

President VanderStoep called the meeting to order and led in the Pledge of Allegiance at 7 p.m. in the Administration Office Training Room.

Members present: President S. VanderStoep; Vice President G. Jacob; Secretary D. Mahn; and Trustees J. Miller, M. Remenschneider, and R. Schipper. Also present were Superintendent T. Martin; Assistant Superintendents C. Dymowski, J. English and S. Richards; and Student Senate Representative Charlie Kolean.

Members absent: Bill Kangas

Moved by R. Schipper, supported by D. Mahn, that the minutes from the November 21, 2011, regular and closed board meetings be approved as presented. The motion was unanimously approved.

Moved by D. Mahn, supported by R. Schipper, that the agenda be approved as presented. The motion was unanimously approved.

President VanderStoep introduced Kaylie McConnell, this year's winner of the Holiday Greeting Card Contest, and Rebecca DeBoer, Macatawa Bay art teacher, who honored Kaylie for her achievement. S. VanderStoep congratulated Kaylie on the beautiful design she created for the front of the card and presented her with a gift certificate and copies of the card featuring her artwork. He also presented her with a certificate of recognition from the Board of Education.

Dennis White, principal of Harbor Lights Middle School, introduced Theresa Ziegeler, Macatawa Bay Middle School teacher, and Nancy Harrigan, Harbor Lights Middle School teacher, who reported on the annual 8th grade spring trip to Washington, D.C. President VanderStoep, on behalf of the Board of Education, thanked Theresa and Nancy for their valued contribution and dedication to the 8th grade students and the coordination of the this annual trip and presented them with a certificate of recognition for their service.

There were no communications from the audience for items on the agenda.

There was no unfinished business.

Moved by R. Schipper, supported by D. Mahn, that the following policies be considered for a second reading and approved:

- 3120.06 (Revised) Selecting Student Teachers/Administrative Interns
- 6423 (New) Use of Credit/Debit Cards

The motion was unanimously approved.

Moved by G. Jacob, supported by R. Schipper, that the following board policies be considered for a first reading:

- 1422.02 (New) Nondiscrimination Based on Genetic Information of the Employee (Administration)
- 1443 (New) Non-Renewal of Administrative Contracts (Administration)
- 1460 (New) Physical Examination (Administration)
- 1461 (New) Unrequested Leaves of Absence/Fitness for Duty (Administration)
- 1623 (New) Section 504/ADA Prohibition Against Disability Discrimination in Employment (Administration)
- 2260.01 (Revised) Section 504/ADA Prohibition Against Discrimination Based on Disability (Program)
- 3122.02 (Revised) Nondiscrimination Based on Genetic Information of the Employee (Professional Staff)
- 3123 (New) Section 504/ADA Prohibition Against Disability Discrimination in Employment (Professional Staff)
- 3131 (Replacement) Staff Reductions/Recalls (Professional Staff)
- 3160 (Revised) Physical Examination (Professional Staff)
- 3161 (Revised) Unrequested Leaves of Absence/Fitness for Duty (Professional Staff)
- 4122.02 (Revised) Nondiscrimination Based on Genetic Information of the Employee (Support Staff)
- 4123 (New) Section 504/ADA Prohibition Against Disability Discrimination in Employment (Classified Staff)
- 4160 (Revised) Physical Examination (Support Staff)
- 4161 (Revised) Unrequested Leaves of Absence/Fitness for Duty (Support Staff)
- 5771 (Revised) Search and Seizure (Students)
- 6510 (Revised) Payroll Authorization
- 6520 (Revised) Payroll Deductions
- 9160 (Revised) Public Attendance at School Events

The motion was unanimously approved.

Moved by J. Miller, supported by D. Mahn, that Policy 3143 Non-Renewal of Administrative Contracts (Professional Staff) be deleted. The motion was unanimously approved.

President VanderStoep thanked central staff for their work in getting these policies, most of which were a result of legislative changes, in order for the meeting.

Moved by M. Remenschneider, supported by R. Schipper, that the OK Conference Re-Alignment Ballot be approved as presented. The motion was unanimously approved.

Moved by R. Schipper, supported by J. Miller, that the following travel applications be approved pending consideration of the world situation at the time of the proposed trip:

- February 5-6, 2012, Varsity Girls' Cross Country to Women in Sports Leadership Conference in Lansing, Michigan
- March 8-11, 2012, FIRST Robotics to Traverse City, Michigan, for district event
- March 28-April 3, 2012, FIRST Robotics to Washington, DC, for regional competition
- April 12-14, 2012, FIRST Robotics to Ypsilanti, Michigan, for state championships, pending qualification
- April 25-29, 2012, FIRST Robotics to St. Louis, Missouri, for world championship, pending qualification
- June 13-19, 2012, High School World Strides Science Eco Trip to San Jose, Costa Rica

The motion was unanimously approved.

Student Senate representative Charlie Kolean provided an update on the following events at West Ottawa High School:

- The food drive concluded with over 2,900 items being collected, which is a record breaker
- Penny Wars raised over \$250 for charity
- The Throw Back Game was a lot of fun.
- Stuff the Bus was a success.
- Ugly Sweater Day is this Friday, December 16

Moved by J. Miller, supported by D. Mahn, that All-day Every-day kindergarten be approved as proposed for 2012-2013. The motion was unanimously approved.

C. Dymowski provided an update on kindergarten options for 2012-2013 which may (depending on the preferences of parents) feature all-day kindergarten, half day kindergarten, all day young kindergarten, half day young kindergarten, all day kindergarten Spanish Immersion, all day kindergarten Montessori and International Baccalaureate (IB).

Mary Gordon and Jens Milobinski explained what will take place during Kindergarten Round-up at 6 p.m. on Thursday, January 19, 2012, at neighborhood elementary schools. Incoming kindergarteners Monroe Milobinski and Ellory Tulgestke assisted by holding packets that will be distributed during the round-up event.

Moved by G. Jacob, supported by R. Schipper, that the Annual Summer Tax Collection Resolution be approved as presented.

AYES: George Jacob, Douglas Mahn, Jill Miller, Mary Remenschneider, Randall Schipper and Scott VanderStoep

NAYS: None

The motion was unanimously approved.

Moved by M. Remenschneider, supported by R. Schipper, that the Resolution Regarding Adoption of and Amendment and Restatement of Flexible Benefit Plans be approved as presented.

AYES: George Jacob, Douglas Mahn, Jill Miller, Mary Remenschneider, Randall Schipper and Scott VanderStoep

NAYS: None

The motion was unanimously approved.

Moved by R. Schipper, supported by G. Jacob, that the bills payable summary for November 2011 be approved as presented. The motion was unanimously approved.

Superintendent T. Martin thanked elementary principals, Cindy Dymowski, central office staff, and kindergarten teachers for their work in planning 2012-2013 kindergarten options. He also reported the following:

- He has enjoyed spending time visiting classrooms in every building, with the exception of the high school which he will visit this Wednesday, and that he is planning to do more visits in the future. He said it's wonderful to see great teaching and learning in process.
- There are many concerts this holiday season and, from what he experienced at the concerts he attended, they are well done.
- We delayed the distribution of the District newsletter to include information on All-Day Every-Day (ADED) kindergarten and the January 19 Kindergarten Round-up at neighborhood elementary buildings for the 2012-2013 school year. The newsletter will be in mailboxes very soon.
- He attended an "Instructional Rounds" workshop as part of the school improvement process at the Harvard Graduate School of Education last week with nine colleagues from around Ottawa County. The Ottawa Area ISD

sponsored the county superintendent's leadership training. He said we need to use components of this model, and he will continue to report on it during future meetings.

R. Schipper thanked the ISD for taking the initiative in planning the opportunity to attend the Instructional Rounds workshop.

There were no communications from the audience for any issues.

Moved by D. Mahn, supported by R. Schipper, that this meeting adjourn at 7:35 p.m. The motion was unanimously approved.

Respectfully submitted,

Douglas Mahn, Secretary