

Lakewood Elementary
September 27, 2010
General PTA Meeting

Officers Present: Shannon Erickson, Wendy Biedenbach, Matt Metcalf, Denise Radakovitz, Julie Riordan and Kim Mitchell

The meeting was called to order at 6:35 p.m.

Welcome and Introductions

Approval of Minutes

- May general meeting minutes approved

Principal's Report

- MEAP testing begins October 12 for grades 3 - 5
- have set goals for school improvement w/ respect to math, DIBELS, science
- AER Report – on West Ottawa website
- tomorrow morning Lakewood will be welcoming visitors from our sister city Nagahama, Japan
- assigned a consultant for IB candidacy – Steven Ward from Rock Hill, SC – will be here on Oct 28 and 29
- would like volunteers to attend luncheon with consultant on Oct. 28
- October 6 – international walk to school day – need volunteers
- Hoops for Heart – October 12, 13, 14 – hoola-hooping to collect money for American Heart Association

Teacher's Report

- thank you from teachers for PTA's work
- teachers appreciated the luncheon last week
- specialists are requesting tissues
- celebration from Deb Whitbeck – got color laser printer from parent – given anonymously
- need clarification on Operation Pillow Talk – if child doesn't bring \$3, they can decorate cards instead of a pillow

Bylaws

- need to review and approve proposed revisions to the bylaws
- Shannon read proposed revisions and explained which revisions are mandatory (as required by the state)
- Matt moved to substitute the proposed revisions of the bylaws for the existing bylaws
- Kim seconded
- 25 in favor; 0 opposed – motion granted
- Matt moved to correct section numbers, grammatical, technical errors, etc.
- Wendy seconded
- 25 in favor; 0 opposed – motion granted

Treasurer's Report

- administrative charges higher this year because have put miscellaneous expenses in that category
- small expenses for community care by kids and open house expenses
- revenues: annual target check; membership; t-shirt sales
- explained one-year easy exit CD at Macatawa Bank – plan to use for walking path around the playground
- Bruce Lane provided additional information about the walking path - expect to have more details by the next general PTA meeting

Membership Report

- 103 members currently
- Wendy has sign-up forms
- Wendy explained that if you aren't a member, you are not able to vote

Committee Reports

- Open House – came in under budget; open house went well
- Lakewood Gear – sales going well; orders due this week Thursday
- Fall Fundraiser – kick-off was last Friday; continues until Oct. 11; delivery at the end of the month; family goal of approximately \$40; can give donations instead of selling things
- Support for our Troops – Operation Pillow Talk – Nov. 2; if teacher signs up, children can decorate a card to send to troops or pay \$3 to donate a pillow; will have an assembly for veterans
- Halloween Parade – Thursday, Oct. 28; Shannon put out bin to donate candy, pencils; looking for volunteers
- Book Fair – going on this week; open in the evening on Tuesday and early on Thursday morning
- Popcorn Days – have purchased supplies; had first popcorn day on Sept. 17; kids loving it
- Staff Appreciation – purchased lunch for teachers last week
- Spring Walk-A-Thon – April 30
- Community Care by Kids – Keppel Park – reading with kids at open house went well; harvest hike on Oct. 29; early-mid November, fall clean-up day; will need bulbs (Frankenmuth fundraiser will donate bulbs)
- Hiking Club – going well so far this year; asked not to use strings to put cards around their necks because someone got hurt last year – kids forgetting their cards – might have them put them in their lunch pouch
- Kindergarten liaison – heard back from one mom who said she is getting all information and appreciated the call
- Publishing Center – kids write a story and submit it to the publishing center; would like to do 3rd through 5th grade; need volunteers for typing and putting the books together
- Volunteer – must fill out a volunteer profile to volunteer, go on field trips, etc.
- Big Business – yesterday was first day of Spartan Community Shopping Days – D&W and Family Fare; sent out letter about box tops; will do two pizza parties this year
- Spring Craft Fair – April 30 – same day as spring walk-a-thon
- Donut Days – Thursday morning before school; child care provided on playground at 8:30; Starbucks

donating coffee

- Cave Coordinator – reminder to put things back in the cave after activity
- Reach-out Committee -
- PTA Handbook/Directory – waiting for directory forms to be returned; directory should go out next week
- Community Garden – Wendy is doing it now, but would welcome volunteers
- Tulip Time Props – Dawnel is helping with this
- Square One Art – kids make art work that can be put on various products; Oct. 22 is deadline for art work; orders will be due before Thanksgiving; need more markers
- Art Night – Thursday, Jan. 13 -- will have Carolyn Stitch (a local artist), Avalon School of the Arts, West Ottawa orchestra,
- Take Your Family to School Week – in February – information will go home about this
- Family Night – to be discussed

Open Committees

- Keppel Park, Community Garden, Family Nights, Halloween Parade

Directory

- Coming out soon

Family Night

- Discussed options: Soccer Stop; roller skating; Crazy Bounce; bowling; dance

Nominating Committee

- will vote for nominating committee members at November meeting; will find replacements for exiting board members; Nancy Kleinheksel and Wendy will be on the nominating committee

Next general PTA meeting November 22 at 6:30

Meeting adjourned at 8:15 p.m.