

PTO Start-Up Cash Receipt Form

Date: _____

Event: _____

Date Of Event: _____

Person Requesting Start-Up Cash: _____

Phone Number: _____

Total Amount Requested: _____

Please list the amounts you would like of each denomination:

_____ x \$1's = _____ _____ x .25 = _____ (1 roll = \$10)

_____ x \$5's = _____ _____ x .10 = _____ (1 roll = \$5)

_____ x \$10's = _____ _____ x .05 = _____ (1 roll = \$2)

_____ x \$20's = _____ _____ x .01 = _____ (1 roll = .50)

Do you need a cash box? _____ How many? _____

Submit to PTO Mailbox

*Please sign and date below after receiving the start-up cash:

I, _____, acknowledge that I have received
\$ _____ in the above amounts from the PTO Treasurer. I have
counted the money and verified that the amount received is accurate.

Signature _____ Date _____

Please return to PTO mailbox. Thanks!

Treasurer's Initials: _____