

**Special Meeting**

President S. VanderStoep called the meeting to order in the Administration Office Training Room.

Members present: President S. VanderStoep; Vice President G. Jacob; Secretary D. Mahn; and Trustees B. Kangas, J. Miller and R. Schipper.

Members absent: None

Moved by B. Kangas, supported by G. Jacob, that the agenda be amended to include a recess of this special meeting and that the agenda be approved as amended. Motion was unanimously approved.

There were no communications from the audience for items on the agenda.

Four of the seven candidates who applied for the vacant seat on the West Ottawa Board of Education were interviewed by the entire Board.

Moved by J. Miller, supported by D. Mahn, that this meeting recess at 6:17 p.m. until approximately 8:00 p.m. Motion was unanimously approved.

Moved by G. Jacob, supported by D. Mahn, that this special meeting reconvene at 7:40 p.m. Motion was unanimously approved.

During communications from the audience for any issues, Beth Cumberland, 3911 Tall Grass, Holland, questioned whether someone can sit on two school boards simultaneously.

Moved by D. Mahn, supported by G. Jacob, that this special meeting adjourn at 8:27 p.m. and the board return to the regular meeting at 8:35 p.m.

**Regular Meeting**

President S. VanderStoep called the meeting to order and led in the Pledge of Allegiance at 7:00 p.m. in the Administration Office Training Room.

Members present: President S. VanderStoep; Vice President G. Jacob; Secretary D. Mahn; and Trustees B. Kangas, J. Miller and R. Schipper. Also present were Superintendent T. Martin; Assistant Superintendents C. Dymowski, J. English, and S. Richards; and Student Senate Representative Charlie Kolean.

Members absent: None

Moved by G. Jacob, supported by D. Mahn, that the minutes from the following meetings be approved as presented:

- August 15, 2011, regular meeting
- August 30, 2011, special meeting
- September 14, 2011, special meeting

Motion was unanimously approved.

Moved by D. Mahn, supported by R. Schipper, that the agenda be amended to include the addition of check signature authorization and a recess of this regular meeting and that the agenda be approved as amended. Motion was unanimously approved.

There were no communications from the audience for items on the agenda.

There was no unfinished business.

Moved by R. Schipper, supported by G. Jacob, that the West Ottawa Board of Education reassign the appointment of Treasurer to Jim English for the 2011-2012 fiscal year. Motion was unanimously approved.

Moved by G. Jacob, supported by R. Schipper, that Jim English be an authorized signer for the West Ottawa Public Schools checking accounts and that Automated Clearing House (ACH) transactions be authorized and completed as detailed in Policy 6144. Motion was unanimously approved.

Moved by J. Miller, supported by B. Kangas, that a probationary contract for the 2011-2012 school year be awarded to Lauren Taraski, School Psychologist. Motion was unanimously approved. Director of Human Resources J. Page introduced L. Taraski to the board members.

Moved by B. Kangas, supported by D. Mahn, that the following travel applications be approved, pending consideration of the world situation at the time of the proposed trip:

- November 4-5, 2011, Boys' Varsity Cross-Country Team to Michigan International Speedway in Brooklyn, Michigan
- January 19-21, 2012, High School choir State Honors Choir performance at DeVos Place in Grand Rapids, Michigan
- March 8-9, 2012, Select Women's Ensemble to perform at the American Choral Director's Association Central Division Conference in Ft. Wayne, Indiana
- April 25-29, 2012, High School choirs to perform in New York City, New York
- May 10-12, 2012, High School choir to All-State Honors Choir rehearsal and performance at the Michigan Youth Arts Festival at Western Michigan University

Motion was unanimously approved.

Moved by R. Schipper, supported by B. Kangas, that the Board approve the registration of George Jacob to attend the Michigan Association of School Boards' Fall Conference, October 27-30, 2011, in Traverse City, Michigan. Motion was unanimously approved.

Moved by B. Kangas, supported by R. Schipper, that George Jacob be certified as the official voting delegate at the Michigan Association of School Boards' Fall Conference, October 27-30, 2011, in Traverse City, Michigan. Motion was unanimously approved.

Charlie Kolean, Student Senate Representative, reported on the first day of school and the opening home football game. He added that freshmen senators and officers were elected to Senate, the Student Senate is actively planning Homecoming, the Student

Senate is now using Parliamentary procedure in its meetings, and the Senate is looking forward to seeing Homecoming run smoothly.

Moved by J. Miller, supported by R. Schipper, that the student handbook for The Dunes Alternative High School be approved as presented. Motion was unanimously approved.

Moved by R. Schipper, supported by D. Mahn, that the Board adopt the revised certified staff and administrator evaluations to meet the new legislative requirements of the Revised School Code 380.1249 and 380.1250 and that the superintendent, or his/her designee, may make additional revisions if deemed necessary. Motion was unanimously approved. Director of Human Resources J. Page presented the new requirements and next steps in the transition to the new requirements.

Moved by R. Schipper, supported by G. Jacob, that the bills payable and revenue summaries for the month of August 2011 be approved as presented. Motion was unanimously approved.

T. Martin reported the district had three great days of staff professional development during opening week, he is appreciative of those who presented during this time, and we had a great start to the school year. He introduced Jim English, the district's new Assistant Superintendent of Business Services, to the board members. Mr. Martin also brought to the attention of the board members that last Tuesday, September 13, the State approved changes to cut scores in MME and that it will be talked about more at future board meetings.

There were no communications from the audience for any issues.

Moved by G. Jacob, supported by D. Mahn, that this meeting recess at 7:16 p.m. Motion was unanimously approved.

This regular meeting reconvened at 8:37 p.m. to conduct unfinished business of the board.

Board members, per S. VanderStoep's recommendation and after some discussion on the process of selection, orally identified in rank order their top three candidates to fill the board vacancy.

Moved by G. Jacob, supported by B. Kangas, that Mary Remenschneider be appointed to fill, until the May 2012 regular school election, the vacancy on the Board created by William Bloemendaal's resignation. Motion was unanimously approved.

Moved by D. Mahn, supported by R. Schipper, that this meeting adjourn at 8:47 p.m. Motion was unanimously approved.

Douglas Mahn  
Secretary