



WEST OTTAWA BOARD OF EDUCATION

Approved Minutes  
Special Board Meeting  
September 9, 2010

President S. VanderStoep called the meeting to order at 7:30 a.m. in the Administration Office Conference Room B.

Members present: President S. VanderStoep; Secretary S. Smith; and Trustees, B. Kangas and D. Mahn. Also present was Superintendent Dr. P. Koeze.

Members absent: Vice President G. Jacob; and Trustees, B. Bloemendaal and R. Schipper

Moved by D. Mahn, supported by B. Kangas, that the agenda be approved as presented. The motion was unanimously approved.

There were no communications from the audience.

Moved by B. Kangas, supported by D. Mahn, that an administrative contract for the 2010-2011 school year be awarded to Louise Wing as Director of Human Resources and Financial Services. The motion was unanimously approved.

Moved by S. Smith, supported by B. Kangas, that the West Ottawa Board of Education appoint Louise Wing as Treasurer for the 2010-2011 fiscal year. The motion was unanimously approved.

Moved by D. Mahn, supported by S. Smith, that Louise Wing be an authorized signer for the West Ottawa Public Schools checking accounts and that Automated Clearing House (ACH) transactions be authorized and completed as detailed in Policy 6144. The motion was unanimously approved.

There were no communications from the audience.

Moved by D. Mahn, supported by B. Kangas, that the meeting adjourn at 7:33 a.m.

S. Smith  
Secretary