

President L. Rutan recognized the late Dr. Martin Luther King, Jr.

**RECOGNITION
IN HONOR OF
MARTIN LUTHER KING, JR.**

The organizational/regular meeting of the Board of Education was called to order at 7 p.m. at West Ottawa Public Schools' Administration Office, 1138 136th Avenue.

REGULAR MEETING

President Rutan opened the meeting with the Pledge of Allegiance.

CALL TO ORDER

Members Present: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan, R. Schipper and T. Smith. Associate Superintendent of Business Services/Treasurer J. English and Student Senate Representative Jurrien Wilson were also present.

PLEDGE OF ALLEGIANCE

Members Absent: None

ROLL CALL

President Rutan administered the Oath of Office to Darrin Duistermars, Kate McCoy, Sue McKanna, and Randy Schipper who were each elected in November 2018 for a 4-year term beginning January 1, 2019, through December 31, 2022.

OATHS OF OFFICE

Moved by D. Duistermars, supported by C. Lebster, to approve the minutes of the December 17, 2018, regular meeting as presented. Motion carried 7-0-0.

APPROVAL OF MINUTES

Moved by S. McKanna, supported by R. Schipper, that the amended agenda be approved as presented to delete the motion to appoint a temporary chairperson. Motion carried 7-0-0.

APPROVAL OF AGENDA

L. Rutan called for nominations for Board President.

ELECTION OF OFFICERS

Moved by R. Schipper, supported by C. Lebster, that Kate McCoy be nominated for President. Moved by T. Smith, supported by D. Duistermars, that nominations for Board President be closed as there were no other nominees. Motions carried 7-0-0.

Board President

Motion carried 7-0-0 that Kate McCoy be elected as President of the West Ottawa Board of Education for the 2019 calendar year.

President K. McCoy called for nominations for Board Vice President.

Board Vice President

Moved by S. McKanna, supported by D. Duistermars, that Cathy Lebster be nominated for Board Vice President. Moved by R. Schipper, supported by L. Rutan, that nominations be closed as there were no other nominees. Motions carried 7-0-0.

Motion carried 7-0-0 that Cathy Lebster be elected as Vice President of the West Ottawa Board of Education for the 2019 calendar year.

President K. McCoy called for nominations for Board Secretary.

Moved by T. Smith, supported by C. Lebster, that Darrin Duisternars be nominated for Board Secretary. Moved by L. Rutan, supported by R. Schipper, that nominations be closed as there were no other nominees. Motions carried 7-0-0.

Motion carried 7-0-0 that Darrin Duisternars be elected as Secretary of the West Ottawa Board of Education for the 2019 calendar year.

Moved by R. Schipper, supported by T. Smith, that the West Ottawa Board of Education appoint Jim English as Treasurer for the 2019 calendar year. Motion carried 7-0-0.

January is School Board Recognition Month. West Ottawa Board members received tokens of appreciation and thanks for their leadership and commitment from Mary DePree, on behalf of the WOEa, and Associate Superintendent Jim English, on behalf of the administrators.

Assistant Superintendent Brian Field introduced Lakewood Principal Mike Ghareeb, who, in turn, introduced SAIL (Students Accelerating in Learning) Program Teacher Denise Smyk. Mrs. Smyk talked about the SAIL program and several of her 3rd-, 4th- and 5th-grade students participated in a skit where they performed the roles of newscasters broadcasting breaking news about the SAIL program.

Student Senate Representative Mady VanWieren reported on the results of the following events that were a part of the 2018 Month of Caring; the Toy Drive (students collected and wrapped presents for approximately 200-205 kids); and Senior Survivor week, which raised a record total of \$29,499.92 by all 12 of the survivor contestants, with Rylan McCoy winning the title of Champ. In addition, Exam Cram provided students with an opportunity to get extra help from their own peers after school before exams started for the high school. Mady also informed the Board of the following schedule of upcoming events: the Snowball Dance on January 26; Mental Awareness Night on January 28; Senior Oscar Night (date to be determined), and the Blood Drive on February 26.

Moved by T. Smith, supported by L. Rutan, that revisions to policies 8510, entitled Wellness; and 8540, entitled Vending Machines, be considered for a second reading as presented. Motion carried 7-0-0.

Opportunity was given for communications from the audience regarding agenda items. There was no response.

Moved by R. Schipper, supported by T. Smith, that Policies 8510, Wellness; and 8540, Vending Machines, just considered for a second reading be adopted as presented. Motion carried 7-0-0.

Moved by L. Rutan, supported by S. McKanna, that the West Ottawa Board of Education approve the following proposed officers' and regular meeting schedules for the 2019 calendar year and the month of January 2020 as presented. Motion carried 7-0-0.

ELECTION OF OFFICERS
(Cont'd.)

Secretary

APPOINTMENT OF
TREASURER

RECOGNITION

Board of Education

Lakewood's SAIL Program

INFORMATION ITEMS

Student Senate Update

Board Policies:
Second Readings

COMMUNICATIONS FROM
THE AUDIENCE
(regarding agenda items)

ACTION ITEMS

Adoption of
Board Policies

Adoption of
Schedules for Officers' and
Regular Board Meetings

Moved by S. McKanna, supported by D. Duistermars, that the West Ottawa Board of Education approve the following proposed Committee (aka Resource Team) meeting schedules for the 2019 calendar year as presented. Motion carried 7-0-0.

President McCoy added that committee assignments will be determined by February 1 and asked members to submit to her any preferences they may have.

Moved by R. Schipper, supported by L. Rutan, that the Secretary to the Superintendent be responsible for posting public notices of meetings for the 2019 calendar year and January 2020, with the Superintendent's designee as the alternate. Motion carried 7-0-0.

Moved by T. Smith, supported by R. Schipper, that the following firm be named legal counsel for the 2019 calendar year or as otherwise directed by the Board of Education:

- Thrun Law Firm, P.C. for general district needs

Motion carried 7-0-0.

Moved by S. McKanna, supported by L. Rutan, that the members of the West Ottawa Board of Education receive no compensation for their services. Motion carried 7-0-0.

Moved by L. Rutan, supported by R. Schipper, that Darrin Duistermars be appointed as the West Ottawa Board of Education's representative to the Ottawa Area School Board Association's Board of Directors for the 2019 calendar year. Motion carried 7-0-0.

Moved by R. Schipper, supported by S. McKanna, that the resolution for the May 7, 2019, election be approved as presented.

Ayes: D. Duistermars, C. Lebster, K. McCoy, S. McKanna, L. Rutan, R. Schipper and T. Smith

Nays: None

Motion carried 7-0-0.

Moved by T. Smith, supported by S. McKanna, that a probationary contract for the remainder of the 2018-2019 school year be awarded to the following:

1. Ryan Klingeman, Social Studies Teacher at West Ottawa High School
2. LeAnn O'Shaughnessy, Special Education Teacher at Macatawa Bay Middle School

Motion carried 7-0-0.

ACTION ITEMS (Cont'd.)

Adoption of
Schedules for Committee
(aka Resource Team)
Meetings

Designation of Person Posting
Notices of Meetings

Approval of
Annual Retainer Contract

Board Member Compensation

Appointment of
Representative to the
Ottawa Area School Board
Association's
Board of Directors

Ballot Resolution for
May 7, 2019, Election

Approval of
Probationary Contracts

Moved by S. McKanna, supported by L. Rutan, that the Board place the online materials for the following new high school courses on a 30-day review at the Administration Office Building:

- *AP Computer Science Principles*
- *AP Computer Science A Java*
- *Cengage/National Geographic's Big Ideas Math* by Ron Larson and Laurie Boswell, 2019"

Motion carried 7-0-0.

Moved by R. Schipper, supported by T. Smith, that the Board adopt the following high school courses:

- Algebra 2 STEM
- Project Lead The Way's Introduction to Engineering Design"

Motion carried 7-0-0.

Moved by T. Smith, supported by S. McKanna, that the following travel applications be approved pending consideration of the world situation at the time of the proposed trip:

1. March 1 & 2, 2019 – Adventure School students' trip to Eagle Village in Hersey, Michigan
2. June 3, 2019 - Sheldon Woods Elementary School's 4th & 5th Grade Classes to the Shedd Aquarium and Museum of Science and Industry in Chicago, Illinois

Motion carried 7-0-0.

Opportunity was given for communications from the audience regarding items not on the agenda. There was no response.

Opportunity was given for communications from the Board. Kate McCoy thanked Lynn Rutan for her service as President for the past two years. Associate Superintendent/Treasurer Jim English reminded the Board of the Transportation Center Open House and Ribbon Cutting events scheduled for February 21.

The next regular meeting is February 18, 2019, at 7 p.m. in the Administration Office Training Room.

Moved by R. Schipper, supported by L. Rutan, that the meeting adjourn at 7:53 p.m.
Motion carried 7-0-0.

ACTION ITEMS (Cont'd.)

Online Course Materials
30-Day Review

Course Adoptions

Approval of
Travel Applications

FUTURE CONSIDERATION

**COMMUNICATIONS FROM
THE AUDIENCE**

(regarding items
not on the agenda)

**COMMUNICATIONS FROM
THE BOARD**

NEXT MEETING 2/18/19

Regular Meeting, 7:00 p.m.

ADJOURNMENT

Respectfully submitted,

Darrin Duistermars, Secretary