

The deadline for all Career Preparation programs is five school days into the new semester.

Career Programs

Work-Based Learning Teacher Candidate

Work Based Learning

(formerly the CO-OP and Career Internship class)

3rd and 4th year students have the opportunity to gain work experience (unpaid and paid) through the Work Based Learning class. Work Based Learning is when a school collaborates with a local employer to hire a student for a period of time (unpaid and paid) to give the student job training to help the student prepare for a future career goal.

To participate, students must complete the Work Based Learning application for the Career Programs and meet with the Career Coordinators to find appropriate placements which is secured at the end of an interview process with the employer. To participate in this class, students need to have reliable transportation, be at least sixteen years old, have good attendance, appropriate character references, and currently taking or have taken a related class to their work experience. Students have a class component as well as reporting to their work site. The Work Based Learning class is offered every hour of the school day as well as a 7th hour (after school) class. Students may elect to be in the Work Based Learning program no more than ½ of their school day.

Teacher Candidate/Experiential Learning Program

Seniors anticipating entry into elementary or secondary education have the opportunity to work in the classroom setting assisting a teacher. Students have a class component and report to their placement classroom three days a week and are in class two days a week. They are required to produce classroom appropriate activities and a final project.

To participate, students must complete the Work Based Learning application for the Career Programs and meet with the Career Coordinators to find an appropriate placement. To participate in this class, students need to have reliable transportation, be at least sixteen years old, have good attendance, and have appropriate character references. Students report to their placement classroom three days a week and attend class two days a week. The Teacher Candidate class is offered during 6th hour.

Questions? Contact: WOHS Career Placement Coordinators

Mrs. Tania Dozeman
738-6819
dozemant@westottawa.net

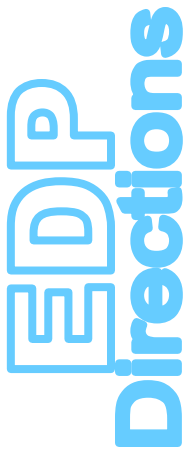
Mrs. Alison Freas
994-5016
freasa@westottawa.net

How do I apply for the Career Programs?

- Fill out all pages of the application form (following pages).
- Update, print out, and attach your EDP (Educational Development Plan) displaying your career choices (see bottom of page for instructions).
- Schedule an appointment with Mrs. Bloemers (north) or Mrs. Vogan (south) to meet with Mrs. Dozeman or Mrs. Freas for a consultation.
- Locate possible locations to intern or possible classroom placements for teacher candidates.
- At this meeting we will review your application, EDP, and explain the training agreement/plan process and how to secure an internship.
- Once the training agreement/plan is signed by all parties (you, your parent, supervisor, and us), you are an intern / teacher candidate!

How do I earn credit through Career Programs?

- It is possible to earn .5 credit for one hour on your schedule.
 - Work-Based Learning will be offered 1st through 7th hours. WBL cannot take-up more than half of your schedule.
 - Teacher Candidate will only be offered 6th hour.
- Be present and actively engaged at your agreed upon time for your internship.
- Turn in bi-monthly attendance logs.
- Successfully complete the online class requirements.
- Attend the class meetings.
- Students who quit going, are dismissed or fired before the end of the semester earn an automatic “F” and are no longer eligible for any other career program.



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Access your EDP (Educational Development Plan) at:

www.careercruising.com

username: westottawa

password: panthers

- Click on “EDP” tab and to access your information
- Use your WO student ID number and the password “panthers” (unless you changed it).
- Update your information to make sure your EDP identifies the careers you are truly interested in.
- Print it out and turn-in with your application