting, 5:30 p.m.

**ADJOURNMENT**